

**Board of Education Meeting
September 12, 2005**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Cafeteria at Donnell Middle School.

President Rothey called the meeting to order. Present were: Mrs. Brown, Mr. Cavallero, Mr. Miserlian, Mrs. Rothey, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mr. Shrader

CELEBRATIONS

Stephanie Roth, Donnell Principal, welcomed the Board to Donnell Middle School. Nick Say, Stephanie Roth and Dave Rossman reported on the Quality Tools process throughout the district. Tim Mattis shared a card received from a former student, thanking the music staff for years of support. The football team has been exciting to watch during the past two games. The treasurer's office received a certificate of achievement for excellence in financial reporting for fiscal year 2003 from the Northwest Region Of Ohio School Boards Association. More than 70 people attended the meet and greet with the superintendent and assistant superintendent at Coffee Amici to celebrate academics within Findlay City Schools.

PUBLIC PARTICIPATION

FEA President Dee Groman noted that the FEA and administrative staff are in the planning stages to hold substitute teacher trainings for new substitutes; stated the teachers are committed to working with the district to get a handle on district insurance costs; thanked the community for supporting the schools through gifts and donations; and said Quality Tools are being implemented district-wide and parents should see consistency from school-to-school in the use of Quality Tools.

2005-09-004 Approval of Minutes

It was moved by Mr. Cavallero, seconded by Mr. Miserlian to approve the minutes of the regular meeting on August 22, 2005, and the special meeting on September 7, 2005.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

CORRESPONDENCE

Mr. Barnhart presented a letter from the Bay Area Council noting a natural gas consortium savings of over \$97,000.00 in the 2004-2005 school year.

CONSENT ITEMS

2005-09-005 Consent Items A-K

It was moved by Mrs. Brown, seconded by Mr. Miserlian to approve Consent Items A-K as follows:

CERTIFICATED PERSONNEL

A. Resignations

The superintendent recommends that the following resignations be accepted:

Jack Foltz (FHS, head baseball coach)
Reason: Personal
Eff: 2005/06 school year

Amy Greenberg (FHS, English)
Reason: Personal
Effective: 8/24/05

Kathryn Wolfe (Gifted Coordinator [part-time])
Reason: Personal
Effective: 8/22/05

B. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Classroom Teacher
Benjamin Fry (initial assignment – FHS, English)
Salary: BA+30, Step 0 @ \$30,630.00
Effective: 9/6/05
2. Adult Education Instructor – Step 0 @ \$18.89/hour – Heather Riffle
3. Substitute Teachers @ \$80.00/day

Ramona Alumbaugh	Barbara Glock	Tiffany Satterfield
Greg Belden	William Hanefield	Erin Schmitt
Robin Bird	Kacy Harruff	Jennifer Sparling
Matthew Bower	Emily Peter	Michael Strayer
Douglas Burman	Amy Rackley	Jeanette Tate
Barbara Corbin	Jessica Reardon	Kenn Trout
Cori Forbes	Keith Rentz	Jonathon Ziebold
Rona Franiconi		
4. P.A.S.S. Staff Members – Effective: 2005/2006 School Year
Step 1 @ \$19.12 – Lori Hunt
Step 2 @ \$19.40 – Carolyn Clevenger
5. Digital Academy – Instructional Coaches
Step 0 @ \$18.89/hour (as needed basis)

Ryan Allshouse	Bill Barberree	Janice Panuto
Cindy Amon	Jim McCurry	Teri Smith
6. Home Instructors – 2005/2006 School Year
Step 0 @ \$18.89/hour

Heather Bibler	Janet Frech	Jeff Radel
Becky Bucher	Terri Kempfer	

Step 1 @ \$19.12/hour

Cheryl Corron	Steve McAdoo	
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Step 2 @ \$19.40/hour

Jeff Bixler	Steve Haughn	Melissa Stanton
Laura Davis-McMaster	Volker Snow	JoAnn Welker
Mark Gleason		
7. Saturday School Instructors @ \$18.89/hour

David Alvarado	Steve Haughn	Eric VanRenterghem
Richard Dillon	Andy Schroeder	
8. Part-time Gifted Coordinator
Kristin Woodhull (initial assignment - .4-time gifted coordinator)
Salary: MA, Step 10 @ \$18,747.00 (71 days)
Effective: 9/13/05

C. Reclassifications – Effective: 2005/2006 School Year

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Rebecca Baratta (Donnell, Vocal Music)
FROM: MA+15, Step 20 @ \$57,870.00
TO: MA+30, Step 20 @ \$62,242.00

Lindsey Beckstedt (Donnell, Grade 6)
FROM: BA+30, Step 2 @ \$32,786.00
TO: MA, Step 2 @ \$35,355.00

Kathy Beier (Wilson Vance, Grade 4)
FROM: MA+15, Step 11 @ \$52,458.00
TO: MA+30, Step 11 @ \$56,380.00

Laura Briggs (Jefferson/Chamberlin, Music)
FROM: BA+30, Step 5 @ \$35,141.00
TO: MA, Step 5 @ \$40,316.00

Susan Foltz (Central, English)
FROM: MA+15, Step 20 @ \$57,870.00
TO: MA+30, Step 20 @ \$62,242.00

Kerri Harmon (Wilson Vance, Grade 4)
FROM: BA, Step 15 @ \$44,630.00
TO: BA+15, Step 15 @ \$47,074.00

Susan Keller (Glenwood, Grade 6)
FROM: BA+15, Step 30 @ \$50,785.00
TO: BA+30, Step 30 @ \$53,376.00

Leigh Ann Kuenzli (Lincoln, Intervention Specialist)
FROM: MA+15, Step 0 @ \$32,616.00
TO: MA+30, Step 0 @ \$34,884.00

Scott Marcum (Glenwood, Math)
FROM: BA+15, Step 5 @ \$36,218.00
TO: MA, Step 5 @ \$40,316.00

Jill Mathewson (Millstream, VOSE Coordinator)
FROM: BA+30, Step 6 @ \$38,799.00
TO: MA, Step 6 @ \$41,969.00

Jodi Miller (Bigelow Hill, Grade 4)
FROM: MA, Step 7 @ \$42,773.00
TO: MA+15, Step 7 @ \$46,093.00

Shannon Moyer (Wilson Vance, Grade 5)
FROM: BA, Step 12 @ \$43,275.00
TO: BA+15, Step 12 @ \$45,645.00

Teresa Rasmussen (Wilson Vance, Grade 4)
FROM: MA, Step 20 @ \$54,347.00
TO: MA+15, Step 20 @ \$58,720.00

Melissa Stanton (Central, Special Education)
FROM: BA+30, Step 7 @ \$40,302.00
TO: MA, Step 7 @ \$43,623.00

Jennifer Talladay (Wilson Vance, Grade 3)
FROM: BA+15, Step 3 @ \$33,359.00
TO: MA, Step 3 @ \$37,009.00

Megan Zivkovich (Washington, Special Education)
FROM: BA, Step 2 @ \$31,073.00
TO: BA+30, Step 2 @ \$33,636.00

CLASSIFIED EMPLOYEES (D thru G)

D. Retirement

The superintendent recommends that the following retirement be accepted:

Carroll Kline (Millstream, South – Teacher Aide) (32 years)
Reason: Retirement Eff: 8/31/05

E. Resignations

The superintendent recommends that the following resignations be accepted:

John Crom (Transportation, Bus Driver) (2 years)
Reason: Other Employment Eff: 8/22/05

Lisa Kathrens (FHS, food service worker) (8 years)
Reason: Personal Eff: 8/25/05

Cheryle Zink (Transportation, Bus Driver) (3 years)
Reason: Personal Eff: 8/24/05

F. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Wendy Pueschel (Secretary, Special Education)
Reason: Family Medical Leave
Effective: August 16, 2005 – October 11, 2005

G. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Attendance Aide

Jennifer Wozniak (initial assignment – FHS, Attendance Aide)
Salary: \$10.66/hour, Step 1
Effective: September 6, 2005

2. Custodial Personnel

James Clark (initial assignment – Custodian, At-Large)
Salary: \$13.00/hour, Step 1
Effective: September 8, 2005

Eric Fisher (initial assignment – Custodian, At-Large)
Salary: \$13.00/hour, Step 1
Effective: September 7, 2005

Gary Konersman (initial assignment – Custodian, At-Large)
Salary: \$13.00/hour, Step 1
Effective: September 9, 2005

Edwin Routson (initial assignment – Custodian, At-Large)
Salary: \$13.00/hour, Step 1
Effective: September 6, 2005

3. Noon Hour Monitors @ \$8.00/hour – 2005/2006 School Year

Melissa Blosser	Karey Feay	Sandi Schall
Catherine Bosworth	Kim Hamilton	Anu Singh
Blanche Burkert	Lynnette Parsell	Myrl Wilkins
Barb Elsea		

4. Substitute and/or Per Diem Employees

Ramona Alumbaugh – substitute teacher aide @ \$9.00/hour
Ramona Alumbaugh – substitute clerical @ \$9.00/hour
Ramona Alumbaugh – substitute noon hour monitor @ \$8.00/hour
Sobnal Shah – substitute food service worker @ \$8.00/hour

5. Reading Intervention Aides @ \$9.00/hour

Kim Blunk	Tracy Haygood	Missy Rustemeyer
Karen Breen	Jane Homan	Sherry Sullivan
Lori Foster	Julie Lewis	Anita Thomas
Celia Harper	Carole Powell	Anna Welker

6. Extended Time

Laura Almond – Central, computer aide @ \$12.41/hour
(work done during month of August 2005 – up to 40 hours)

7. Supplemental Duty Assignments - Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, as listed below, to the certificated employees of the district and have advertised the position to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Justin Fujka – Donnell, assistant shockwave director @ Volunteer
Kyle Tope – Donnell, assistant shockwave director @ Volunteer

H. Reclassification

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Stephanie Mellott
FROM: substitute clerical, transportation @ \$9.00/hour
TO: substitute clerical, transportation @ \$11.77/hour, Step 3
Effective: August 23, 2005

I. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts as listed below:

GIFT: Furniture (approximate value @ \$500.00)
FROM: Mrs. Sharie Whitman
TO: Central Middle School, Library

GIFT: iMac Computer (valued at \$450.00)
FROM: Mr. Rob Crow
TO: Wilson Vance Intermediate School

J. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for August 2005, be accepted as presented by the treasurer. (see EXHIBIT A)

K. Student Activity Budget

The superintendent recommends approval of the 2005 Student Activity Budget for FORCH - FHS, Orchestra, as shown in EXHIBIT B.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-09-006 Executive Session

It was moved by Mr. Cavallero, seconded by Mr. Miserlian to recess to executive session for the purpose of discussing negotiations and employment of personnel at 6:45 p.m.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

The Board of Education returned to regular session at 7:06 p.m.

ACTION ITEMS

2005-09-007 Health Insurance Premiums

It was moved by Mrs. Brown, seconded by Mr. Miserlian to approve the superintendent's recommendation that the employee share of the 2005/2006 health insurance premiums be effective September 1, 2005, for all employees who are not covered under a negotiated agreement. (Note: This supercedes board action of June 27, 2005, which indicated it would be retroactive to July 1, 2005.)

Roll call: Mrs. Brown, aye; Mr. Miserlian, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-09-008 Salary Schedules for Non-Union School Employees and Nurses

It was moved by Mr. Cavallero, seconded by Mr. Miserlian to approve the superintendent's recommendation for approval of the Salary Schedules for the 2005/2006 school year for Cafeteria Personnel, Clerical Personnel, Millstream Vocational Center Unit Aides, Technical Aide, Bus Mechanics and Nurses, as shown in EXHIBIT C.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-09-009 Administrative Compensation Plan

It was moved by Mrs. Brown, seconded by Mr. Miserlian to approve the superintendent's recommendation for approval of the Administrative Compensation Plan for the 2005/2006 school year, as shown in EXHIBIT D. (Note: the Superintendent and Interim Asst. Superintendent are excluded from the Plan.)

Roll call: Mrs. Brown, aye; Mr. Miserlian, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-09-010 Administrative Special Area Compensation Plan

It was moved by Mr. Miserlian, seconded by Mrs. Brown to approve the superintendent's recommendation for approval of the Administrative Special Area Compensation Plan for the 2005/2006 school year, as shown in EXHIBIT E.

Roll call: Mr. Miserlian, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-09-011 Substitute Teacher Compensation Plan

It was moved by Mr. Cavallero, seconded by Mr. Miserlian to approve the superintendent's recommendation for approval of the Substitute Teacher Compensation Plan for the 2005/2006 school year, as shown in EXHIBIT F.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

DISCUSSION ITEMS

There was none.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer distributed copies of the enrollment report for the first day of school. He thanked teachers and staff for a great start to the school year. He stated negotiations with bus drivers and custodians would begin next week, and the insurance committee would meet on September 19. Dr. Wittwer will meet with the traffic commission and sidewalk commission in the next few weeks. He said the strategic plan is moving forward; action teams 2 and 4 will reconvene and address issues in their plans. Dr. Wittwer and Dr. Blaine continue to visit buildings and meet parents; parents are noticing the improvements to school facilities. He also noted that the transportation department continues to work to resolve some minor bussing issues.

BOARD'S COMMENTS

Mrs. Brown thanked the staff for the Quality Tools presentation; it is exciting to see the enthusiasm in the teaching staff. She congratulated Dr. Wittwer on receiving the Exemplary Leadership Award from the Buckeye Association of School Leadership.

Mr. Miserlian thanked the staff for their positive attitudes. He has talked with many parents and community members and everyone is very excited about the school year.

Mrs. Rothery invited all Board Members to attend the October 6 meeting for the presentation of the certificate of excellence for financial reporting. The Homecoming Parade will be held on September 30; the Board of Education will have a vehicle in the parade.

2005-09-012 ADJOURNMENT

It was moved by Mr. Miserlian, seconded by Mrs. Brown to adjourn at 7:20 p.m.

Roll call: Mr. Miserlian, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

President

Treasurer

Read and Approved September 26, 2005.