

**Board of Education Meeting
December 14, 2009**

The Board of Education of the Findlay City Schools met in regular session at 5:05 p.m. in the Library at Chamberlin Hill.

President Dysinger called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

CELEBRATIONS

2009-12-008 Resolution of Commendation

It was moved by Mr. Hoffman, seconded by Mr. Shrader to approve the Superintendent's adoption of the Resolution of Commendation for Linda Cusick for her many years of service and dedication to Findlay City Schools.

Roll call: Mr. Hoffman, aye; Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Dysinger declared the motion carried.

Chamberlin Hill principal, Sue McGonnell, gave a presentation on Chamberlin Hill's Invitational Learning approach.

Mrs. Lockard celebrated the Hard Work Café at Chamberlin Hill which awards students for their hard work.

Julie Brown from the Community Foundation presented checks for the following grant writers: Carol Jastal – Chamberlin Hill @ \$493.00; Judy Withrow – Gifted Coordinator @ \$1,000.00, \$116.00, and \$1,000.00; Patricia Majors – Wilson Vance @ \$733.00; Jennifer Theis & Kelly Wohlgamuth – Wilson Vance @ \$1,041.00; Jennifer Theis & Kelly Wohlgamuth – Wilson Vance @ \$480.00; Jonathan Hart – Glenwood @ \$600.00; and Susan Davis – Bigelow Hill @ \$1,000.00.

2009-12-009 Approval of Grants

It was moved by Mr. Shrader, seconded by Mrs. Lockard to approve the Superintendent's recommendation for approval of the eight grants the Findlay City School Board is being awarded by The Community Foundation in the amounts indicated above to the teachers listed above for various reasons (listed in EXHIBIT A); one is funded by the HancockREADS Fund, three are funded by ECLIPSe, and five are funded from the Hancock Education Fund.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Dysinger declared the motion carried.

2009-12-010 Resolutions of Commendation for Levy Co-Chairpersons

It was approved by Mrs. Lockard, seconded by Mr. Pochard to approve the Board of Education and Superintendent's recommendation for adoption of the Resolutions of Commendation to the Levy Co-Chairpersons, Eric Anderson, Ann Buis and Dr. Charles Spragg, who tirelessly led us through the "Step Up" Levy Campaign successfully (see EXHIBITS B, C & D).

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

PUBLIC PARTICIPATION

FEA President Gary Kapostasy congratulated the levy co-chairs for all their hard work; thanked the Community Foundation for their generous grants which were awarded to several Findlay teachers; thanked the community for their generous donations to the Community Foundation who make those grants possible; and informed Mr. Shrader that the roundtable had been cancelled this month because there may be a need to meet concerning Ohio's Race to the Top grant application process.

2009-12-011 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the minutes of the regular meeting on November 16, 2009 and the regular meeting on December 3, 2009.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

CORRESPONDENCE

Mr. Barnhart presented the Board with a Certificate of Estimated Life and Maximum Security in relation to the upcoming bond issuance.

2009-12-012 Letter Concerning STRS Proposal

Mrs. Lockard gathered some information regarding STRS' proposed increases to employer and employee contributions. Mr. Shrader then moved, Mrs. Lockard seconded to have Mr. Barnhart draft a letter to the Governor and local state legislators urging them not to approve such increases as proposed. After the draft is circulated to board members it will be mailed.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Dysinger declared the motion carried.

CONSENT ITEMS

2009-12-013 Consent Items A-BB

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve Consent Items A-BB as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence

The Superintendent recommends that a leave of absence, with pay, be granted to the following certificated personnel:

Jeanine Baker (Bigelow Hill, Grade 4)
Effective: 11/30/09 – 01/10/10
Reason: FMLA (will use paid sick time, if available)

Kelly Cheney (Donnell, Reading/Language Arts)
Effective: 11/05 – 12/18/09
Reason: FMLA (will use paid sick time, if available)

Jennifer Kovach (Millstream, Preschool)
Effective: 11/12 – 12/18/09
Reason: FMLA (will use paid sick time, if available)

B. Leave of Absence

The Superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Jennifer Kovach (Millstream, Preschool)
Effective: 01/04 – 02/03/10
Reason: Extended FMLA

C. Resignation

The Superintendent recommends that the following resignation be accepted:

Richard G. Kalmbach (FHS, Spanish Teacher) (1 semester)
Reason: Personal Eff: 01/08/10

D. Appointments

The Superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Lincoln Project MORE (stipend \$660.00 each)

Tricia Might Angela Ross Laurie Ulm

2. Curriculum Writing @ \$21.25/hour

John Ewing – Information Systems Support (3 hours)
John Ewing – Computer Networking (3 hours)
Rob Heinze – Automotive Maintenance (3 hours)
Mike Magnes – Programming & Software Development (3 hours)
Janice Miller – Office Services (3 hours)
Bill Shoop – Engineering & CAD (3 hours)
Tim Stroub – Automotive Technology (4 hours)
Paul Waldman – Automotive Technology (2 hours)

3. Home Instructors – Step 0 @ \$21.25/hour

Kelli Kiesler Valerie Smith

4. Glenwood After-School Interventions @ \$21.25/hour

Tonya Bruni
Eric Dysert
Angie Emans

Lori Hunt
Sue Keller

Terri Nonnemaker
Mark Shively

5. Supplemental Duty Assignments

Bill Barberree – FHS, J.V. (assistant) baseball coach @ \$2,957.46
Jessica Loomis – FHS, assistant boys' track coach @ \$2,957.46

Mike Magnes – FHS, freshman baseball coach @ \$2,957.46
Brian Rosendale – FHS, freshman boys' basketball coach @ \$3,636.23

6. Substitute Teacher @ \$85.00/day – Alyssa Cummins (FHS, Spanish)

7. Volunteer Club Advisor/Helpers (2009/2010 School Year)

Laurie Collert – FHS, FEA (Future Educators Association) Club Advisor @ Volunteer
Becky Kupferberg – FHS, Schools for Schools Club Advisor @ Volunteer

CLASSIFIED PERSONNEL (E thru I)

E. Retirements

The Superintendent recommends that the following retirements be accepted:

James L. Bramble (FHS, Custodian)
Reason: Retirement

(15 years)
Eff: 12/31/09

Barbara Rodabaugh (Donnell, Aide)
Reason: Retirement

(24 years)
Eff: 12/01/09

F. Resignation

The Superintendent recommends that the following resignation be accepted:

David P. Hill (FHS, Security Guard)
Reason: Personal

(8 years)
Eff: 9/12/09

G. Leaves of Absence

The Superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Carol Agerter (Donnell, Aide)
Effective: 10/01 – 10/21/09
Reason: Non-FMLA Medical

Barb Rodabaugh (Donnell, Aide)
Effective: 08/19 – 11/3/09
Reason: Non-FMLA Medical

Deborah Ward (Administration, Executive Secretary)
Effective: 11/23 – 12/20/09
Reason: FMLA

H. Leaves of Absence

The Superintendent recommends that a leave of absence, without pay, be granted to the following classified personnel

Carol Agerter (Donnell, Aide)
Effective: 10/22 – 12/31/09
Reason: Non-FMLA Medical

Barb Rodabaugh (Donnell, Aide)
Effective: 11/4 – 11/30/09
Reason: Non-FMLA Medical

I. Appointments

The Superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Executive Secretary to the Superintendent

Heidi Kiffmeyer (Administration, Executive Secretary to the Superintendent)
Salary: Step 10 @ \$18.37/hour (15 years experience)
Effective: Dec. 3, 2009

2. Substitute and/or Per Diem Employees

Doris Bise – substitute food service worker @ \$8.85/hour
Georgia (Kay) Youngs – substitute food service worker @ \$8.85/hour

3. Glenwood After-School Intervention @ \$21.25/hour – Jon Hart

4. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty position, listed below, to the certificated employees of the district and have advertised the position to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individual has been found for this position,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Bob Moran – FHS, assistant boys' track coach @ \$2,957.46

5. FABSS Aide

J. Charlie Palmer (FABSS Aide)
Salary: Step 1, Year 1 @ \$7.30/hour
Effective: Jan. 4, 2010

6. Volunteer Club Advisors/Helpers (2009/2010 School Year)

Tommy Henry – FHS, baseball coach @ Volunteer
Brit McClintock – FHS, assistant baseball coach @ Volunteer
Dan Thomas – FHS, assistant baseball coach @ Volunteer
Jim Welch – FHS, assistant softball coach @ Volunteer

J. Monthly Financial Report

The Treasurer recommends that the Monthly Financial Report for November 2009, be accepted as presented in EXHIBIT E.

K. Correct August 24, 2009 Minutes

The Superintendent recommends that the minutes of the August 24, 2009 Board of Education meeting be corrected as shown below:

Enrichment Cluster Facilitators

Jenny Cassata
Salary From: \$21.82/hour
Salary To: \$21.53/hour

Kris Cramer
Salary From: \$21.82/hour
Salary To: \$21.53/hour

L. Correct October 26, 2009 Minutes

The Superintendent recommends that the minutes of the October 26, 2009 Board of Education meeting be corrected as shown below:

A. Leave of Absence (with pay)

Carrie Soellner (FHS, Mathematics)
Eff. FROM: Oct. 12 – Nov. 25, 2009
Eff. TO: Oct. 12 – Dec. 6, 2009
Reason: FMLA (will use paid sick time, if available)

B. Leave of Absence (without pay)

Carrie Soellner (FHS, Mathematics)
Eff. FROM: Nov. 30 – Dec. 18, 2009
Eff. TO: Dec. 7 – Dec. 18, 2009
Reason: FMLA

M. Revised 2010/2011 School Calendar

The Superintendent recommends approval of the Revised 2010/2011 School Calendar where the date for the February Teacher In-Service Day needed to be corrected, as shown in EXHIBIT F.

N. New Student Activity Constitutions

The Superintendent recommends approval of the New Student Activity Constitutions for the Ohio Future Educators Association, as shown in EXHIBIT G and the Schools for Schools Club, as shown in EXHIBIT H.

O. Acceptance of Gifts

The Superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School District:

GIFT: Nikon Cool Pix S220 camera (valued at \$149.95)
FROM: Herff Jones, Inc.
TO: Findlay High School

GIFT: \$50.00 (given in honor of their grandchildren who are students at Wilson Vance)
FROM: Mr. & Mrs. Keith Partee
TO: Wilson Vance Library

Q. Adoption of Dates & Locations of Board Meetings

The Superintendent recommends adoption of the list of dates and locations of the 2010 Board of Education meetings as presented to the Board at the November 16, 2009 board meeting as Exhibit E, revised and shown here as EXHIBIT I.

R. Approval of Freshman Mentor Leadership Pilot Course of Study

The Superintendent recommends approval of the Freshman Mentor Leadership Pilot Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit F.

S. Approval of Art I #170 Course of Study

The Superintendent recommends approval of the Art I #170 Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit G.

T. Approval of Art III #172 Course of Study

The Superintendent recommends approval of the Art III #172 Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit H.

U. Approval of Cosmetology Course of Study

The Superintendent recommends approval of the Cosmetology Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit I.

V. Approval of Hospitality and Restaurant Service Course of Study

The Superintendent recommends approval of the Hospitality and Restaurant Service Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit J.

W. Approval of Occupational Transitions Course of Study

The Superintendent recommends approval of the Occupational Transitions Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit K.

X. Approval of Culinary Arts I & II Course of Study

The Superintendent recommends approval of the Culinary Arts I & II Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit L.

Y. Approval of Childhood Education and Care Course of Study

The Superintendent recommends approval of the Childhood Education and Care Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit M.

Z. Approval of Middle School Language Arts, Revised Course of Study

The Superintendent recommends approval of the Middle School Language Arts, Revised Course of Study as presented to the Board of Education at the November 16, 2009 board meeting as Exhibit N.

AA. Resolutions of Commendation

The Superintendent recommends adoption of the Resolutions of Commendation for the following classified employees who recently and will soon retire from the Findlay City School District:

James Bramble EXHIBIT J

Barbara Rodabaugh EXHIBIT K

BB. Civil Service Bill

The Superintendent recommends the payment of the 2008 Civil Service bill as per EXHIBIT L.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Dysinger declared the motion carried.

ACTION ITEMS

2009-12-014 Establishment of Annual Organizational Meeting

WHEREAS, the Treasurer is directed by Ohio Revised Code 3313.14 to canvas the members of the Board not later than December 31 to establish the date, time and location of the organizational meeting.

AND THEREFORE, BE IT RESOLVED, under the provisions of Ohio Revised Code 3313.14 the Board of Education shall hold its organizational meeting as indicated below,

January 11, 2010 at 6:00 p.m. in the Library at Bigelow Hill Intermediate School

It was moved by Mr. Hoffman, seconded by Mr. Pochard that the organizational meeting be held on January 11, 2010 at 6:00 p.m. in the Library at Bigelow Hill Intermediate School.

Roll call: Mr. Hoffman, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

2009-12-015 Presiding Officer for Organizational Meeting

It was moved by Mr. Shrader, seconded by Mr. Hoffman that the Board of Education names Barbara Dysinger to preside at the Annual Organizational Meeting on January 11, 2010 as President Pro Tem.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Dysinger declared the motion carried.

2009-12-016 Bond Resolution

It was moved by Mr. Pochard, seconded by Mrs. Lockard to approve the Treasurer's recommendation for adoption of the Bond Resolution for the Findlay City School District to issue bonds in the amount not to exceed \$54,195,000 for the purpose of constructing school facilities under the Exceptional Needs Program of the Ohio School Facilities Commission with related facilities and local initiatives; furnishing and equipping the same; improving the sites thereof; and acquiring land and interests in land authorizing a bond purchase agreement appropriate for the sale of the bonds, etc. as explained in EXHIBIT M.

Roll call: Mr. Pochard, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

Mr. Barnhart then noted that a press release was going out to let Findlay residents know they will be given an advance opportunity to buy bonds.

DISCUSSION ITEMS

A. 2011 Tax Budget

EXHIBIT N

Mr. Barnhart presented the 2011 Tax Budget.

REPORTS

A. Building Updates

The Design Team and Bond Counsel presented on their roles for the building process.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer stated he realized that the Board will have many questions in the coming months. He suggested that the Board meet with boards from neighboring schools that were going through the same process. He noted there will be a transition team meeting on Friday at 10:00 a.m. at the Marcyn Building.

BOARD'S COMMENTS

Mr. Pochard thanked the construction team for their presentation. He also urged the Board to seek input from other boards on best practices for this large construction project.

Mrs. Dysinger has been in contact with OSBA to organize a meeting to address Mr. Pochard's concern. She stated that they were urged to write down their questions for this meeting so they can be addressed.

2009-12-017 ADJOURNMENT

It was moved by Mr. Pochard, seconded by Mr. Hoffman to adjourn at 7:25 p.m.

Roll call: Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Dysinger declared the motion carried.

President

Treasurer

Read and approved January 11, 2010.