

**Board of Education Meeting  
February 23, 2009**

The Board of Education of the Findlay City Schools met in regular session at 6:00 p.m. in the Gymnasium at Northview Primary School.

President Dysinger called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

**CELEBRATIONS**

Mrs. Dysinger and Mr. Hoffman presented awards to Findlay's first Master Teachers:

Lori Anast - Chamberlin Hill	Mary Goshe - Chamberlin Hill
Wendel Badertscher - Glenwood	Gregg Lang - Donnell
Kathy Conine - Whittier	Nancy Scott - Chamberlin Hill
Sue Davis - Bigelow Hill	Jennifer Theis - Wilson Vance
Mark Dickman - FHS	Karlene Weiss - Lincoln
Mike Eier - Glenwood	Deb Wickerham - Chamberlin Hill
Lori Faeth - FHS	Anne Wilin - Whittier
Laura Finney - Chamberlin Hill	Kelly Wohlgamuth - Wilson Vance
Nicole Fort - Wilson Vance	

Rosemary Lugabihl-Rooker, Northview principal, shared a wonderful power point highlighting all the intervention processes that take place at Northview.

David Alvarado, Glenwood principal, also shared all the exciting things that are happening at Glenwood Middle School.

Mrs. Lockard celebrated Shockwave and the Findlay High School orchestra's wins this weekend.

Mr. Shrader congratulated the boys' and girls' swim teams and the advancement of five students to state competition.

Mr. Hoffman was excited to announce the gift from Prism Propane of a Chevrolet S-10 pick-up truck that the Millstream students will convert to electric.

Mr. Barnhart congratulated Asst. Treasurer Jennifer Miller, Edie Wannemacher, and Craig Kupferberg for getting Pay Schools up and running on the website. This allows Millstream and High School students to pay their fees online.

**PUBLIC PARTICIPATION**

FEA President Dee Groman congratulated the first round of Master Teachers and commended all their hard work to receive this honor; wished all the retirees well; thanked the community for all the gifts; noted the roundtable meeting has been moved to March 3 to discuss the pilot program that took place with Jefferson and Chamberlin Hill specialists; and offered congratulations to the FFE.

**2009-02-006 Approval of Minutes**

It was moved by Mr. Hoffman seconded by Mr. Shrader to approve the minutes of the regular /organizational meeting on January 12, 2009, the special meeting on January 22, 2009, the regular meeting on January 26, 2009 and the regular meeting on February 9, 2009.

Roll call: Mr. Hoffman, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Dysinger declared the motion carried.

**CORRESPONDENCE**

Mrs. Lockard received an email regarding school funding from a citizen.

Mr. Barnhart and Dr. Wittwer attended the Budget Hearing Committee meeting and reported that the district should not expect to receive any additional revenue from the next reappraisal.

Dr. Wittwer received confirmation that no government agency is interested in the Washington property so the auction of the property will move forward.

**CONSENT ITEMS**

**2009-02-007 Consent Items A-P**

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve Consent Items A-P as follows:

**CERTIFICATED PERSONNEL**

A. Retirements

The superintendent recommends that the following retirements be accepted:

Jane Eakin (Donnell, Music)	(30 years)
Reason: Retirement	Eff: 5/31/09

Jill Naert (Washington, Grade 4)	(27 years)
Reason: Retirement	Eff: 7/31/09

B. Resignations

The superintendent recommends that the following resignations be accepted:

Jill (Brinkman) Leatherman (Central, assistant 7th/8th gr. girls' track coach)	
Reason: Personal	Eff: 08/09 school year

Ashley Rakestraw (Donnell, 7th/8th gr. assistant track coach)	
Reason: Personal	Eff: 2/17/09

C. Leaves of Absence

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Kimberly Betts (Washington, Grade 5)
Effective: Jan. 5 - Feb. 25, 2009
Reason: FMLA (will use paid sick time, if available)

Katherine Winger (Central, Gifted Teacher)
Effective: Jan. 5 - Feb. 23, 2009
Reason: FMLA (will use paid sick time, if available)

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Creativity Club Duties @ \$1,500.00 - Kristin Woodhull  
(paid from Gifted ID funds 499-9209)
  
2. Dual Enrollment Physics Curriculum Writing @ \$20.68/hour - Tim Opp
  
3. Home Instructor - 2008/2009 school year  
  
Step 0 @ \$20.68/hour

Brenda Boster	Lori Beth Burnside	Chad Roberts
---------------	--------------------	--------------
  
4. Master Teacher Committee @ \$20.68/hour

Susan Chesebro	Mike Eier	Deb Wickerham
Mark Dickman	Susan McGonnell	
  
5. OIP District Leadership Team @ \$20.68/hour

Lindsey Boes	Michelle Franks	Kim Miller
Tony DeRose	Sheri Hindall	Dianna Schweinfurth
Lori Faeth		
  
6. Prep Time for February 16, 2009 In-service @ \$20.68/hour

Erik Potteiger - for three (3) hours work		
---	--	--

7. Prep Time for February 16, 2009 In-service @ \$20.68/hour (for three 3 hours work)
 

Laura Julien	Anne Potteiger	Lora Trout
Karen Ouwenga	Linda Savieo	Tami Wallace
8. Prep Time for February 16, 2009 In-service @ \$20.68/hour - Tony Fenstermaker (3 hours work)
9. State Tested Nursing Assistance Instructor @ \$20.68/hour - Kim Thiry (for 20 hours)
10. Substitute Teacher @ \$85.00/day - Jeremy Brown - for Aug. 18 thru Aug. 29 (10 days)
11. Substitute Monitor for Tuesday School, FHS @ \$20.68/hour - Steve McAdoo

**CLASSIFIED PERSONNEL (E thru I)**

**E. Resignations**

The superintendent recommends that the following resignations be accepted:

Jason Ludwig (Network Administrator)	(3 years)
Reason: Personal	Eff: 4/30/09
R. Ron Monday (FHS, Security Officer)	(12 years)
Reason: Personal	Eff: 3/31/09

**F. Leaves of Absence**

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Joyce Bowling (Washington, Librarian)	
Effective: Jan. 5 - Feb. 2, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	
Susan Gelbaugh (Head Start/Winfield, Lead Cook)	
Effective: Jan. 20 - March 17, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	
Holly Haws (Millstream, Aide)	
Effective: Jan. 5 - Jan. 18, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	
Jason Ludwig (Network Administrator)	
Effective: Dec. 25, 2008 - Jan. 30, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	
Jeffrey Smith (Donnell, Lead Custodian)	
Effective: Dec. 22, 2008 - Jan. 18, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	
Kathleen Tooman (FHS, Food Service Worker)	
Effective: Jan. 27 - Feb. 11, 2009	
Reason: FMLA (will use paid sick, vacation, personal leave, if available)	

**G. Leave of Absence**

The superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel:

Michael Rowland (Transportation, Bus Driver)	
Effective: Feb. 5, 2009 - end of 2008/09 school year	
Reason: Leave of Absence	

**H. Appointments**

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

**1. Clerical Personnel**

Brenda Czarnecki (Donnell, Secretary)	
Salary: Step 7 @ \$14.41/hour	
Effective: February 16, 2009	

2. Food Service Aide

Rita Farmer (FHS, Food Service Office Aide)  
Salary: Step 1 @ \$11.67/hour  
Effective: February 4, 2009

3. Custodian/Grounds Employee

Tim Laurita (Custodian/Grounds Personnel)  
Salary: Step 1 @ \$14.38/hour  
Effective: February 16, 2009

4. Noon Hour Monitor @ \$8.67/hour

Amy Coppus @ Whittier  
Barbara Hohman @ Whittier

5. Substitute and/or Per Diem Employees

Shaun Gentry - substitute custodian @ \$10.10/hour  
Wendy Hollister - substitute noon hour monitor @ \$8.67/hour  
Jody Long - substitute noon hour monitor @ 8.67/hour  
Shawn Nungester - substitute FHS security officer @ \$15.00/hour  
Annette Payne - substitute noon hour monitor @ \$8.67/hour

6. Supplemental Duty Assignment – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised these positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individual has been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified position for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position:

Bob Moran - FHS, assistant girls' track coach @ \$2,878.32  
Jeanne VanGunten - Glenwood, publications advisor @ \$943.71

7. Volunteer Club Advisor/Helper (2008/2009 School Year)

Teresa Simons - FHS, Sign Language Club @ Volunteer

I. Reclassifications

The superintendent recommends that the following employees be reclassified on the salary schedule, as indicated:

Susan Gelbaugh  
FROM: Food Service Aide, Step 2 @ \$12.06/hour  
TO: Food Service Lead - Elementary, Step 5 @ \$10.45/hour  
Effective: January 16, 2009

Francesca Tremante  
FROM: Substitute Aide @ \$9.41/hour  
TO: Long Term Substitute Aide, Step 1 @ \$11.67/hour  
Effective: February 17, 2009

J. Correction of Minutes

The superintendent recommends the correction of the September 8, 2008 Board Meeting Minutes to reflect the following correction in effective date of employment:

Allen DeJulio (Transportation, Bus Driver)  
Salary: Step 1 @ \$13.88/hour  
FROM: August 19, 2008  
TO: August 16, 2008

K. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for January 2009, be accepted as presented by the Treasurer. (See EXHIBIT A)

L. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: \$200.00  
FROM: Dr. & Mrs. Michael Cairns  
TO: Chamberlin Hill School for 3rd Grade Field Trips

GIFT: \$50.00  
FROM: Mr. & Mrs. Roger Hodgman  
TO: Chamberlin Hill School for 5th Grade Field Trips

GIFT: \$40.00  
FROM: Mr. & Mrs. Kelton Smith  
TO: Chamberlin Hill School for 5th Grade Field Trips

GIFT: \$100.00  
FROM: Findlay Shrine Club  
TO: Chamberlin Hill Sign Choir

GIFT: \$1,000.00  
FROM: T. T. and M Grant Committee/Marathon Petroleum Company, LLC  
TO: Washington Intermediate School for student literacy

GIFT: \$2,304.00 (from ice cream booth at fair)  
FROM: Crosspoint Church  
TO: Chamberlin Hill Land Lab and Technology

GIFT: 1997 Chevrolet S-10 Pick-up Truck (valued at \$2,185.00)  
FROM: Prism Propane Svc. Of Ohio, LLC  
TO: Millstream Career & Technology Center (to convert into an electric vehicle by students and then place into service for educational and promotional purposes)

GIFT: 1989 Ford Probe (valued at \$500.00)  
FROM: Fred J. Crates  
TO: Millstream Career & Technology Center for training and fund raising purposes

M. Acceptance of West Central Ohio Tech Prep Consortium Articulation Agreement between James A. Rhodes State College and Millstream Career Center

The superintendent recommends acceptance of the West Central Ohio Tech Prep Consortium Articulation Agreement between James A. Rhodes State College and Millstream Career Center allowing students completing college prep in a Tech Prep program be made eligible for advanced placement credit, as stated in EXHIBIT B.

N. Revised 2009/2010 School Calendar

The superintendent recommends re-adoption of the School Calendar for the 2009/2010 school year, as revised in EXHIBIT C.

O. Acceptance of Constitution for the New FHS Sign Language Club

The superintendent recommends acceptance of the Constitution written for the New/Proposed Findlay High School Sign Language Club, as shown in EXHIBIT D, and whose advisors have agreed to serve in a volunteer capacity.

P. 2009 Legal Assistance Fund Membership

The superintendent recommends approval for the Findlay City School District to renew its membership in the 2009 OSBA Legal Assistance Fund as explained in EXHIBIT E.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

**ACTION ITEMS**

**2009-02-008 Acceptance of Findlay-Hancock County Community Foundation ECLIPSe Grant**

It was moved by Mrs. Lockard, seconded by Mr. Hoffman to approve the superintendent's recommendation for acceptance of the Findlay-Hancock County Community Foundation ECLIPSE Learn and Serve/Hancock County ESC Grant in the amount of \$645.00 which was awarded to the Save Johnson's Island - PAST Project at Findlay High School, advisors Gene Damon and Dianna Schweinfurth, and as explained in EXHIBIT F.

Roll call: Mrs. Lockard, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

## REPORTS

A. Six Month Interest Report to the Board EXHIBIT G

Mr. Barnhart presented the six month interest report to the Board.

B. Governor's Budget Update

Mr. Barnhart and Dr. Wittwer discussed the governor's budget update.

## DISCUSSION ITEMS

A. Essay Writing Course of Study EXHIBIT H

Becky Kupferberg presented the Essay Writing Course of Study.

B. AP English Grade 11 Course of Study (revised) EXHIBIT I

Becky Kupferberg presented the AP English Grade 11 Course of Study (revised).

C. 2-D/3-D Design Course of Study EXHIBIT J

Sandy White presented the 2-D/3-D Design Course of Study.

D. Sculpture Course of Study EXHIBIT K

Sandy White presented the Sculpture Course of Study.

E. Art III Course of Study EXHIBIT L

Sandy White presented the Art III Course of Study.

F. Jewelry Course of Study EXHIBIT M

Sandy White presented the Jewelry Course of Study.

G. Art Grades 6-8 Course of Study EXHIBIT N

Sue Harrington-Williams presented the Art Grades 6-8 Course of Study.

H. List of Textbooks for Adoption EXHIBIT O

Becky Kupferberg presented the List of Textbooks for adoption.

## SUPERINTENDENT'S COMMENTS

Dr. Wittwer reminded the board that Governor Strickland would be touring the high school on Thursday. The Facility Design Committee will meet again on March 5. He noted that it's time to set up the next community forum to discuss the building of two new middle schools and a career tech center.

## BOARD'S COMMENTS

Mrs. Dysinger commented that the student poll for America's Promise would give the district valuable information. Mrs. White informed the board that due to time restrictions a waiver would be asked for to complete the student poll at a later date.

Mr. Shrader agreed that a community forum was needed but urged the board to consider a location other than a school to reach more of the community.

Mrs. Lockard asked the high school for a quarterly report on incidents at the high school.

### 2009-02-009 Executive Session

It was moved by Mrs. Lockard, seconded by Mr. Pochard to go into executive session to discuss employment of personnel and purchase and/or sale of property at 8:04 p.m.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

The Board of Education returned to regular session at 8:54 p.m.

**2009-02-010 ADJOURNMENT**

It was moved by Mrs. Dysinger, seconded by Mr. Hoffman to adjourn at 8:55 p.m.

Roll call: Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Read and approved March 9, 2009.