



Findlay City Schools Sponsor Oversight Committee
Minutes

March 13, 2017

Members Present: Ed Kurt-Findlay City Schools Superintendent, Troy Roth Findlay City Schools Assistant Superintendent, Rich Steiner- Findlay City Schools Curriculum Director, Kathy Siebenaler-Wilson- Findlay City Schools Board President, Martin White-Findlay City Schools Director of Technology, Michael Barnhart, Findlay City Schools Treasurer, Rosemary Rooker- Findlay Digital Academy Executive Director, Sandy White- Consultant

Discussion Items

- Why the need for the Sponsor Oversight Committee?
- Roles and Responsibilities and Improvement Plan Discussion
- Upcoming Sponsor Evaluation Process Component Deadlines
 - April 30, 2017: Quality Component
 - June 30, 2017: Compliance with All Laws and Rules
 - Report Card Results: Academic Component
 - May 30, 2017: Improvement Plan Update
- Organizational Charts
 - FCS 2016-2017 Leadership Team
 - Governance Structure for Findlay Digital Academy
- Required Revisions of FCS Sponsor Contract with FDA discussion

Action Steps Documents needed from you by April 7, 2017:

- Resume's of Oversight Committee
- Signed Conflict of Interest Statements
 - Oversight Committee
 - Findlay City Schools Board Members
- Documentation of Oversight Committee Members professional development, including minutes, materials, and/or memberships in professional organizations related to community school sponsorship.
- Annual independent audits of the sponsor (Mike)
- Sponsor annual budget and expenditures specific to sponsoring activities (Mike)
- Monthly financial review between FCS and FDA on form provided. (Mike)
- Findlay City Schools Sponsor Website Additions (Martin)
 - Target Date April 15, 2017
- Sponsoring School District Strategic Plan for Review
 - Mission
 - Goals
 - Performance Measures
- Other items will be requested at a later date.
- Review and Training of 2016-2017 Sponsor Quality Practice Rubric