

The Board of Education Meeting Minutes  
February 24, 2014

The Board of Education of Findlay City Schools met in regular session at 6:00 PM in the Millstream Cafe.

President Pochard called the meeting to order. Present were: Mrs. Lockard, Dr. Siebenaler Wilson, Mrs. Robertson, Assistant Superintendent Mr. Kupferberg, Treasurer Mr. Barnhart, and Superintendent Dr. Wittwer.

Mrs. Lockard arrived at 6:02pm.

### CELEBRATIONS

Chris Renn welcomed everyone to Millstream and reported that applications are up 20% and over 100 students were participating in dual enrollment with Owens Community College. He also reported that statewide career tech is getting major support from legislators. Dr. Wittwer celebrated the \$1.1 million donation from Marathon Petroleum for equipment at the middle schools and a new transportation garage. Mrs. Robertson celebrated Lincoln Elementary for achieving a School of Promise award. Only 37 schools in the state received this honor. She also celebrated Jacobs, Northview and Bigelow Hill for their wonderful night of Bakery Bingo. Mr. Pochard introduced Edward Kurt who will become the new superintendent in August. The Board welcomed him and his family to the meeting. Mr. Kurt thanked the Board for the opportunity and said he looked forward to coming to Findlay. Mrs. Dysinger celebrated Glenwood's LEED Gold Certification. She also celebrated Jefferson and Chamberlin Hill for their leadership focus and the synergy between the two buildings. Dr. Siebenaler Wilson celebrated the five medalists from Millstream SkillsUSA who will continue onto state.

### PUBLIC PARTICIPATION

Gary Brondes welcomed Mr. Kurt to the district. Mr. Edinger stated that his son has yet to receive payment from a sub-contractor for painting he had done at one of the middle schools.

#### 2014-002-009 Approval of Minutes

It was moved by Mrs. Robertson, seconded by Mrs. Dysinger to approve the Regular BOE Meeting on February 10, 2014 and Special Meeting on February 7, 2014.

Roll call: Mrs. Robertson, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

### CORRESPONDENCE

Mr. Barnhart shared the District's Section 125 adoption agreement to be approved under tonight's action items.

#### 2014-002-010 CONSENT ITEMS

It was moved by Mrs. Dysinger, seconded by Mrs. Lockard to approve consent items A-L.

#### CERTIFICATED PERSONNEL

A. Leave of Absence (will use paid sick time, if available)

Alaine Emens (Glenwood, Physical Education)

Effective: 2/27/14 – 3/21/14

Reason: FMLA Exhausted – Medical Leave per ORC

Laura Finney (Grade 5, Chamberlin Hill)

Effective: 2/3/2014 – 5/1/2014 (intermittent)

Reason: FMLA

Vicki Smalley (Glenwood, Language Arts)

Effective: 2/27/14 – 4/7/14

Reason: FMLA

April Taylor (Language Arts, Glenwood)

Effective: 2/14/2014 – 3/27/2014

Reason: FMLA

Jane VanRenterghem (Bigelow Hill, Speech Pathologist)

Effective: 2/7/14 – 2/16/14

Reason: FMLA

Rob Wohl (Physical Education, Whittier)

Effective: 1/27/14 – 1/31/14

Reason: FMLA

B. Leave of Absence (unpaid)

April Taylor (Language Arts, Glenwood)  
Effective: 3/28/2014  
Reason: FMLA

C. Retirements

Cindi Houghtaling (Grade 2, Lincoln) (30 years)  
Reason: Retirement Effective: 5/31/2014

Elizabeth Hull (Speech Pathologist, WH/WV/GL) (24 years)  
Reason: Retirement Effective: 5/31/2014

Rebecca Stocking (Preschool Intervention Specialist, Washington) (35 years)  
Reason: Retirement Effective: 5/31/2014

Kathy Lyon (Spanish, High School) (27 years)  
Reason: Retirement Effective: 5/31/2014

Judith Pelphey (Physical Education, JA/WV/BH) (34 years)  
Reason: Retirement Effective: 5/31/2014

D. Resignations

Lisa Baer (Intervention Specialist, High School) (15 years)  
Reason: Personal Effective: 8/15/2014

E. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application;

1. OGT Test Prep for FDA students

Kim Fillhart and Mary-Beth Kennedy-Mowrey at \$21.25 per hour for 10 hours of combined test prep time and student instruction. (FDA will reimburse the District for these costs)

2. Glenwood After School Intervention @ \$21.68/hour (Acct. # 001-1910-141-2008-000000-253)

Jo Croy  
Lori Hunt  
Tammy O'Brien

3. Northview After School Intervention @ \$21.68/hour (Acct. #572-1270-111-9014 )

Becky Biesiada  
Angela Geiser  
Kristin Hudok  
Nicole Newlove

4. Volunteer – 2013-2014 Certified Club Advisors/Helpers

Joyce Pippert – Dance Team Volunteer

CLASSIFIED PERSONNEL

F. Appointments

1. Noon Hour Monitor @ \$9.29/hour

Eveyln Beatty

G. Volunteer – 2013-2014 Classified Club Advisors/Helpers

Jordan Autieri – Substitute Bus Driver @ \$12.89/hour (eff: 2/15/14)

H. Central Auditorium Transfer

The treasurer recommends the transfer of the remaining balance of \$35,916.35 in the Central Auditorium fund from 003-7200-910-9039 into the Permanent Improvement fund 003-5100-9031. This will close out the Central Auditorium fund to zero.

I. Civil Service Bill

The treasurer recommends approval to pay \$23,806.76 to the City of Findlay for 2013 Civil Service costs as invoiced in **EXHIBIT A**.

J. Reimbursement for Truck Rental

The treasurer recommends approval to reimburse Tim Mattis \$2,008.60 for equipment truck rental costs associated with the marching band's San Diego trip earlier this year.

K. FY14 Amended Appropriations Resolution #1

The treasurer recommends approval of the FY14 Appropriations Amendment #1 as presented in **EXHIBIT B**.

L. New Course of Study

The superintendent recommends approval of the following three (3) courses of study: SPARK PE, Adaptive Essential Communication, and Adaptive Art.

Roll call: Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Robertson, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

**ACTION ITEM**

**2014-002-011 Marathon Donation**

It was moved by Dr. Siebenaler Wilson, seconded by Mrs. Robertson to accept the Marathon Donation as presented in **EXHIBIT C**.

Roll call: Dr. Siebenaler Wilson, aye; Mrs. Robertson, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Pochard declared the motion carried.

**2014-002-012 Section 125 Plan**

It was moved by Mrs. Dysinger, seconded by Mrs. Robertson to approve the Section 125 Flexible Fringe Benefits Plan for the employees of Findlay City Schools with American Fidelity as the recordkeeper effective January 1, 2014.

Roll call: Mrs. Dysinger, aye; Mrs. Robertson, aye; Mrs. Lockard, aye; Mr. Pochard, aye; Dr. Siebenaler Wilson, aye. President Pochard declared the motion carried.

**DISCUSSION ITEMS**

A. Calamity Days – Dr. Wittwer shared potential options for calamity make-up days.

**REPORTS TO THE BOARD**

A. OPES – Dr. Wittwer reported on the Ohio Principal Evaluation System.

B. SafeSchools – Mr. Kupferberg presented the SafeSchool online training.

**REPORTS FROM THE BOARD**

A. Finance Committee Meeting – Mr. Pochard reported on the February 21, 2014 meeting.

**SUPERINTENDENT COMMENTS**

Dr. Wittwer welcomed Mr. Kurt and his family to the district. He stated he is looking forward to working with him during the transition time. He also reminded everyone about the Governor's State of the State address.

**BOARD'S COMMENTS**

Mrs. Dysinger asked if another Board member could attend the 3/4/14 Roundtable meeting on her behalf. She also asked the Board to set a date for the Board Development Training with the Ohio School Boards Association (OSBA).

**2014-002-013 EXECUTIVE SESSION**

It was moved by Mrs. Robertson, seconded by Dr. Siebenaler Wilson to go into executive session at 7:18 pm to discuss compensation of personnel.

Roll call: Mrs. Robertson, aye; Dr. Siebelaer Wilson, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Pochard declared the motion carried.

Mr. Pochard did not attend Executive Session

**2014-002-014 ADJOURNMENT**

It was moved by Dr. Siebenaler Wilson, seconded by Mrs. Lockard to adjourn the meeting at 8:37 pm.

Roll call: Dr. Siebenaler Wilson, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mrs. Robertson, aye. Vice President Siebenaler Wilson declared the motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer



**The City of Findlay**  
 318 Dorney Plaza  
 313 Municipal Building  
 Findlay, OH 45840  
 Ph. (419) 424-7101 Fax (419) 424-7866

**EXHIBIT A**

**INVOICE**

AUDITOR'S OFFICE  
 2013 CIVIL SERVICE OFFICE COST  
 S

Invoice Date	Invoice No.
01/27/2014	6224
Customer Number	
18939	
Invoice Total Due	
\$23,806.76	
Amount Paid	

**Due upon receipt**

FINDLAY CITY SCHOOLS  
 FINDLAY BOARD OF EDUCATION  
 ADMINISTRATION OFFICE, SUITE 1  
 1100 BROAD AVENUE  
 FINDLAY, OH 45840

City of Findlay, Findlay, OH 45840	Invoice No.	6224	Invoice Date	01/27/2014	Customer Number	18939		
Description	Quantity	Price	UOM	Original Bill	Adjustment	Paid	Amount Due	
COST. REIMB TO SCHOOLS	1.00	\$23,806.76	EACH	\$23,806.76	\$0.00	\$0.00	\$23,806.76	
TOTAL OFFICE COSTS - \$19,720.41								
SCHOOL SHARE - 41.90% = \$8,262.85								
COST OF CLERK - \$46,412.80								
SCHOOL SHARE - 33.49% = \$15,543.91								
SCHOOLS - 163 CLASSIFIED, 71 TESTED								
CITY - 226 CLASSIFIED, 141 TESTED								

This account is due and payable to: The City of Findlay upon receipt.

**Invoice Total:**

**\$23,806.76**

RECEIVED  
 TREASURER

FEB 04 2014

BOARD OF EDUCATION  
 FINDLAY CITY SCHOOLS

001-2310-841- -212

ADDRESSEE COPY

THANK YOU FOR YOUR PROMPT PAYMENT.  
 PLEASE REFERENCE INVOICE NUMBER ON REMITTANCE.  
 MAIL PAYMENT TO ADDRESS LISTED ABOVE.

FY14 AMENDED APPROPRIATION RESOLUTION #1  
 City, Exempted Village, Joint Vocational or Local Board of Education  
 Rev.Code Sec. 5705.38

The Board of Education of the Findlay City School District,  
 Hancock County, Ohio, met in regular session on the 24th day of February 2014,  
 at the Millstream Career Center on Broad Avenue with the following members present:

- Mrs. Dysinger
- Mrs. Lockard
- Mr. Pochard
- Mrs. Robertson
- Dr. Siebenaler Wilson

Mr(s).\_\_\_\_\_ moved the adoption of the following Resolution:

BE IT RESOLVED by the Board of Education of the Findlay City School District, Hancock County, Ohio, that to provide for the current expenses and other expenditures of said Board of Education, during the fiscal year, ending June 30th, 2014, the following sums be and the same are hereby set aside and appropriated for the several purposes for which expenditures are to be made and during said fiscal year, as follows,

**FY2014 FINDLAY CITY SCHOOLS AMENDED APPROPRIATIONS #1**  
**February 24, 2014**

001 GENERAL	
1100 REGULAR INSTRUCTION	21,980,357.00
1200 SPECIAL INSTRUCTION	5,542,700.00
1300 VOCATIONAL INSTRUCTION	2,470,500.00
1900 OTHER INSTRUCTION	5,775,000.00
2100 SUPPORT SERVICES - PUPILS	2,296,900.00
2200 SUPP SERV- INSTRUCTIONAL STAFF	3,112,998.00
2300 SUPPORT SERV.-BD. OF EDUCATION	174,000.00
2400 SUPPORT SERV- ADMINISTRATIVE	3,959,150.00
2500 FISCAL SERVICES	1,487,550.00
2700 OPERATION & MAINT OF PLANT SER	5,629,819.00
2800 SUPPORT SERV - PUPIL TRANSPOR.	2,141,500.00
2900 SUPPORT SERVICES - CENTRAL	73,600.00
4100 ACADEMIC & SUBJECT ORIENTED	160,600.00
4500 SPORT ORIENTED ACTIVITIES	648,400.00
4600 SCHL & PUBLIC SERV CO-CURRIC.	74,400.00
5300 ARCHITECT SERVICES	20,000.00
6100 REPAYMENT OF DEBT	-
7200 TRANSFERS	85,000.00
7400 ADVANCES OUT	290,000.00
7500 REFUND OF PRIOR YEARS RECEIPTS	24,500.00
<b>Total for 001 GENERAL</b>	<b>55,946,974.00</b>
002 BOND RETIREMENT	4,044,628.00
003 PERMANENT IMPROVEMENT	4,095,021.00
004 2010 BOND PROCEEDS FOR LOCAL SHARE & LFI'S OF OSFC PROJECT	4,620,000.00
006 FOOD SERVICE	2,100,000.00
007 SPECIAL TRUST (Special Revenue)	400,000.00
007 SPECIAL TRUST (Private Purpose)	45,000.00
008 ENDOWMENT	30,000.00
009 UNIFORM SCHOOL SUPPLIES	350,000.00
010 OSFC APPROVED PROJECT (W/O LFI'S) \$57,532,766)	2,500,000.00
011 ROTARY-SPECIAL SERVICES	70,000.00
014 ROTARY-INTERNAL SERVICES	999,000.00
018 PUBLIC SCHOOL SUPPORT	100,000.00
019 OTHER GRANT	99,000.00
020 SPECIAL ENTERPRISE FUND	150,000.00
022 OHSAA TOURNAMENT AGENCY FUNDS	180,000.00
024 EMPLOYEE BENEFITS SELF INS.	7,400,000.00
034 MANDATED MAINTENANCE FUND FOR OSFC PROJECT	399,000.00
200 STUDENT MANAGED ACTIVITY	200,000.00
300 DISTRICT MANAGED ACTIVITY	800,000.00

401 AUXILIARY SERVICES	350,000.00
416 RPDC TEACHER DEVELOPMENT	-
432 MANAGEMENT INFORMATION SYSTEM	95,000.00
440 ENTRY YEAR PROGRAMS	-
450 SCHOOLNET EQUIPMENT	-
451 DATA COMMUNICATION FUND	30,000.00
452 SCHOOLNET PROFESS. DEVELOPMENT	1,000.00
459 OHIO READS	18,000.00
461 VOCATIONAL EDUC. ENHANCEMENTS	-
494 POVERTY AID	-
499 MISCELLANEOUS STATE GRANT FUND	99,000.00
504 EDUCATION JOBS FUND	-
506 RACE TO THE TOP FUND	280,000.00
516 IDEA PART B GRANTS	1,500,000.00
524 VOC ED: CARL D. PERKINS - 1984	200,000.00
532 EDUCATION STABILIZATION FUND	-
533 TITLE II-D TECH	10,000.00
536 TITLE I SCHL IMPROVEMENT SUBSIDY A	49,000.00
537 TITLE I SCHL IMPROVEMENT SUBSIDY G	-
551 LIMITED ENGLISH PROFICIENCY	22,500.00
572 TITLE I DISADVANTAGED CHILDREN	1,490,000.00
573 TITLE V INNOVATIVE EDUC PGM	-
584 DRUG FREE SCHOOL GRANT FUND	-
587 IDEA PRESCHOOL-HANDICAPPED	21,000.00
588 TELECOMM. ACT GRANT (E-RATE)	-
590 IMPROVING TEACHER QUALITY	270,000.00
599 MISCELLANEOUS FED. GRANT FUND	29,000.00
<b>Grand Total All Funds</b>	<b>88,993,123.00</b>

Mr(s). \_\_\_\_\_ seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

Vote:

Mrs. Dysinger,

Mrs. Lockard

Mr. Pochard

Mrs. Robertson,

Dr. Siebenaler Wilson,

**CERTIFICATE (O.R.C. 5705.412)**

IT IS HEREBY CERTIFIED that the Findlay City School District has sufficient funds to meet the contract, obligation, payment, or expenditure for the above, and has in effect for the remainder of the fiscal year and the succeeding fiscal year the authorization to levy taxes which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide operating revenues necessary to enable the district to maintain all personnel, programs, and services essential to the provision of an adequate educational program on all the days set forth in its adopted school calendar for the current fiscal year and for a number of days in the succeeding fiscal year equal to the number of days instruction was held or is scheduled for the current fiscal year, except that if the above expenditure is for a contract, this certification shall cover the term of the contract or the current fiscal year plus the two immediately succeeding fiscal years, whichever period of years is greater.

DATED: \_\_\_\_\_

BY: \_\_\_\_\_  
Treasurer

BY: \_\_\_\_\_  
Superintendent of Schools

BY: \_\_\_\_\_  
President, Board of Education

**FY 2014 Appropriation Modifications Detail  
Findlay City Schools  
February 24, 2014**

Source: RECLEL (RECAPP)

<u>DATE</u>	<u>DESCRIPTION OR SOURCE</u>	<u>AMOUNT</u>	<u>FUND FUNC</u>	
11/22/2013	Regular Instruction to Transportation	2,998.00	FROM ACCOUNT	001-1100
			TO ACCOUNT	001-2200
2/18/2014	Increase Permanent Improvement (new Marathon donation)	800,000.00	Fund	003
2/18/2014	Increase Tournament Fund to match actual receipts	150,000.00	Fund	022
2/18/2014	Increase District Managed Activities (4 year band trip)	200,000.00	Fund	300
2/18/2014	Increase Title III ESL	3,500.00	Fund	551

As prepared by Mike Barnhart, Treasurer  
Printed: 2/18/2014



Gary R. Heminger  
President and Chief Executive Officer



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## Marathon Petroleum Corporation

539 South Main Street  
Findlay, OH 45840-3229  
Tel: 419.421.3315  
Fax: 419.421.3837

February 3, 2014

Dr. Dean Wittwer  
Superintendent, Findlay City Schools  
1219 West Main Cross St., Suite 101  
Findlay, OH 45840

Dear Dr. Wittwer:

Marathon Petroleum Corporation (MPC) is proud to be a long-standing corporate citizen of Findlay and as such, MPC has recently announced its plans to invest significant capital in expanding its existing downtown corporate headquarters. This expansion project was in competition with other locations, and could not have been achieved in Findlay had economic assistance or incentives not been available. The city's amendment to the Community Reinvestment Act (CRA), R.C. § 3735.65 *et seq.* (1977), is one of the incentives that contributed to MPC's decision to expand in Findlay.

MPC understands that the CRA impacts future additional tax revenue to Findlay City Schools. As part of our commitment to the community, MPC will donate \$1.1 million to Findlay City Schools. The donation is intended to be used to build a new school bus parking garage and for an interactive science project at the middle schools.

MPC hopes that this committed offer will aid Findlay City Schools in achieving improvements by replacing the existing bus garage and the mutual benefit of increased efforts to promote science, technology, engineering and mathematics in FCS's middle schools.

Sincerely,

A handwritten signature in black ink, appearing to read 'Gary R. Heminger', written over a horizontal line.

GRH/ab