

**Board of Education Meeting  
June 13, 2005**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Board Room at Central Middle School.

President Rothery called the meeting to order. Present were: Mrs. Brown, Mr. Miserlian, Mrs. Rothery, Mr. Shrader, Superintendent Lotz and Treasurer Barnhart. Absent was: Mr. Cavallero.

**CHECK PRESENTATION**

Kimberly Bash and Norm Nicholson presented a check to Tiffany Murray-Hogrefe, FABSS Director, for "Reading Role-Models" in the amount of \$775.00.

**PUBLIC PARTICIPATION**

FEA President Dee Groman acknowledged teaching staff who were leaving the district and two retirements; recognized new teachers and announced she was pleased to see that some of the new teachers had been long-term substitutes; thanked the Whittier-Wilson Vance PTO for their gift of computers; stated she was excited about the 2005 awards presentation at the high school; and she presented a letter of impasse to Mr. Lotz and Mr. Barnhart pertaining to the teacher negotiations.

**2005-06-001 Approval of Minutes**

It was moved by Mr. Shrader, seconded by Mr. Miserlian to approve the minutes of the regular meeting on May 23, 2005.

Roll call: Mr. Shrader, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

**CORRESPONDENCE**

There was none.

**CONSENT ITEMS**

**2005-06-002 Consent Items A-V**

It was moved by Mr. Shrader, seconded by Mr. Miserlian to approve Consent Items A-V as follows:

A. Resignations

The superintendent recommends that the following resignations be accepted:

Gene Cressler (Donnell, Grade 6) Reason: Relocation	(2 years) Eff: 8/2/05
Valerie Devitt (FHS, Art) Reason: Relocation	(6 years) Eff: 8/5/05
Jessica Kerfoot (Central, Grade 7) Reason: Relocation	(2 years) Eff: 8/7/05
Christina Whitson (FHS, Science) Reason: Relocation	(2 years) Eff: 8/28/05

B. Retirements

The superintendent recommends that the following retirements be accepted:

Nancy Tussing (Millstream South, CBI) Reason: Retirement	(36 years) Eff: 5/31/05
Terri Williamson (Jacobs, Grade 2) Reason: Retirement	(31 years) Eff: 5/31/05

C. Leaves of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Bethany Ash (FHS, Science) Effective: 2005/2006 school year Reason: Personal
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10. Classroom Teachers - Eff: 2005/2006 School Year

Ashleigh Burd (Jacobs, Kindergarten)  
Salary: BA, Step 1 @ \$29,718.00

Sarah Durkin (Jefferson, Grade 1)  
Salary: BA, Step 5 @ \$35,141.00

Ryan Headley (FHS, Math)  
Salary: BA, Step 0 @ \$28,362.00

Amy Hurt (FHS, Science)  
Salary: MA, Step 8 @ \$44,426.00

Kristen Lichtle (initial assignment, Lincoln)  
Salary: BA+15, Step 2 @ \$31,930.00

Chad Mathewson (FHS, Special Education)  
Salary: MA, Sep 9 @ \$46,080.00

Elizabeth McIntosh (initial assignment, FHS, Science)  
Salary: MA, Step 0 @ \$31,198.00

Melissa Metzger (Jacobs, Kindergarten)  
Salary: BA, Step 1 @ \$29,718.00

Nancy Sheaffer (Donnell, Grade 7)  
Salary: BA, Step 2 @ \$31,073.00

Jennifer Suermann (Washington, Grade 3)  
Salary: BA+30, Step 3 @ \$34,290.00

11. Supplemental Duty Assignments - Eff: 2005/2006 School Year

Kevin Manley – FHS, Show Choir Director @ \$3,275.81  
Brian Sheehe – Donnell, Shockwave director/drill writer @ Volunteer  
Denise Sheehe – Donnell, Shockwave, assistant director/ cymbals & marching @ Volunteer  
Margaret Grandbois – Donnell, Shockwave Bass Drums @ Volunteer

12. Summer School Teachers

Step 0 @ \$18.89/hour

Laura Davis	Jennifer Stillings	Sharon Pullom
Crystal Dye		

Step 1 @ \$19.12/hour

Cindy Brown	Jim McCurry	Rita Schmidt
Andrew Cantrell	Ben Neff	Kevin Swan

Step 2 @ \$19.40/hour

Heather Bibler	Brenda Boster	Marsha Franklin
Jeff Bixler	Becky Bucher	Steve Haughn
Brad Bosse	Kim Fillhart	Linda Pochard

13. Musical Technical Assistance (paid from musical funds)

Marvin Miller @ \$418.34

14. Costume Assistance for Theatrical Program (paid from musical funds)

Tami Wallace @ \$1,255.02

15. Digital Academy Appointments – Effective: 2005/2006 School Year

Lois Armeni – EMIS	Mike Barnhart – Treasurer
Salary: \$5,000.00	Salary: \$5,000.00

Larry Grove – Coordinator	Sandy White – Executive Director
Salary: \$25/hour (not to exceed \$30,000 annually)	Salary: \$9,000.00

16. Crisis Prevention Institute Training (Stipend - \$100/day)

Two-Day Training

Joan Bauer (JA) Deb Beachler (CH)

Four-Day Training

Laura Davis-McMaster (CMS) Kathy Foster (CH) Matt Miles (WA)  
Denise Sheehe (JA)

17. IT Coordinator

Howard Moskowitz (initial assignment, IT Coordinator)  
Salary: \$81,551 (2 yr. Contract – 260 days)  
Effective: August 1, 2005

18. Tech Prep & Grants Coordinator

Jeff Walton  
Salary: \$25.00/hour (20 hrs./week)  
(paid from Tech Prep and Perkins Grant)  
Effective: July 1, 2005

19. Adult Education Instructors – Effective: July 1, 2005

Michelle Breitigan Bill Lucas Rick Walter  
David Calland Karna Morrow Lisa Wolph  
Tammy Dean Rock Snow

Step 1 @ \$19.12 / hour

Debra Beach Jennifer Long Pat Pietras  
Luke Boggs Lisa Mays Barb Rumschlag  
Brian Bratt Steve McAdoo Dawn Turk  
Michelle Burch-Morehart Lori McGuire Christina Venturi  
Ruth Couch Karen Noyes Nancy Wilder  
Doris Edie Kyra Oaks Sharon Williams  
Tim Hoehn Mike Osborne Dave Zenk

Step 2 @ \$19.40 / hour

Roger Beard Vickie Essinger Linda Savieo  
Pam Bixler Lawrence Gifford Connie Shin  
Doug Bonnorant Mike Gleason Renee Smith  
Pam Bowers Kimberly Good Paul Spinazze  
Jess Cardenas Bill Haggerty Vicky Stozich  
Greg Cornette Sandy Inbody Rosemary Tritch  
Doug Couchot Laura Julien Lora Trout  
Lynette Diebert Phyllis Macke Fred Ziegman  
Chuch Dyar Jeff Moga

E. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Tammie Morman (St. Michaels, Guidance Counselor)  
FROM: MA+15, Step 12 @ \$54,262.00 (full time)  
TO: MA+15, Step 12 @ \$27,131.00 (1/2 time)  
Effective: 2005/2006 School Year

Christina Wetz  
FROM: St. Michaels - MA, Step 8 @ \$35,541.00 (4/5 time)  
TO: Lincoln - MA, Step 8 @ \$22,213.00 (1/2 time)  
Effective: 2005/2006 School Year

F. Reclassification - substitute teacher (for salary purposes only)

The superintendent recommends that the daily rate of pay for the following substitute teacher, who has served in the same assignment for thirty (30) consecutive days, be changed as indicated:

Andrew Fields - Lincoln, Grade 5 (Kelee Garmong)  
FROM: Substitute @ \$85.00/day  
TO: BA, Step 0 @ \$154.14/day  
Effective: May 31, 2005

### G. Correction of Minutes

The superintendent recommends the correction of the minutes from the April 25, 2005 Board of Education Meeting and the 2005/2006 Reappointment list, as shown below:

Melissa Launder (Jacobs, Grade 2)  
FROM: MA, Step 3  
TO: MA, Step 2

Tammy Mast (Glenwood, Grade 6)  
FROM: BA+30, Step 15  
TO: BA+30, Step 11

Katrina Pritchett (Millstream, Career Assessment)  
FROM: MA, Step 12  
TO: MA, Step 15

Melissa Stanton (Central, SBH)  
FROM: BA+30, Step 6  
TO: BA+30, Step 7

### **CLASSIFIED PERSONNEL (H thru J)**

#### H. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Summer School Secretary @ \$9.00/hour – Karen Town

2. Summer Lunch Program

Pat Okuly (Summer Lunch Program)  
Salary: \$11.04/hour, Step 6  
Effective: June 6 - July 29, 2005

Jean Lentz (Summer Lunch Program)  
Salary: \$8.79/hour, Step 1  
Effective: June 6 - July 29, 2005

3. Substitute and/or Per Diem Employees

Candace Gibson – substitute custodian @ \$9.66/hour  
Carol Jane Gossman – substitute clerical @ \$9.00/hour  
Bonnie Grant – substitute custodian @ \$9.66/hour  
Susan Lamb – substitute custodian @ \$9.66/hour  
Louise Shadle – substitute custodian @ \$9.66/hour

#### I. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Kim Blake  
FROM: Substitute Teacher Aide @ \$9.00/hour  
TO: FHS, Substitute Teacher Aide @ \$10.66/hour, Step 1  
Effective: May 13, 2005

Marlene Jackson  
FROM: FABSS, Head Aide, Year 1 @ \$8.74/hour  
TO: FABSS, Aide, Year 4 @ \$7.17/hour  
Effective: May 19, 2005

Deb Martens  
FROM: Substitute Teacher Aide @ \$9.00/hour  
TO: Northview, Substitute Teacher Aide @ \$10.66/hour, Step 1  
Effective: May 19, 2005

Michelle Palmer  
FROM: Substitute Teacher Aide @ \$9.00/hour  
TO: Glenwood, Substitute Teacher Aide @ \$10.66/hour, Step 1  
Effective: May 19, 2005

J. Correction of Minutes

The superintendent recommends the correction of the minutes from the May 23, 2005 Board of Education Meeting and the salary for Parent Mentor for 2005/2006, as shown below:

Julie Gundy – Parent Mentor  
FROM: \$16,000.00  
TO: \$16,800.00 (paid from Parent Mentor Grant Funds)  
Effective: 2005/2006 School Year

K. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for May 2005, be accepted as presented by the treasurer. (EXHIBIT A)

L. 2004/2005 Student Activity Budget

The superintendent recommends approval of the 2004/2005 Student Activity Budget for Competitive Speech & Debate, as shown in EXHIBIT B.

M. 2005/2006 Student Activity Budgets

The superintendent recommends approval of the 2005/2006 Student Activity Budgets, as shown in EXHIBIT C.

N. Northwestern Ohio Educational Research Council Subscription Renewal

The superintendent recommends approval of the subscription renewal to the Northwestern Ohio Educational Research Council, Inc., per EXHIBIT D.

O. 2005/2006 Board Meeting Dates & Locations

The superintendent recommends adoption of the 2005/2006 Board Meeting Dates & Locations which were presented to the Board at the May 23, 2005 Meeting, with the November date changed to the 21<sup>st</sup> to avoid a conflict with The OSBA Capital Conference, as shown in EXHIBIT E.

P. 2005/2006 School Calendar Revised

The superintendent recommends adoption of the 2005/2006 School Calendar which has been revised by changing the date of Convocation and the two fall Teacher In-Service Days, as shown in EXHIBIT F.

Q. Adoption of Section 9 – Students Policies and Procedures

The superintendent recommends approval of Section 9 – Students Policies and Procedures which was presented to the board of education at the May 9<sup>th</sup> and 23<sup>rd</sup> board meetings as discussion items.

R. Resolutions of Commendation

The superintendent recommends adoption of the Resolutions of Commendation for the following certificated employees who recently retired:

Nancy Tussing EXHIBIT G

Terri Williamson EXHIBIT H

S. Acceptance of Gift

The superintendent recommends the acceptance and written expression of appreciation for the gift which was donated to the Findlay City Schools, as listed below:

GIFT: 11 Computers (valued at \$8,055.00)  
FROM: Whittier-Wilson Vance PTO  
TO: Whittier Primary School Computer Lab

T. Class of 2005

The superintendent recommends that the additional list of students, as shown in EXHIBIT I, be approved for graduation in the Class of 2005, provided they have completed all requirements for graduation established by the Findlay Board of Education and the State Department of Education.

U. School Lunch/Breakfast/Milk Prices

The superintendent recommends that the school lunch/breakfast/milk prices be raised, as indicated, for the 2005/2006 school year and shown in EXHIBIT J.

V. Leave of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Terri Lauck (Central, Custodian)  
Effective: June 14 – June 30, 2005  
Reason: Personal

Roll call: Mr. Shrader, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

**ACTION ITEMS**

**2005-06-003 Findlay High School Student/Parent Handbook**

It was moved by Mr. Miserlian, seconded by Mrs. Brown to approve the superintendent's recommendation for approval of the 2005/2006 Findlay High School Student/Parent Handbook which was presented to the board of education at the May 23, 2005 board meeting as Exhibit J.

Roll call: Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

**2005-06-004 Acceptance of Community Foundation Grant**

It was moved by Mrs. Brown, seconded by Mr. Shrader to approve the superintendent's recommendation for acceptance of the Findlay-Hancock County Community Foundation Grant/funding source: HancockREADS to the FABSS Program of the Findlay City School District in the amount of \$775 for the grant entitled "Reading Role-Models" as described in EXHIBIT K.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

**DISCUSSION ITEMS**

A. 2005/2006 Budget EXHIBIT L

Mr. Barnhart presented the 2005/2006 Budget.

B. Grade K – 8 Mathematics Course of Study EXHIBIT M

Dave Rossman presented the Grade K – 8 Mathematics Course of Study.

C. Grade K - 5 Social Studies Course of Study EXHIBIT N

Dave Rossman presented the Grade K – 5 Social Studies Course of Study.

D. Board Policies & Procedures, Section 10 – School & Community and Section 11 – Education Agency

Mr. Lotz presented Board Policies & Procedures, Section 10 – School & Community and Section 11 – Education Agency.

**REPORTS**

A. Program for After-School Students (P.A.S.S.) Report EXHIBIT O

Rosemary Lugabihl presented the P.A.S.S. Report.

**SUPERINTENDENT'S COMMENTS**

Mr. Lotz stated he was disappointed with the deadlock in the teacher negotiations, but noted school officials are concerned with rising costs and their impact on the school district's budget. He said the next two years will be difficult ones for public education, and the school districts must tighten their financial belts now.

**BOARD'S COMMENTS**

Mr. Miserlian stated it was a privilege and exciting to be part of the graduation ceremony this past Sunday.

Mrs. Brown thanked the Community Foundation for the FABSS Grant, and Dave Rossman and Sandy White for the direction of the rising student test scores.

Mr. Shrader noted he enjoyed the graduation as well, and is pleased to hear that graduates are receiving \$4.3 million in scholarships.

Mrs. Rothey acknowledged Janet Routzon, Northwest Ohio School Bus Driver of the Year, and also said graduation was a highlight of being a board member.

**2006-06-005 EXECUTIVE SESSION**

It was moved by Mr. Shrader, seconded by Mrs. Brown for the purpose of discussing negotiations, purchase of land, and employment of superintendent at 7:55 p.m.

Roll call: Mr. Shrader, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

The Board of Education returned to regular session at 10:19 p.m.

**2006-06-006 ADJOURNMENT**

It was moved by Mrs. Rothey, seconded by Mrs. Brown to adjourn at 10:20 p.m.

Roll call: Mrs. Rothey, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

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President

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Treasurer

Read and Approved June 27, 2005.