

**Board of Education Meeting  
April 14, 2008**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Library at Bigelow Hill Intermediate School.

President Dysinger called the meeting to order. Present were: Dr. Browning, Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**2008-04-002 Executive Session**

It was moved by Mr. Shrader, seconded by Mr. Hoffman to recess to executive session to discuss negotiations and employment of personnel at 5:35 p.m.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

The Board of Education returned to regular session at 7:05 p.m.

**CELEBRATIONS**

Chris Brooks, Principal of Bigelow Hill Intermediate School, welcomed the Board, staff, and community members to Bigelow Hill. He indicated his staff is winding down with interventions and hope to see the results of their work in the students' upcoming Ohio Achievement Tests. He provided the Board with data from his Trust Matters survey, which he has conducted for three consecutive years with 5<sup>th</sup> grade students and their parents. Mr. Brooks also shared what a difficult decision it was to choose retirement this year and he expressed how much he has enjoyed his time with Findlay City Schools.

The 2007/08 National Merit Scholars were recognized for their accomplishments:

|                           |                                  |
|---------------------------|----------------------------------|
| Joe Burget – Finalist     | Andrew Jack – Commended Student  |
| Rachel Roepke – Finalist  | Susan Thomas – Commended Student |
| Corin Marshall – Finalist |                                  |

The Findlay Digital Academy was recognized for achieving the status of a drop-out recovery school and also receiving an Effective rating. Great job by Sandy White and the entire Findlay Digital Academy staff!

Congratulations also to all of the students who achieved high rankings on the National Latin Exam!

**PUBLIC PARTICIPATION**

FEA President Dee Groman wished everyone well who is pursuing other avenues and retirement; noted there is a round-table discussion on April 22 and negotiations on April 24 and April 25; thanked the community for their generous gifts; thanked the Board for the two week notice provided to the FEA in regards to policy changes; offered congratulations to the National Merit Scholars and said she is looking forward to the 3.75 GPA banquet; and said it is crunch time, OAT tests will begin next week.

**2008-04-003 Approval of Minutes**

It was moved by Mrs. Lockard, seconded by Mr. Shrader to approve the minutes of the regular meeting on March 10, 2008, the regular meeting on March 19, 2008, and the special meeting on April 8, 2008.

Roll call: Mrs. Lockard, aye; Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Dysinger declared the motion carried.

**CORRESPONDENCE**

Dr. Browning said he has received several emails regarding the out-of-school suspension policy and will be providing those to Mr. Barnhart for public record.

Mrs. Dysinger received a letter from Dr. Zelman complimenting the Millstream programs and the dedication of the instructors. She also had received notification of the Hancock County Community Partnership Program/Town Hall held last Thursday.

Dr. Wittwer received a letter from OSBA noting their appreciation of our renewal. A letter was also received regarding our application for the Exceptional Needs Program (ENP) indicating Central and Washington have been approved for this program. The buildings were ranked 5<sup>th</sup> and 16<sup>th</sup> respectively, out of 24. This is an offer of funding at 32%, if the community is willing to support at 68%. The community Facilities Committee will meet on Monday, April 21, 2008 at 7:00 p.m. to begin discussions about facilities and options.

## CONSENT ITEMS

### **2008-04-004 Consent Items A-P**

It was moved by Dr. Browning, seconded by Mr. Hoffman to approve Consent Items A-P as follows:

#### **CERTIFICATED PERSONNEL**

##### **A. Resignations**

The superintendent recommends that the following resignations be accepted:

|  |                           |
|--|---------------------------|
| Albert Laux (FHS, Boys Head Soccer Coach)<br>Reason: Personal                  | Eff: 3/17/08              |
| Elizabeth McIntosh – FROM: leave of absence (FHS, Science)<br>Reason: Personal | (2 years)<br>Eff: 6/30/08 |
| Denise Sheehe – FROM: leave of absence (Jacobs, Spec. Ed.)<br>Reason: Personal | (3 years)<br>Eff: 6/30/08 |
| Ashley Sigurdson (FHS, Science)<br>Reason: Relocation                          | (1 year)<br>Eff: 8/16/08  |

##### **B. Retirements**

The superintendent recommends that the following retirements be accepted:

|   |                            |
|---|----------------------------|
| Cynthia Beucler (Jefferson, Grade 1 & 2)<br>Reason: Retirement      | (35 years)<br>Eff: 5/31/08 |
| W. Christian Brooks (Bigelow Hill, Principal)<br>Reason: Retirement | (32 years)<br>Eff: 7/31/08 |
| Deborah Pattyn-Craun (FHS, Special Education)<br>Reason: Retirement | (30 years)<br>Eff: 6/30/08 |
| Cynthia Habegger (Glenwood, Reach Class)<br>Reason: Retirement      | (35 years)<br>Eff: 5/30/08 |
| Linda Laux (FHS, Spanish)<br>Reason: Retirement                     | (34 years)<br>Eff: 5/31/08 |
| Barbara Matheny (Washington, Gifted Class)<br>Reason: Retirement    | (30 years)<br>Eff: 5/31/08 |
| Jeannette Miller (FHS, Science)<br>Reason: Retirement               | (32 years)<br>Eff: 6/30/08 |
| Linda Mummert (Bigelow Hill, Art)<br>Reason: Retirement             | (35 years)<br>Eff: 5/28/08 |

##### **C. Leave of Absence Without Pay**

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

|  |  |
|--|--|
| Brenda Finley<br>Effective: 2008-2009 School Year<br>Reason: Extended Maternity                                    |  |
| Jessica Puperi<br>Effective: 2008-2009 School Year<br>Reason: Extended Maternity                                   |  |
| Renee Zimmerly (Chamberlin Hill, Grade 3)<br>Effective: 4/17/08 to 5/19/08<br>Reason: FMLA – Maternity             |  |
| Renee Zimmerly (Chamberlin Hill, Grade 3)<br>Effective: 5/20/08 to 5/23/08<br>Reason: Extension of maternity leave |  |

D. Leave of Absence With Pay (will use paid sick time, if available)

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Amy Kelly (Lincoln, Title I)  
Effective: 2/21/08 – 4/02/08  
Reason: FMLA – Maternity

Sue Langstaff (Millstream East, Cosmetology)  
Effective: 4/3/08 – 6/3/08  
Reason: FMLA – Medical

Melinda Valentine (Bigelow Hill, Grade 4)  
Effective: 3/17/08 – 5/09/08  
Reason: FMLA – Maternity

Renee Zimmerly (Chamberlin Hill, Grade 3)  
Effective: 3/6/08 – 4/16/08  
Reason: FMLA – Maternity

E. Extension of Leave of Absence (will use paid sick time, if available)

The superintendent recommends that an extension of a leave of absence, with pay, be granted to the following certificated personnel:

Angela Geiser (Northview, Preschool/Itinerant Class)  
Effective: 2/26/08 – 3/20/08  
Reason: FMLA – Maternity

F. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Creativity Club Stipend @ \$1,035.00 (paid for from Fund 499-9208) – Kim Plesec
2. Morning Hours Clinic Training – 12 hours @ \$20.08/hour – Kim Thiry
3. Ohio Tech Prep Summer Academy @ \$300.00 – Janet Greiner  
(Acct. code 019 1316 113 9984 000000 302)
4. Summer Training – June 17 – 23, 2008 @ \$875.00 each  
(Acct. code 499 1316 000 9989 000000 302)

Linda Savieo

Lisa Willson

5. Glenwood After School Program @ \$25.00/day – Ryan Lindahl
6. Adult Education Instructor  
Step 0 @ \$20.08/hour – Megan T. Schroeder
7. Home Instructor (2007/2008) – Step 0 @ \$20.08/hour – Megan Hixon
8. Millstream CTC Camp Technology Staff (June 16 -18, 2008)

Julie Lane – Camp Director @ \$1,300.00  
Cheryl Corron – Cool Careers Coordinator/Asst. Director @ \$900.00  
Jill Mathewson – Engineering Camp Coordinator @ \$600.00  
Kim Thiry – Medical Careers Camp Coordinator @ \$600.00

**CLASSIFIED PERSONNEL (G thru L)**

G. Resignations

The superintendent recommends that the following resignations be accepted:

Norma Brown (Food Service Worker) (5 years)  
Reason: Other Employment Eff: 4/10/08

Debra Holmes (Washington, School Nurse) (1 year)  
Reason: Personal Eff: 6/11/08

#### H. Retirements

The superintendent recommends that the following retirements be accepted:

|  |              |
|--|--------------|
| Nancy Newcomer (from Leave of Absence)     | (20 years)   |
| Reason: Retirement                         | Eff: 6/30/08 |
| Donald Rayle (Donnell, Custodian)          | (18 years)   |
| Reason: Retirement                         | Eff: 6/30/08 |
| Janet Routzon (Transportation, Bus Driver) | (35 years)   |
| Reason: Retirement                         | Eff: 6/30/08 |

#### I. Leaves of Absence With Pay

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Jennifer Miller (Assistant Treasurer) – (will use paid sick time, if available)  
Effective: 2/08/08 – 4/03/08  
Reason: FMLA – Maternity

Jennifer Miller (Assistant Treasurer) – (will use vacation time, if available)  
Effective: 04/04/08 – 04/11/08  
Reason: FMLA – Maternity

#### J. Leave of Absence Without Pay

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Pam Leass (Donnell, Educational Aide)  
Effective: 4/03/08 – 5/21/08  
Reason: Medical

#### K. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Noon Hour Monitor @ \$8.42/hour – Deborah Snavelly
2. Substitute and/or Per Diem Employees  
Julie Fleming – substitute custodian @ \$10.10/hour  
Debra Holmes – substitute school nurse @ \$18.67/hour
3. Adult Education Stipend @ \$3,000.00 (plus benefits) – Bill Haggerty  
(paid from Perkins Grant)

#### L. Reclassification

The superintendent recommends that the following classified employee be reclassified on the salary schedule, as indicated:

Mike Hough  
FROM: Donnell – Custodian, Step 3 @ \$14.26/hour  
TO: Central – Lead Custodian, Step 3 @ \$14.91/hour  
Effective: April 7, 2008

#### M. Correction of March 10, 2008 Minutes

The superintendent recommends the correction of the March 10, 2008 minutes and the appointment of Chuck Mitchell as a Home Instructor, please change his step and pay as shown below:

##### A. Certificated Appointments

Chuck Mitchell – Home Instructor  
FROM: Step 0 @ \$20.08/hour  
TO: Step 1 @ \$20.34/hour

#### N. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for March 2008, be accepted as presented by the Treasurer. (EXHIBIT A)

O. 2007/2008 Third Quarter Fringe Benefit Report, Financial Report and Investment Report

The Treasurer recommends that the 2007/2008 Third Quarter Fringe Benefit Report, Financial Report, and Investment Reports presented by the Treasurer be accepted, as shown in EXHIBIT B.

P. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts received, as listed below:

GIFT: \$1,100.00 in-kind contribution for promoting upcoming classes free on the community channel  
FROM: Time Warner Cable  
TO: Millstream Adult Workforce Education

GIFT: AuDX Evoked Otoacoustic Emissions Measurement System (valued at \$3,495.00)  
FROM: Help Me Grow  
TO: Student Services – Preschool & Hearing Impaired Programs

GIFT: Trailer (valued at \$13,035.00)  
FROM: Findlay Music Boosters  
TO: Findlay City Schools, Music Department

GIFT: Cooking Supplies (valued at \$60.00)  
FROM: Kelly Wolfe  
TO: Millstream Career & Technology Center, Culinary Arts classes

Roll call: Dr. Browning, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

**ACTION ITEMS**

**2008-04-005 Acceptance of Community Foundation Grant**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for acceptance of the Community Foundation Grant to the Findlay City Schools in the amount of \$2,943.00 to support the musical benefit to assist with flood relief. Funding Source: Gift Pass-through Fund, as shown in EXHIBIT C.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-006 Adoption of Board Policy 6.01 – Naming Facilities Without a Waiting Period**

It was moved by Dr. Browning, seconded by Mrs. Lockard to approve the superintendent's recommendation for adoption of Board Policy 6.01 – Naming Facilities without a one year waiting period as presented to the Board at the March 10, 2008 meeting as Exhibit E.

Roll call: Dr. Browning, aye; Mrs. Lockard, aye; Mrs. Dysinger, nay; Mr. Hoffman, nay; Mr. Shrader, nay. President Dysinger declared the motion failed.

**2008-04-007 Adoption of Board Policy 6.01 – Naming Facilities With a Waiting Period**

It was moved by Mr. Shrader, seconded by Mr. Hoffman to approve the superintendent's recommendation for adoption of Board Policy 6.01 – Naming Facilities with a one year waiting period as presented to the Board at the March 10, 2008 meeting as Exhibit E.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-008 Adoption of Board Policy 7.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities**

It was moved by Dr. Browning, seconded by Mr. Hoffman to approve the superintendent's recommendation for adoption of Board Policy 7.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities as presented to the Board at the March 10, 2008 meeting as Exhibit E.

Roll call: Dr. Browning, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

**2008-04-009 Adoption of Board Policy 8.15 – Graduation Requirements**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for adoption of Board Policy 8.15 – Graduation Requirements as presented to the Board at the March 10, 2008 meeting as Exhibit E.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-010 Adoption of Board Policy 9.02a – Homeless Students**

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the superintendent's recommendation for adoption of Board Policy 9.02a – Homeless Students as presented to the Board at the March 10, 2008 meeting as Exhibit E.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-011 Adoption of Board Policy 9.12a – Student Suspension and Board Policy 9.12b – Student Expulsion**

It was moved by Dr. Browning, seconded by Mr. Hoffman to approve the superintendent's recommendation for adoption of Board Policy 9.12a – Student Suspension and Board Policy 9.12b – Student Expulsion as presented to the Board at the March 10, 2008 meeting as Exhibit E with the "decision to expel" language change as discussed.

Roll call: Dr. Browning, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

**2008-04-012 Further Review of Board Policy 10.05 – Public Solicitation in Schools**

It was moved by Mr. Shrader, seconded by Mrs. Lockard to send Board Policy 10.05 back to the policy committee to be presented again to the Board in June.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Dysinger declared the motion carried.

**PROJECT DISCUSSION**

Jerry Murray, RCM Architects, spoke about ongoing plans to renovate the Findlay High School courtyard.

Dennis McPherson discussed a list of upcoming projects and presented the following bids to the board for approval:

**2008-04-013 Findlay High School Parking Lot Resurfacing**

It was moved by Mr. Shrader, seconded by Mr. Hoffman to approve the superintendent's recommendation for acceptance of the low bid from Shelley Company, Findlay, Ohio, in the amount of \$167,267.00 for the Findlay High School Parking Lot Resurfacing project as detailed in EXHIBIT K.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-014 Findlay High School Parking Lot Relighting**

It was moved by Mr. Shrader, seconded by Mr. Hoffman to approve the superintendent's recommendation for acceptance of the low bid from County Electric, Ottawa, Ohio, in the amount of \$65,790.00 for the Findlay High School Parking Lot Relighting project as detailed in EXHIBIT K;

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**2008-04-015 Findlay High School Office Addition**

It was moved by Mr. Hoffman, seconded by Mrs. Lockard to approve the superintendent's recommendation for acceptance of the low bid from CSI Construction, Carey, Ohio, in the amount of \$176,900.00 for the Findlay High School Office Addition project as detailed in EXHIBIT K.

Roll call: Mr. Hoffman, aye; Mrs. Lockard, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

**2008-04-016 Chamberlin Hill and Bigelow Hill Window Replacement**

It was moved by Dr. Browning, seconded by Mr. Shrader to approve the superintendent's recommendation for acceptance of the low bid from Hemm's Glass Shop, Piqua, Ohio, in the amount of \$266,250.00 (combined) for the Chamberlin Hill and Bigelow Hill Window Replacement projects as detailed in EXHIBIT K.

Roll call: Dr. Browning, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**DISCUSSION ITEMS**

1. College Prep Economics Course of Study EXHIBIT D

Mike Janton presented the College Prep Economics Course of Study.

2. Communications II Course of Study EXHIBIT E

Debbie Benson presented the Communications II Course of Study.

3. Health & Wellness Course of Study EXHIBIT F

Erin Hemmelgarn presented the Health & Wellness Course of Study.

4. Honors Algebra I (Middle School) Course of Study EXHIBIT G

Ben Neff presented the Honors Algebra I (Middle School) Course of Study.

5. Pre-Algebra (Middle School) Course of Study EXHIBIT H

Ben Neff presented the Pre-Algebra (Middle School) Course of Study.

6. Sociology Course of Study EXHIBIT I

Scott Grant presented the Sociology Course of Study.

7. Proposed New Textbooks EXHIBIT J

Sandy White presented the Proposed New Textbooks.

8. Out-of-School Suspension

Craig Kupferberg and Carolyn Clevenger discussed out-of-school suspensions.

9. Dr. Browning reported on all-day kindergarten info he found while doing research for a letter he was writing to request the state to fully fund all-day kindergarten.

### **REPORTS**

A. Technology

Martin White gave an extensive presentation regarding the Technology Plan for Findlay City School for 2008-2012.

B. Survey Update

Heidi Kiffmeyer gave an update on the Board survey and Rosemary Lugabihl provided the Board with her 2007 parent survey results.

C. FEMA Reimbursement

Mr. Barnhart presented a FEMA Reimbursement Report to the Board.

### **SUPERINTENDENT'S COMMENTS**

Thank you to Mike Barnhart and Dennis McPheron as well as their teams for all of their hard work and dedication to completing the FEMA paperwork and process.

The Board will be asked to make a decision by the end of April regarding all-day kindergarten. We appreciate the patience of the Board and the community.

### **BOARD'S COMMENTS**

Mr. Shrader said the Beauty and the Beast musical was great! Outstanding job by the music department – great talent of all involved!

Mrs. Dysinger recognized Pantasia's outstanding performance.

### **2008-04-017 ADJOURNMENT**

It was moved by Mr. Shrader, seconded by Dr. Browning to adjourn at 9:55 p.m.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

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President

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Treasurer

Read and approved April 28, 2008.