

**Board of Education Meeting  
July 17, 2006**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Board Room at Central Middle School.

President Brown called the meeting to order. Present were: Mrs. Brown, Dr. Browning, Mr. Cavallero, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**CELEBRATIONS**

Mrs. Rothey recognized Millstream – Skills USA students who won a competition in Kansas City.

**PUBLIC PARTICIPATION**

FEA President Dee Groman wished well those who are leaving the district; expressed appreciation for communications over the summer with Dr. Wittwer and Dr. Blaine; congratulated Dr. Blaine on his recent contract and Tony Fenstermaker on receiving a Martha Holden Jennings grant; stated a desire to have contracts available online in order to minimize paper copies; and said she was pleased with the number of people who applied for the vacant Board position.

**2006-07-001 Approval of Minutes**

It was moved by Mr. Shrader, seconded by Mrs. Rothey to approve the minutes of the regular meeting on June 26, 2006.

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

**CORRESPONDENCE**

Mr. Cavallero announced his resignation from the Board effective July 18, 2006. He is resigning due to a job transfer to London, England.

Mrs. Brown said that six applications were received and they are all high quality candidates. The Board will interview candidates on July 24, 2006 and expect to make a decision the first week of August.

Dr. Wittwer stated that letters will go out to parents and teachers about the changes in start times at the elementary and middle schools.

Mr. Barnhart presented sample copies of the 2005/06 Benefit Statements and the 2006/07 Salary Notices that went out to the teaching staff; distributed copies of the minutes from the July 6, 2006 Records Commission Meeting; and shared the FY06 Millstream Financial Report.

**CONSENT ITEMS**

**2006-07-002 Consent Items A-K**

It was moved by Mrs. Rothey, seconded by Mr. Cavallero to approve Consent Items A-K as follows:

**CERTIFICATED PERSONNEL**

A. Resignations

The superintendent recommends that the following resignations be accepted:

Carrie Allsop (Wilson Vance, Grade 5)	(15 years)
Reason: Relocation	Eff: 8/1/06
Timothy Bodnarik (FHS, Assistant Principal)	(3 years)
Reason: Other Employment	Eff: 7/31/06
Jeff Drake (FHS, Social Studies)	(5 years)
Reason: Relocation	Eff: 8/1/06
Robin Pearson (FHS, Science)	(1 year)
Reason: Other Employment	Eff: 8/1/06

B. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Melissa Launder (Jacobs, Kindergarten [1/2 time])
Reason: Personal
Effective: 2006/2007 School Year

### C. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Classroom Teachers – Effective: 2006/2007 School Year

Lauren Crooks (initial assignment – Wilson Vance, Special Education)  
Salary: BA+30, Step 0 @ \$31,394.00  
Effective: August 28, 2006

Brooke Imke (initial assignment – Jefferson, Special Education)  
Salary: BA, Step 2 @ \$32,720.00  
Effective: August 28, 2006

Cynthia Kondzich (initial assignment – Central, Special Education)  
Salary: BA+15, Step 2 @ \$33,597.00  
Effective: August 28, 2006

Michelle Lucas (initial assignment – FHS, Special Education)  
Salary: BA, Step 2 @ \$32,720.00  
Effective: August 28, 2006

Nicholas Stuck (initial assignment – FHS, Science)  
Salary: BA+15, Step 2 @ \$33,597.00  
Effective: August 28, 2006

Gina Zippay (initial assignment – FHS, Guidance Counselor)  
Salary: MA, Step 0 @ \$32,849.00  
plus 15 days Extended Service @ \$2,677.95  
Effective: August 28, 2006

2. Supplemental Duty Assignment – Effective: 2006/2007 School Year

Mark Dickman – social studies (9-12) department chair @ \$973.12  
Lori Faeth – co-special ed. (9-12) department chair @ \$359.31  
Nancy Frankenfield – art (6-12) department chair @ \$1,571.96  
Jodi Garver – physical education (6-12) dept. chair @ \$973.12  
Judy Hall – vocal music (6-12) department chair @ \$1,571.96  
Sue Keller – Glenwood, team leader @ \$973.12  
Ellen Laube – math (9-12) department chair @ \$973.12  
Linda Laux – foreign language (8-12) dept. chair @ \$1,571.96  
Tim Opp – science (9-12) department chair @ \$973.12  
Becky Pfaltzgraf – English (9-12) department chair @ \$1,571.96  
Margret Wien – co-special ed. (9-12) dept. chair @ \$658.73

3. Course of Study Writing @ \$19.21/hour

Cheryl Corron            Ann Pumphrey

4. Third Grade Reading Achievement Test Proctor @ \$19.21/hour

Megan Zivkovich

5. Summer School Teachers

Step 0 @ \$19.21/hour – Melissa Stanton

Step 1 @ \$19.45/hour – Jennifer Stillings

Step 2 @ \$19.73/hour – James McCurry

6. Gifted Services Testing Professionals

Step 1 @ \$19.45/hour

Kim Cosiano            Patty Majors

Step 2 @ \$19.73/hour

Susan Marshall        Cheryl McNish

7. Adult Education Instructor @ Step 0, \$19.21/hour – Stephanie Short

8. Home Instructor – Effective: Summer 2006

Step 0 @ \$19.21/hour – Kelli Kiesler

9. High School Scheduling Help @ \$19.21/hour

Lisa Baer	Linda Dangelo	Laura Reinhart
Leslie Bowling	Lori Faeth	Marla Stacey
Ellen Brady	Chuck Mitchell	Margie Wien
Kim Coffman	Deb Pattyn-Craun	

D. Reclassifications

The superintendent recommends that the following certificated employees be reclassified on the salary schedule, as indicated:

Administrators

Dr. Paul Blaine

FROM: Interim Assistant Superintendent.

TO: Assistant Superintendent, Ed. D. Degree (as per salary schedule, two-year contract, 260 days per year)

Effective: August 1, 2006

Nate Weihrauch (initial assignment – Donnell, Assistant Principal)

FROM: Central, 8<sup>th</sup> grade teacher @ MA+30, Step 8

TO: Donnell, Assistant Principal @ MA+30  
(2 year contract – 204 days per year)

Effective: August 1, 2006

**CLASSIFIED PERSONNEL (E to F)**

E. Leave of Absence

The superintendent recommends that a leave of absence, without pay be granted to the following classified personnel:

Debra Schlachter (Millstream, South Campus – Educational Aide)

Effective: September 11, 2006 thru October 23, 2006

Reason: FMLA

F. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Substitute and/or Per Diem Employees

Susan Atkins – substitute educational aide @ \$9.00/hour

2. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, as listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the District, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Andrew Beaston – Glenwood, 7<sup>th</sup> grade boys' basketball coach @ \$1,961.20

3. DASL/Progress Book Data Entry

Sue Mason @ \$9.00/hour (not to exceed 40 hours 6/12/06 – 6/30/06)

4. New EMIS and Server Setups

Laura Almond @ \$17.70/hour (total of 60 hours)

5. Assisting with Clean Sweep of all Computers and Laptops

Peter Brooks @ \$10.00/hour (25 hours/week for 10 weeks)

G. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for June 2006, be accepted as presented by the treasurer. (see EXHIBIT A)

H. Fourth Quarter Insurance & Fringe Benefit Report, Investment Report and Year End Financial Report

The superintendent recommends that the Fourth Quarter Insurance & Fringe Benefit Report, Investment Report, and Year End Financial Report presented by the treasurer be accepted, as shown in EXHIBIT B.

I. Transfer of Funds

The superintendent recommends approval for the treasurer to transfer funds as indicated. (see EXHIBIT C)

J. Correction to May 22, 2006 minutes

The superintendent recommends the minutes from the May 22, 2006 Board of Education Meeting be corrected to show that the salary for Tami Wallace for her supplemental work on costumes for the musical needs to be corrected as follows:

Tami Wallace – Costumes for FHS Musical  
FROM: \$464.62 (Funds from Musical Account)  
TO: \$870.43 (Funds from F-MUSI Musical Account)

K. Correction to June 12, 2006 minutes

The superintendent recommends the minutes from the June 12, 2006 Board of Education Meeting be corrected to show that the following three individuals are each working 1/3 time of 2 positions at the salaries indicated.

Ryan Imke – FHS, freshman boys' basketball coach @ \$2,245.65 (1/3 time of 2 positions)  
Matt Miles – FHS, freshman boys' basketball coach @ \$2,245.65 (1/3 time of 2 positions)  
Aaron Moyer – FHS, freshman boys' basketball coach @ \$2,644.88 (1/3 time of 2 positions)

Roll call: Mrs. Rothey, aye; Mr. Cavallero, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Shrader, aye. President Brown declared the motion carried.

**ACTION ITEMS**

**2006-07-003 Acceptance of Martha Holden Jennings Grant Agreement**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for acceptance of the Martha Holden Jennings Grant Agreement awarded to the Findlay City School District and Tony Fenstermaker – Tech Prep English at Millstream Career & Technology Center entitled "Increasing English Success" in the amount of \$2,483.00 as described in EXHIBIT E.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

**DISCUSSION ITEMS**

A. Model Student Acceleration Policy for Advanced Learners EXHIBIT F

Judy Withrow presented the Model Student Acceleration Policy for Advanced Learners.

B. Operational Procedures for Non-Teaching Employees EXHIBIT G

Dr. Blaine presented the Operational Procedures for Non-Teaching Employees.

**REPORTS**

A. Summer Projects

Dennis McPherson discussed summer projects.

**SUPERINTENDENT'S COMMENTS**

Dr. Wittwer stated that interviews were still being conducted for the Assistant Principal positions and Hockey Coach position at the high school.

**BOARD'S COMMENTS**

Mr. Cavallero stated it was a privilege to serve on the Board and acknowledged the Board members' hard work and dedication; said Findlay City Schools had a great administration and teaching staff; and thanked everyone for their support.

Mrs. Rothey stated that the benefit statement sent to the teaching staff was very informative; congratulated Dr. Blaine on his 2-year contract and Tony Fenstermaker on his Martha Holden Jennings grant; and she thanked Mr. Cavallero for his dedication to Findlay City Schools.

Dr. Browning agreed that it was a good idea to have the FEA contracts on cd or online; stated that the board applicants were a dynamic group; and also congratulated Tony Fenstermaker and thanked Mr. Cavallero.

Mrs. Brown and Mr. Shrader both welcomed Mr. Weihrauch as Assistant Principal to Donnell; congratulated Dr. Blaine on his contract and Tony Fenstermaker on his grant; and they also thanked Mr. Cavallero for serving on the Board.

The Board of Education recessed at 8:20 p.m. for a farewell reception for Mr. Cavallero.

**2006-07-004 Executive Session**

It was moved by Mr. Shrader, seconded by Mrs. Rothey to recess to executive session to discuss employment of personnel and the appointment of a public official at 8:50 p.m.

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

The Board of Education returned to regular session at 9:24 p.m.

**2006-07-005 ADJOURNMENT**

It was moved by Mrs. Brown, seconded by Mr. Shrader to adjourn at 9:25 p.m.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Dr. Browning, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

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President

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Treasurer

Read and Approved August 28, 2006.