

**Board of Education Meeting  
April 23, 2007**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Board Room at Central Middle School.

President Brown called the meeting to order. Present were: Mrs. Brown, Dr. Browning, Mrs. Dysinger, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**2007-04-003 Executive Session**

It was moved by Mr. Shrader, seconded by Mrs. Brown to recess to executive session to discuss the employment, evaluation and discipline of personnel at 6:00 p.m.

Roll call: Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

The Board of Education returned to regular session at 7:00 p.m.

**CELEBRATIONS**

The Findlay High School Alumni were celebrated: Ben Roethlisberger charity game, Peg Kirk Bell PGA award, and the David Cryer letter and upcoming reunions. Good luck to the We The People team at national competition. Congratulations were offered to the retiring teachers. The Rotary Golden Apple winners Lisa Schadel, Cindy Habegger and Jeff Bixler were recognized. The Findlay Indoor Drumline placed 7<sup>th</sup> in the world competition. The food service program received a glowing evaluation. The Blue and Gold staff members won several national awards. Kim Miller will be teaching in Japan this summer through the Fulbright program.

**PUBLIC PARTICIPATION**

FEA President Dee Groman acknowledged the 3.75 banquet was held; noted that the Alumni concert was wonderful; roundtable discussions will be held on Tuesday; congratulated the retiring teachers and teachers receiving continuing contracts; acknowledged her enthusiasm for the new math curriculum; recognized that the district has great participation in the ODE survey; stated that FEA is supporting the levy and has contributed a message from teachers for an ad; and said the FEA is supporting the school funding amendment and will be circulating petitions.

Chris Brooks and Nancy Baxter introduced Dixie, the therapy dog at Bigelow Hill, and explained the therapy program.

Mike Wilson gave a powerpoint presentation on Progress Books.

**2007-04-004 Approval of Minutes**

It was moved by Mrs. Rothey, seconded by Mrs. Dysinger to approve the minutes of the regular meeting on March 26, 2007 and the special meeting on April 3, 2007.

Roll call: Mrs. Rothey, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Shrader, aye. President Brown declared the motion carried.

**CORRESPONDENCE**

Mr. Barnhart shared that the district received a clean audit for the 2005-06 fiscal year for both the school district and the Findlay Digital Academy, and the audit can be seen on the district's website or the Auditor of State's website.

Dr. Wittwer updated the Board on the roof issue at Central Middle School, and noted that after the Virginia Tech incident he has received several emails and phone calls regarding school safety.

**CONSENT ITEMS**

**2007-04-005 Consent Items A-DD**

It was moved by Mrs. Dysinger, seconded by Dr. Browning to approve Consent Items A-DD as follows with the removal of Jennie Ryan from EXHIBIT A.

**CERTIFICATED PERSONNEL**

A. Reappointments – 2007/2008 school year (R C. 3313.48)

The superintendent recommends that the certificated personnel, as shown in EXHIBIT A, be reappointed for the 2007/2008 school year – 184 days.

B. Retirements

The superintendent recommends that the following retirements be accepted:

Frances Core (FHS, Science)  
Reason: Retirement

(21 years)  
Eff: 6/30/07

Deborah Foster (Lincoln, Grade 4)	(30 years)
Reason: Retirement	Eff: 6/30/07
Linda Graybill (Whittier, Grade 1)	(32 years)
Reason: Retirement	Eff: 6/30/07
Sharyn McPheron (Whittier, Grade 1)	(35 years)
Reason: Retirement	Eff: 6/30/07

C. Resignations

The superintendent recommends that the following resignations be accepted:

Sarah Durkin (from Leave of Absence)	(1 year)
Reason: Relocation	Eff: 8/1/07
Julie Estep (Jacobs, Grade 2)	(4 years)
Reason: Relocation	Eff: 8/6/07
Melissa Launder (from Leave of Absence)	(2 years)
Reason: Maternity	Eff: 8/1/07

D. Leaves of Absence

The superintendent recommends that a leave of absence be granted to the following certificated personnel:

Brenda Finley (Lincoln, Grade 1)	
Effective: 2007/2008 school year	
Reason: Maternity	
Monica Gearig (W. Vance, Spec. Ed.)	
Effective: March 12 – April 23, 2007	
Reason: FMLA, Maternity	
Melissa Grothause (Jacobs, Kindergarten)	
Effective: March 23 – June 4, 2007	
Reason: FMLA, Extended Maternity	
Amy Hurt (FHS, Science)	
Effective: March 26 – May 4, 2007	
Reason: FMLA, Maternity	
Sharon Irons (W. Vance, Music)	
Effective: March 27 – May 27, 2007	
Reason: FMLA	
Amy Mack (Whittier, Grade 1)	
Effective: 2007/2008 school year	
Reason: Maternity	
Denise Ryan (Bigelow Hill, Grade 3)	
Effective: March 20 – April 30, 2007	
Reason: FMLA, Maternity	

E. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. FHS Musical (paid from F-Music Account)  
 Props – Pam Hamlin @ \$441.64  
 Costumes – Tami Wallace @ \$883.29
2. Accompanist for Spring Concert (Donnell)  
 Anita Schaible @ \$150.00
3. Saturday School Instructor @ \$19.69/hour  
 David Alvarado

4. Substitute Teachers @ \$82.00/day

Jaclyn Adkins	Julie Fort	Kendra Spears
Kimberlee Balko	Mary Goshe	Judy Stillings
Jomay Bomber	Brianna Higbie	Margaret Sullivan-Malaney
Carmen Brown	Christina Qualls	Amy Swisher
Rachel Dilts	Dana Romaker	Brynn VanRenterghem
Andrew Emerine	Matthew Scheuering	

F. Reclassification (Effective: 2007/2008 school year)

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Nicole Metzger (FHS, Art)  
FROM: Full Time  
TO: Part Time (hours as determined by the superintendent)  
Effective: 2007/2008 school year

G. Continuing Contracts

The superintendent recommends that the following certificated personnel be granted continuing contracts, effective the 2007/2008 school year:

Jeanine Atkinson	Rachel Haas	Joyce Pippert
Debbie Benson	Christine Klosterman	Kim Plesec
Heather Bryan	Amy Kuhlman	Katrina Pritchett
JoLynda Croy	Kimberly Miller	Debbie Reynolds
Linda Croy	Aaron Moyer	Becky Riggs
Nancy Frankenfield	Nicole Newlove	Valerie Smith
Jodi Garver	Meredith Piersol	Barbara Tardibuono

**CLASSIFIED EMPLOYEES (H thru I)**

H. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Clerical Position

Christine Cooperrider (Student Services, Secretary)  
SALARY: Step 8 @ \$14.20/hour (9 yrs. experience)  
EFFECTIVE: May 16, 2007

2. Noon Hour Monitors @ \$8.25/hour

Michele Fulton	Linda Hagerman	Lisa Menz
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3. Substitute and/or Per Diem Employees

Jaclyn Adkins – substitute educational aide @ \$9.23/hour  
Alan DeJulio – substitute bus driver @ \$11.79/hour  
Jeffrey Howard – substitute custodian @ \$9.90/hour  
Pamela Main – substitute clerical @ \$9.23/hour  
Pamela Main – substitute educational aide @ \$9.23/hour  
Lisa Menz – substitute clerical @ \$9.23/hour  
Lisa Menz – substitute educational aide @ \$9.23/hour  
Cathleen Renn – substitute clerical @ \$9.23/hour  
Cathleen Renn – substitute educational aide @ \$9.23/hour

4. FHS Security Officer @ \$15.00/hour – Douglas P. Marshall

5. Supplemental Contract for Adult Ed. Director for 2006/2007 School Year

Bill Haggerty @ \$3,000.00 (Lump Sum)

I. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Kathryn Kinn  
FROM: FHS, Food Service Worker – Floater, Step 1 @ \$9.16/hour  
TO: FHS, Secondary Cashier, Step 1 @ \$9.60/hour  
Effective: May 1, 2007

Cindy Medley  
FROM: 2<sup>nd</sup> shift custodian, Step 4 @ \$13.95/hour (+ .25/hr. shift differential)  
TO: 1<sup>st</sup> shift custodian, Step 4 @ \$13.95/hour  
Effective: March 29, 2007

Diana Moore  
FROM: Central, Substitute Clerical, Step 1 @ \$11.54/hour  
TO: Central, Secretary, Step 6 @ \$13.37/hour  
Effective: April 10, 2007

J. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for March 2007, be accepted as presented by the Treasurer, and shown in EXHIBIT B.

K. 2006/2007 Third Quarter Fringe Benefit Report, Financial Report and Investment Report

The superintendent recommends that the 2006/2007 Third Quarter Fringe Benefit Report, Financial Report, and Investment Report presented by the Treasurer be accepted as shown in EXHIBIT C.

L. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation of the following gifts listed below:

GIFT: 1995 Plymouth Acclaim Sedan 4-Door  
(Approximate Value - \$835.00)  
TO: Auto Technologies Class at Millstream Career & Technology Center  
FROM: Ms. Teresa Werling

GIFT: \$200.00  
TO: MH Class Zoo Field Trip from Millstream, South Campus  
FROM: Catherine & Gregory Barcus

M. Correction of November 20, 2006 Board Minutes

The superintendent recommends the correction of the salary for Erik Potteiger who was reclassified on the November 20, 2006 Board Agenda FROM – Elementary Tech Support Coordinator; TO – Network Administrator: Elementary & Telecommunications Tech Support, as shown below:

Erik Potteiger  
Reclassified Salary: \$44,308.00  
TO: Corrected Salary \$45,014.00  
Effective: December 1, 2006

N. Correction of January 22, 2007 Board Minutes

The superintendent recommends the correction of removing the appointment of Loretta Wolfe as Ohio Reads Tutor @ \$19.69/hr, Step 0 (a certified position) and then appointing Loretta Wolfe as an Ohio Reads Tutor @ \$9.23/hour (a classified position).

O. Correction of February 26, 2007 Board Minutes

The superintendent recommends the correction of the effective date of retirement for Pat Needles, as shown below:

Change date FROM: March 29, 2007  
New Effective date TO: March 16, 2007

P. Adoption of AP European History Course of Study

The superintendent recommends adoption of the AP European History Course of Study presented at the March 26, 2007 board meeting as Exhibit D.

Q. Adoption of AP Calculus Course of Study

The superintendent recommends adoption of the AP Calculus Course of Study presented at the March 26, 2007 board meeting as Exhibit E.

R. Adoption of AP Spanish Language Course of Study

The superintendent recommends adoption of the AP Spanish Language Course of Study presented at the March 26, 2007 board meeting as Exhibit F.

S. Adoption of AP Biology Course of Study

The superintendent recommends adoption of the AP Biology Course of Study presented at the March 26, 2007 board meeting as Exhibit G.

T. Adoption of AP Chemistry Course of Study

The superintendent recommends adoption of the AP Chemistry Course of Study presented at the March 26, 2007 board meeting as Exhibit H.

U. Adoption of AP Environmental Science Course of Study

The superintendent recommends adoption of the AP Environmental Science Course of Study presented at the March 26, 2007 board meeting as Exhibit I.

V. Adoption of AP US Government and Politics Course of Study

The superintendent recommends adoption of the AP US Government and Politics Course of Study presented at the March 26, 2007 board meeting as Exhibit J.

W. Adoption of AP Latin Course of Study

The superintendent recommends adoption of AP Latin Course of Study presented at the March 26, 2007 board meeting as Exhibit K.

X. Adoption of AP German Language Course of Study

The superintendent recommends adoption of the AP German Language Course of Study presented at the March 26, 2007 board meeting as Exhibit L.

Y. Adoption of AP French Language Course of Study

The superintendent recommends adoption of the AP French Language Course of Study presented at the March 26, 2007 board meeting as Exhibit M.

Z. Adoption of Honors Algebra II Course of Study

The superintendent recommends adoption of the Honors Algebra II Course of Study presented at the March 26, 2007 board meeting as Exhibit N.

AA. Textbook Adoption List

The superintendent recommends approval of the Textbook Adoption List which was presented to the Board of Education at the March 26, 2007 board meeting as Exhibit O.

BB. Adoption of Director of Technology Job Description

The superintendent recommends adoption of the Director of Technology Job Description, as shown in EXHIBIT D.

CC. Resolutions of Commendations

The superintendent recommends adoption of the Resolutions of Commendation for the following certificated and classified employees who have recently retired and those who will soon retire:

<u>Debby Bandy</u>	<u>EXHIBIT E-1</u>
<u>Barbara Buttermore</u>	<u>EXHIBIT E-2</u>
<u>Frances Core</u>	<u>EXHIBIT E-3</u>
<u>Deb Foster</u>	<u>EXHIBIT E-4</u>
<u>Linda Graybill</u>	<u>EXHIBIT E-5</u>
<u>Judy Hall</u>	<u>EXHIBIT E-6</u>
<u>Cliff Hite</u>	<u>EXHIBIT E-7</u>
<u>Rose Hurt</u>	<u>EXHIBIT E-8</u>
<u>Nancy Janton</u>	<u>EXHIBIT E-9</u>
<u>Jeanette Mathern</u>	<u>EXHIBIT E-10</u>
<u>Sharyn McPheron</u>	<u>EXHIBIT E-11</u>
<u>Patricia Needles</u>	<u>EXHIBIT E-12</u>
<u>Kathy Nusbaum</u>	<u>EXHIBIT E-13</u>
<u>Linda Pochard</u>	<u>EXHIBIT E-14</u>
<u>Phyllis Schaffer</u>	<u>EXHIBIT E-15</u>
<u>Jane Shadle</u>	<u>EXHIBIT E-16</u>
<u>Kathy Summers</u>	<u>EXHIBIT E-17</u>
<u>Joel Wood</u>	<u>EXHIBIT E-18</u>
<u>Donna Harpst</u>	<u>EXHIBIT E-19</u>
<u>Sue Paul</u>	<u>EXHIBIT E-20</u>

DD. Amendment to Exhibit C on the January 22, 2007 Agenda

The superintendent recommends the amendment of Exhibit C under Discussion/Action Items and Purchase of Property to reflect changes suggested made by the school district's legal counsel.

Roll call: Mrs. Dysinger, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Brown declared the motion carried.

**ACTION ITEMS**

**2007-04-006 Acceptance of Lowe's Grant**

It was moved by Mrs. Rothey, seconded by Mr. Shrader to approve the superintendent's recommendation for acceptance of the Lowe's Grant for \$4,144.00 to Ms. Jennifer Kovach, Preschool Aide at Millstream CTC, East Campus, for the construction of a Kinder Village playground and pavilion to be used as an outdoor classroom at Millstream East, as explained in EXHIBIT F.

Roll call: Mrs. Rothey, aye; Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mrs. Dysinger, aye. President Brown declared the motion carried.

**2007-04-007 Acceptance of Community Foundation Grant**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for acceptance of the Community Foundation Grant in the amount of \$1,500.00 to Judy Withrow, Gifted Coordinator and Camp READ Director, to provide partial support of Camp Read (Reflection, Enrichment, Adventure, Dramatics), funding source: Hancock Education Fund, as explained in EXHIBIT G.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

**2007-04-008 Acceptance of Community Foundation Grant**

It was moved by Dr. Browning, seconded by Mrs. Dysinger to approve the superintendent's recommendation for acceptance of the Community Foundation Grant in the amount of \$1,196.00 to Judy Withrow, Gifted Coordinator, to partially support materials to teach the Chinese language after-school to 40 students, funding source: Hancock Education Fund, as explained in EXHIBIT H.

Roll call: Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Brown declared the motion carried.

**2007-04-009 Acceptance of Community Foundation Grant**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for acceptance of the Community Foundation Grant in the amount of \$2,000.00 to Judy Withrow, Gifted Coordinator, to partially support the Sista Jewell: African Soul International performance for students and teachers, funding source: Hancock Education Fund, as explained in EXHIBIT I.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

**2007-04-010 Acceptance of Bid**

It was moved by Mrs. Rothey, seconded by Mrs. Dysinger to approve the superintendent's recommendation for acceptance of bid from Helms & Sons Excavating, Inc. in the amount of \$681,100.00 for the purchase and installation of synthetic turf to be laid at Donnell Stadium (funding provided by the Donnell Foundation).

Roll call: Mrs. Rothey, aye; Mrs. Dysinger, aye; Mrs. Brown, aye; Dr. Browning, aye. Mr. Shrader abstained from the vote. President Brown declared the motion carried.

**REPORTS**

A. Wellness Program Update EXHIBIT J

Sandy White, Paulette Hartman, Beverly Goldacker, and Rosemary Lugabihl presented the Wellness Program update.

B. Security Assessment

Dennis McPheron discussed a security assessment.

C. Update of Spring Break and Summer Projects

Dennis McPheron gave an update of spring break and summer projects.

D. District Newsletter

Jen Ruhe discussed the district newsletter.

## DISCUSSION ITEMS

### A. Draft Policies – Policy Committee Meeting Date

Dr Wittwer discussed draft policies and addressed the committee on setting up a meeting date. Dr. Browning and Mrs. Rothery will meet on April 30.

### B. Public Participation

The Board discussed a request from the FEA to consider placing public participation for employees toward the end of the Board agenda.

### C. AP English 11 Course of Study EXHIBIT K

Sandy White presented the AP English 11 Course of Study.

### D. Mathematics, Grades K – 5 Course of Study EXHIBIT L

Stephanie Roth presented the Mathematics, Grades K – 5 Course of Study.

### E. Mathematics, Grades 6 – 8 Course of Study EXHIBIT M

Stephanie Roth presented the Mathematics, Grades 6 – 8 Course of Study.

### F. American Political Systems Course of Study EXHIBIT N

Sandy White presented the American Political Systems Course of Study.

### G. Chemistry CP Course of Study EXHIBIT O

Roxanne Runion presented the Chemistry CP Course of Study.

### H. Anatomy Course of Study EXHIBIT P

Stephanie Stephen presented the Anatomy Course of Study.

### I. Employability Foundations Course of Study EXHIBIT Q

Edith Wannemacher and Cheryl Corron presented the Employability Foundations Course of Study.

### J. Transitional Career Experience Course of Study EXHIBIT R

Edith Wannemacher presented the Transitional Career Experience Course of Study.

### K. List of Textbooks EXHIBIT S

Sandy White and Stephanie Roth presented the list of textbooks.

### L. Budget Process

Mike Barnhart discussed the budget process.

## SUPERINTENDENT'S COMMENTS

There was none.

## BOARD'S COMMENTS

Dr. Browning thanked the teachers for their involvement in writing courses of study. Their dedication and enthusiasm are evident!

Mrs. Rothery thanked the teachers for their support of the levy campaign.

Mr. Shrader acknowledged the Right to Read Program at Northview Primary School.

Mrs. Dysinger commented that she would like to see mental and emotional wellness included in the district's wellness initiative in the future.

**2007-04-011 ADJOURNMENT**

It was moved by Mrs. Brown, seconded by Mr. Shrader to adjourn at 9:55 p.m.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

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President

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Treasurer

Read and Approved May 14, 2007.