

**Board of Education Meeting
February 21, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Gymnasium at Whittier Primary School.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Superintendent Wittwer and Treasurer Barnhart. Absent was: Mr. Shrader.

There was a moment of silence to honor Findlay High School student Tyler VanWormer who passed away last week.

CELEBRATIONS

Whittier Primary School Principal, Susan Chesebro welcomed the Board and guests to Whittier Primary School and celebrated a very successful in-service day. One of the main things they focused on was a book study on Marzano strategies. It was a great experience for all.

Mrs. Dysinger celebrated the swimming and diving teams as well as the gymnastics team on their accomplishments.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy thanked Mr. Kupferberg and the class size committee, offered best wishes to Shaun Meloy and Jon Hart in their future endeavors, and he mentioned that tomorrow's roundtable meeting has been cancelled.

2011-02-006 Approval of Minutes

It was moved by Mrs. Lockard, seconded by Mrs. Dysinger to approve the minutes of the regular meeting on February 7, 2011.

Roll call: Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Mr. Barnhart distributed a clarification on the cell phone reimbursement for a few employees.

CONSENT ITEMS

2011-02-007 Consent Items A-R

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve Consent Items A-R as follows:

CERTIFICATED PERSONNEL

A. **Leave of Absence** (will use sick time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Mary Jo Young (Donnell, Grade 7)
Effective: 2/4/2011 – 2/27/2011
Reason: FMLA

B. **Resignation**

The superintendent recommends that the following resignation be accepted:

Shaun Meloy (Central, Intervention Specialist) (3 years)
Reason: Other Employment Eff: 8/22/2011

C. **Appointments**

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. **Glenwood After-School Intervention @ \$21.25/hr.** (Acct.# 516-2214-141-9011)

Tonya Bruni Lori Hunt
Aaron Davis Kyle Lacy
Angie Emans

2. **Examview Refresher In-service @ \$21.25/hr. for 2 hours** (Acct. # 001-1100-111-16)

Jenna Potteiger

CLASSIFIED PERSONNEL

D. Leaves of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Wayne Gierke (FHS, Custodian)
Effective: 1/31/2011 – 3/1/2011
Reason: FMLA

Elizabeth Bycynski (Glenwood, Aide)
Effective: 2/26/2011 – 3/3/2011
Reason: FMLA

E. Resignation

The superintendent recommends that the following resignation be accepted:

Jon Hart (Glenwood, Aide) (7 ½ years)
Reason: Resignation Eff: 2/28/2011

F. Retirement

The superintendent recommends the following retirement be accepted:

Mary Johnson (Donnell, Nurse) (3 ½ years)
Reason: Retirement Eff: 2/28/2011

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Substitute and/or Per Diem Employees

Emily Bays – substitute noon hour monitor @ \$9.09/hour
Stacy Bisbee – Lincoln monitor @ \$9.09/hour
Lisa Krout – substitute noon hour monitor @ \$9.09/hour
Kristen Lasley – Lincoln monitor @ \$9.09/hour

H. Approval of the 2011 Appropriations Amendment 1

The superintendent recommends the approval of the 2011 Appropriations Amendment 1 as shown in EXHIBIT A.

I. Correction to December 13, 2010 Minutes

The superintendent recommends the minutes of the December 13, 2010 Board of Education meeting be corrected as shown:

Heidi Kiffmeyer (Executive Secretary to Superintendent)
Effective FROM: 12/3/10 – 1/13/11
Effective TO: 12/3/10 – 1/04/11(full leave) and 1/05/11 – 2/25/11(intermittent)
Reason: FMLA

J. Summer School Brochure and OGT Summer Testing Program

The superintendent recommends approval of the Summer School Brochure and OGT Summer Testing Program as presented in EXHIBIT B.

K. Approval of the Foreign Exchange Students Policy

The superintendent recommends approval of the Foreign Exchange Students Policy as presented at the February 7, 2011 board meeting as shown in EXHIBIT C.

L. Approval of Desktop Publishing Course of Study

The superintendent recommends approval of the Desktop Publishing Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit F.

M. Approval of Encounters of Technology I Course of Study

The superintendent recommends approval of the Encounters of Technology I Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit G.

N. Approval of Encounters of Technology II Course of Study

The superintendent recommends approval of the Encounters of Technology II Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit H.

O. Approval of Multimedia Applications Course of Study

The superintendent recommends approval of the Multimedia Applications Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit I.

P. Approval of Business Management and Career Exploration Course of Study

The superintendent recommends approval of the Business Management and Career Exploration Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit J.

Q. Approval of Computer Keyboarding Course of Study

The superintendent recommends approval of the Computer Keyboarding Course of Study as presented to the Board of Education at the February 7, 2011 board meeting as Exhibit K.

R. Acceptance of Gift

The superintendent recommends the acceptance and written expression of appreciation for the gift, listed below, which has been given to the Findlay City School District:

GIFT: \$75.00
TO: Chamberlin Hill School Sign Choir
FROM: Hancock County Veterans Memorial Squad

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

ACTION ITEMS

2011-02-008 Resolution to Approve Construction Documents (CD) Design Phase Submission for the New Glenwood Middle School Project and Authorize the Placement of Advertisements to Solicit Bids

It was moved by Mrs. Lockard, seconded by Mr. Pochard to approve the superintendent's recommendation for the acceptance of the Resolution to Approve Construction Documents (CD) Design Phase Submission for the New Glenwood Middle School Project and Authorize the Placement of Advertisements to Solicit Bids as shown in EXHIBIT D.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye. President Hoffman declared the motion carried.

2011-02-009 Resolution to Affirm Rejection of Bertram Drilling Bid and Awarding Contract for the Geothermal Well Fields

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve the superintendent's recommendation for the acceptance of the Resolution to Affirm the Rejection of Bertram Drilling Bid and to Award Contract to Jackson & Sons Drilling & Pump, Inc. for the Geothermal Well Fields as shown in EXHIBIT E.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

REPORTS FROM THE BOARD

A. Groundbreaking Events

Mrs. Lockard and Mrs. Dysinger discussed the groundbreaking events: Glenwood will be May 16th from 9:30 – 10:00 a.m.; Donnell will be May 16th from 12:00 – 1:00 p.m.; and Millstream will be May 23rd with the time yet to be determined.

REPORTS TO THE BOARD

A. Bid Timeline and Updates

Chris Moore discussed the three building projects. Glenwood will be put out to bid with bids due March 31, Donnell will go to bid in April and bidding on Millstream will follow within a few weeks.

DISCUSSION ITEMS

There was none.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer indicated a Facilities Committee meeting will be scheduled in the coming weeks. He noted at the next board meeting that two more policies will be presented. He complimented Denise Grant for her work on the Progress 2011 article about the new schools in The Courier. Dr. Wittwer thanked the Board of Education for all the cards, letters, donations and concerns; and said he appreciated what everyone has done for his family during their recent loss.

BOARD'S COMMENTS

Mr. Pochard inquired about the need for the board to take action on the school lunch program that was previously presented; Mr. Barnhart responded that we were moving forward with the program. Mr. Pochard inquired about the action being taken on the location of Summer School and how that affects the facilities for athletics; Dr. Wittwer indicated it is being reviewed. Mr. Pochard inquired about the timeline on the committee recommendation on the policy on drug testing for extra-curriculars; Dr. Wittwer replied that we are looking to have a recommendation by spring.

2011-02-010 Executive Session

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to go into executive session to discuss purchase of land, upcoming negotiations and employment of personnel at 6:10 p.m.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

The Board of Education returned to regular session at 7:02 p.m.

2011-02-011 ADJOURNMENT

It was moved by Mr. Hoffman, seconded by Mrs. Lockard to adjourn at 7:03 p.m.

Roll call: Mr. Hoffman, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved March 14, 2011.