

**Board of Education Meeting
March 22, 2010**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Cafeteria at Donnell Middle School.

President Hoffman called the meeting to order. Present were: Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mrs. Dysinger.

CELEBRATIONS

Principal Don Williams welcomed the board to Donnell Middle School. He celebrated the middle school drumline, Shockwave, for becoming state champions. He also celebrated a student who would be attending a geography bee. He thanked the board for the opportunity to tour two middle schools with the design team that day. He also recognized two Donnell teachers who are Golden Apple finalists.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy thanked Don Williams and the staff at Donnell for all their hard work and dedication to students; wished good luck to the teachers who were finalists for the Rotary Golden Apple Award; thanked Rotary for honoring wonderful teachers for their dedication to students; thanked the Community Foundation for their continuous support of Findlay City Schools and the grant writers for putting their talents into writing grants to better the education of our students; and congratulated Findlay for being one of the top 10 micropolitan areas in the United States.

2010-03-002 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mrs. Lockard to approve the minutes of the regular meeting on February 22, 2010 and the special meeting on March 15, 2010.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Dr. Wittwer shared a certificate from the Findlay City Health Department naming Findlay City Schools the December 2009 Public Health Champion.

Mr. Kupferberg shared a certificate he received naming Findlay City Schools as a Promise Place.

DISCUSSION ITEMS

Millstream Curriculum

A. Blueprint Reading EXHIBIT I

Craig Rennels presented Blueprint Reading.

B. Engineering Drafting and Design EXHIBIT J

Craig Rennels presented Engineering Drafting and Design.

C. Industrial Arts Basic EXHIBIT K

Craig Rennels presented Industrial Arts Basic.

D. Introduction to Computer-Aided Drafting EXHIBIT L

Craig Rennels presented Introduction to Computer-Aided Drafting.

E. Basic American Government #420 Course of Study EXHIBIT M

Nancy Allison presented the Basic American Government #420 Course of Study.

F. List of Textbooks EXHIBIT N

Nancy Allison presented the List of Textbooks.

G. Transition Team Report and Action

Mr. Kupferberg presented the transition team report and action.

REPORTS FROM THE BOARD

A. Building Updates

Mrs. Lockard gave a report on the Public Relations team meeting and building updates.

B. Millstream Contract

Dr. Wittwer presented the revised Millstream Agreement. It will be presented again at a future board meeting for board approval.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer asked board members to let Heidi Kiffmeyer know when they could be at the Leisure Living Show booth for Findlay City Schools. He talked about the reauthorization of No Child Left Behind. Dr. Wittwer let the board know that Dennis McPherson and Jerri Strait were working with the design team on the bus loop/parking in front of the high school.

BOARD'S COMMENTS

Mr. Shrader asked Don Williams if there was time to ask questions during their school visits today and Don said that the staff at Bowling Green Middle School and Tiffin Middle School was happy to speak with them.

Mr. Pochard thanked Dr. Wittwer for getting the Millstream Agreement signed. He stated it is one more way to show our fiscal responsibility.

Mrs. Lockard congratulated all the students who were involved in the musical *Kiss Me Kate* at the high school.

ACTION ITEMS

2010-03-003 Acceptance of the Martha Holden Jennings Foundation Grants

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the superintendent's recommendation for the acceptance of the Martha Holden Jennings Foundation Grant to Mrs. Judy Withrow, Gifted Coordinator for Findlay City School District, in the amount of \$1,200.00 to cover the cost of the Space Simulation for the Strengthening Science Through Studying Space project as shown in EXHIBIT F; and to approve the superintendent's recommendation for the acceptance of the Martha Holden Jennings Foundation Grant to Mrs. Nicole Fort, 3rd grade teacher at Wilson Vance Intermediate School for Findlay City School District, in the amount of \$3,000.00 for the purpose of "Story" Pods: Literacy Learning with iPod Touches as shown in EXHIBIT G.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

2010-03-004 Acceptance of ECLIPSe Grant

It was moved by Mrs. Lockard, seconded by Mr. Pochard to approve the superintendent's recommendation for acceptance of the ECLIPSe grant from the Findlay-Hancock County Community Foundation for \$3,000.00 to Ms. Janice Panuto, Assistant Principal at Findlay High School for Findlay City School District, to cover the cost of books and workbooks for the Freshman Mentoring Project as shown in EXHIBIT H.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2010-03-005 Executive Session

It was moved by Mr. Shrader, seconded by Mr. Pochard to go into executive session to discuss employment, discipline and termination of personnel at 7:01 p.m.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

The Board of Education returned to regular session at 7:30 p.m.

CONSENT ITEMS

2010-03-006 Consent Items A-AA as follows, with the exception of Item F where Chris Renn was removed to be voted on separately

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve Consent Items A-AA as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Jill Leatherman (Central, Math)
Effective: 2/4/2010 – 3/26/2010
Reason: FMLA

Jason Callan (Glenwood, Art)
Effective: 2/15/2010 – 2/19/2010
Reason: FMLA

Roxanne Runion (FHS, Science)
Effective: 3/3/2010 – 3/15/2010
Reason: FMLA

Tammy O'Brien (Glenwood, Science)
Effective: 2/11/2010 – 3/7/2010
Reason: FMLA

Angela Geiser (Northview, Preschool)
Effective: 2/1/2010 – 3/29/2010
Reason: FMLA

Amber Elliott (FHS, Math)
Effective: 3/5/2010 – 4/15/2010
Reason: FMLA

Virginia O'Connell (Wilson Vance, Special Ed)
Effective: 3/2/2010 – 5/24/2010
Reason: FMLA

Tricia Brinkman (Whittier, Kindergarten)
Effective: 2/19/2010 – 4/19/2010
Reason: FMLA

B. Leaves of Absence

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Amber Elliott (FHS, Math)
Effective: 4/16/10 – end of the 2009/2010 school year
Reason: Extended FMLA

Tricia Brinkman (Whittier, Kindergarten)
Effective: 4/20/2010 – 5/21/2010
Reason: FMLA

C. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. After-School Intervention Program @ \$21.25/hr.

Kim Balko – Northview
Molly Derr – Northview
Jill Erford – Lincoln
Melissa Feck – Lincoln (substitute)
Dee Groman – Lincoln
Tammy Hoerig – Lincoln
Danielle LaFountain – Lincoln
Jenny Noggle – Lincoln
Matt York – Lincoln
Katherine Copus – Bigelow Hill
Susan Davis – Bigelow Hill
Michelle Franks – Bigelow Hill
Sharon Smith – Bigelow Hill

2. Cosmetology Articulation Meeting on 1/25/10 at Rhodes State College - \$43.00 stipend (funded by Tech Prep Consortium)

Becky Bucher

3. PASS Substitute – Step 0 @ \$21.25/hr.

Val Mikenas

4. Professional Development in Differentiation @ \$21.25/hr. (536 School Improvement Fund)

Becky Biesiada
Lori Bishop
Brad Boes
Denise Bowsheer
Kathy Kapostasy
Julie Lammers

5. Summer School Principal @ \$6,000.00 (Summer of 2010)
Chris Renn
6. Supplemental Duty Assignments – Certificated Personnel (2009-2010 school year)
Blake Blackburn – Glenwood, Head Middle School Track Coach @ \$2,117.09
Brad Bosse – Donnell, Assistant 7th & 8th Grade Boys' Track Coach @ \$1,793.87
Michael Katschke – Glenwood, Assistant 7th & 8th Grade Boys' Track Coach @ \$1,793.87
Fred Nanamaker – Donnell, Head Middle School Track Coach @ \$2,763.53
Leah Russell – Glenwood, Assistant 7th & 8th Grade Girls' Track Coach @ \$1,793.87
Dave Sprouse – Donnell, Assistant 7th & 8th Grade Girls' Track Coach @ \$2,440.31
7. Supplemental Duty Assignments – Certificated Personnel (2010-2011 school year)
Cesar Ruiz – FHS, Head Girls' Soccer Coach @ \$4,368.26

D. Resignations

The superintendent recommends that the following resignations be accepted:

Blake Blackburn (Glenwood, asst. 7th/8th gr. boys' track coach) Reason: Other Assignment	Eff: 2009/10 school yr.
Melinda Valentine - from Leave of Absence (Bigelow Hill, Grade 4) Reason: Personal	(11 years) Eff: 5/28/2010
Amy Kennard (School Psychologist) Reason: Personal	(3 years) Eff: 8/16/2010

E. Retirements

The superintendent recommends that the following retirements be accepted:

Marianne Baum (Millstream, GRADS) Reason: Retirement	(23 years) Eff: 5/31/2010
Joan Bauer (Jacobs, Special Education) Reason: Retirement	(40 years) Eff: 5/28/2010
Linda Croy (FHS, Home Economics) Reason: Retirement	(23 years) Eff: 5/31/2010
Barbara Foust (Wilson Vance, Grade 3) Reason: Retirement	(35 years) Eff: 5/28/2010
Susan Keller (Glenwood, Grade 6 Math) Reason: Retirement	(35 years) Eff: 5/28/2010
Julia Lauck (Glenwood, Guidance Counselor) Reason: Retirement	(27 years) Eff: 5/28/2010
Cindy Lininger (Jacobs, Grade 1) Reason: Retirement	(28 years) Eff: 5/28/2010
Nancy Ruffing (FHS, Work Study Coordinator) Reason: Retirement	(26 years) Eff: 6/3/2010
Edith Wannemacher (Millstream Director) Reason: Retirement	(10 years) Eff: 7/31/2010
Peter Zaras (Bigelow Hill, Grade 5) Reason: Retirement	(45 years) Eff: 6/30/2010

F. Administrator Contracts (Renewals)

The superintendent recommends the following administrative contracts which expire 7/31/2010, be renewed for three (3) years from 8/1/2010 thru 7/31/2013. This is based upon a positive evaluation of the performance of these administrators:

David Alvarado – Principal, Glenwood
Kelly (Legg) Glick – Assistant Principal, FHS
Janice Panuto – Assistant Principal, FHS
Nate Sorg – Assistant Principal, FHS

Nate Weihrauch – Athletic Administrator
Don Williams – Principal, Donnell
Kathy Young – Coordinator, Special Education

G. Administrative Contracts (Renewals)

The superintendent recommends the following administrative contracts which expire 7/31/2010, be renewed for two (2) years from 8/1/2010 thru 7/31/2012. This is based upon a positive evaluation of the performance of these administrators:

Pam Hamlin – Principal, Bigelow Hill
Mikki Sujaritchan – Coordinator, Special Education
Tami Wallace – Assistant Principal, Central
Greg Williamson – Assistant Principal, FHS

H. Administrative Contract (Renewal)

The superintendent recommends the following administrative contract which expires 7/31/2010, be renewed for one (1) year from 8/1/2010 thru 7/31/2011. This is based upon a positive evaluation of the performance of this administrator:

Larry Grove – Coordinator, Digital Academy

CLASSIFIED PERSONNEL

I. Leave of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Scott Williams (Transportation, Mechanic)
Effective: 2/16/10 – 4/11/2010
Reason: FMLA

J. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. After-School Intervention Aides @ \$9.41/hr.
Dee Cowden – Northview
Melody McCloud – Northview
Katie White – Lincoln
Daniel Copus – Bigelow Hill
2. Adult Education Instructor – Step 0 @ \$20.68/hr.
Julie Wagner
3. Intervention Aide @ \$8.91/hr. – Eff: March 1, 2010
(To be paid from 516-2214-141-9010-000000-000)
Jessica Gangle – Lincoln (estimated 1.5 hrs./day)
Nargis Morsfield – Lincoln (estimated 1.5 hrs./day)
4. Reading Intervention Aide @ \$9.41/hr. – Eff: March 1, 2010
(To be paid from 572-1910-141-932N-000000-253-00-000)
Dana Orians - Glenwood
5. Substitute and/or Per Diem Employees
Anne Coger – substitute monitor @ \$8.91/hr.
Mary Dunaway – substitute monitor @ \$8.91/hr.
Stacy Norvell – Chamberlin Hill substitute monitor @ \$8.91/hr.
Ryan Gruber – substitute bus driver @ \$12.39/hr. (eff: 2/24/2010)
Tammy Patterson – substitute bus driver @ \$12.39/hr. (eff: 3/22/2010)
6. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Tim Gossard – FHS, Assistant Girls’ Track Coach @ \$2,957.46

7. Volunteer

Sean Swisher – FHS, Assistant Boys’ Tennis Coach

K. Resignations

The superintendent recommends that the following resignations be accepted:

Rosalie Meredith (Wilson Vance, School Nurse) Reason: Relocation	(10 years) Eff: 5/27/2010
Jerri Ruckstuhl (Bus Driver) Reason: Personal	(6 years) Eff: 3/24/2010
Lori Kemper (Food Service, Van Driver) Reason: Other Employment	(2 years) Eff: 4/9/2010
Jacob Downs (Systems Technologist) Reason: Personal	(3 years) Eff: 6/30/2010

L. Retirements

The superintendent recommends that the following retirements be accepted:

Paulette Hartman (Food Service Director) Reason: Retirement	(8 years) Eff: 6/30/2010
Roger Neff (Bus Driver) Reason: Retirement	(3 years) Eff: 3/18/2010

M. Release from Employment

The superintendent recommends the adoption of the Board Resolution to release and terminate Vincent Laureano from employment as shown in EXHIBIT A.

N. Classified Administrator Contracts (Renewals)

The superintendent recommends the following classified administrative contracts which expire 6/30/2010, be renewed for a period of three (3) years from 7/1/2010 thru 6/30/2013. This is based upon a positive evaluation of the performance of these administrators:

Lois Armeni – Coordinator, EMIS
Jennifer Miller – Assistant Treasurer

O. Classified Administrator Contracts (Renewals)

The superintendent recommends the following classified administrative contracts which expire 6/30/2010, be renewed for a period of two (2) years from 7/1/2010 thru 6/30/2012. This is based upon a positive evaluation of the performance of these administrators:

Erik Potteiger – Network Administrator
Julie Routson – Assistant Coordinator, Transportation
Barb Shick – Coordinator, Human Resources
Jon Thomas – Hardware Technician
Teresa Welty – Assistant Director, Food Service

P. Classified Administrator Contracts (Renewals)

The superintendent recommends the following classified administrative contract which expires 6/30/2010, be renewed for a period of one (1) years from 7/1/2010 thru 6/30/2011. This is based upon a positive evaluation of the performance of this administrator:

Bill Haggerty – Director, Adult Education

Q. Transfer of Funds

The treasurer recommends the approval of the transfer of funds from the inactive Interactive Multimedia program account (200-9960) to the Interclub Council activity fund (300-9916) in the amount of \$1,425.77 in order to close the inactive account as shown in EXHIBIT B.

R. Re-naming/Account Transfer to Another Faculty Member

The treasurer recommends the approval of the re-naming/account transfer of the Diversified Cooperative Training program account (200-9954) due to inactivity to Future Educators of America (FEA) with Laurie Collert as the advisor as shown in EXHIBIT C.

S. Monthly Financial Report

The treasurer recommends that the Monthly Financial Report for February 2010, be accepted as presented in EXHIBIT D.

T. Resolution Accepting Tax Rates

The superintendent recommends approval of the resolution accepting the amounts and rates as determined by the Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor as shown as EXHIBIT E.

U. Correction of Board of Education Meeting Minutes – June 22, 2009

The superintendent recommends that the Minutes of the June 22, 2009 Board of Education Meeting be corrected as shown below:

Supplemental Duty Assignments (Eff: 2009/2010 School Year)

Dave Sprouse
FROM: Glenwood, 7th Grade Football Coach @ \$2,117.09
TO: Glenwood, 7th Grade Football Coach @ \$2,763.53

V. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: 1995 Dodge Pick-up Truck
FROM: Hancock County Prosecutor/Hancock County Commissioners
TO: Millstream Career & Technology Center

GIFT: 1992 Dodge Utility Van (approximate value of \$300.00)
FROM: Mary T. Julien-Crew
TO: Millstream Career & Technology Center

GIFT: 1998 Mercury Marquis GS (approximate value of \$500.00)
FROM: Charles T. & Ardis E. Shirkey Family Trust
TO: Millstream Career & Technology Center

W. Adoption of Construction Skills & Technology I & II Course of Study

The superintendent recommends the adoption of the Construction Skills & Technology I & II course of study which was presented to the Board of Education at the February 22, 2010 board meeting as Exhibit E.

X. Adoption of Interactive Multimedia Technology Course of Study

The superintendent recommends the adoption of the Interactive Multimedia Technology course of study which was presented to the Board of Education at the February 22, 2010 board meeting as Exhibit F.

Y. Adoption of Marketing with Co-op Course of Study

The superintendent recommends the adoption of the Marketing with Co-op course of study which was presented to the Board of Education at the February 22, 2010 board meeting as Exhibit G.

Z. Adoption of Medical Technology Course of Study

The superintendent recommends the adoption of the Medical Technology course of study which was presented to the Board of Education at the February 22, 2010 board meeting as Exhibit H.

AA. Adoption of Welding Technology I & II Course of Study

The superintendent recommends the adoption of the Welding Technology I & II course of study which was presented to the Board of Education at the February 22, 2010 board meeting as Exhibit I.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

2010-03-007 Approval of Administrative Contract

It was moved by Mr. Shrader, seconded by Mrs. Lockard to approve the superintendent's recommendation that the administrative contract for Chris Renn which expires 7/31/2010 be renewed for three (3) years from 8/1/2010 thru 7/31/2013. This is based upon a positive evaluation of the performance of this administrator.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mr. Hoffman, aye; Mr. Pochard, nay. President Hoffman declared the motion carried.

2010-03-008 ADJOURNMENT

It was moved by Mr. Pochard, seconded by Mr. Shrader to adjourn at 7:32 p.m.

Roll call: Mr. Pochard, aye; Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved April 12, 2010.