

**Board of Education Meeting
December 13, 2010**

The Board of Education of the Findlay City Schools met in regular session at 5:30 p.m. in the Library at Chamberlin Hill Intermediate School.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

CELEBRATIONS

Chamberlin Hill Intermediate School Principal, Sue McGonnell, welcomed the board members and celebrated Chamberlin Hill School.

Mr. Kupferberg celebrated the two newest National Board Certified teachers, Kelly Wohlgamuth and Jennifer Theis, both are teachers at Wilson Vance Intermediate School.

Vickie Swartz celebrated Findlay High School Assistant Principal, Janice Panuto, for being chosen as the Ohio Assistant Principal of the Year. This honor was only given to fifty people in the United States. Ms. Panuto will now be in the running for the National Assistant Principal of the Year.

Mr. Shrader celebrated the community's support of Challenge Day at Findlay High School.

Mrs. Lockard celebrated Chamberlin Hill's recent participation in the Ball Metal recycle challenge. They received \$962! She also congratulated them on their Veteran's Day program.

2010-12-001 Approval of Grants from The Community Foundation

It was moved by Mrs. Lockard, seconded by Mrs. Dysinger to approve the superintendent's recommendation for approval of the four (4) grants the Findlay City School Board of Education is being awarded by the Findlay-Hancock County Community Foundation in the amounts indicated below to the teachers as listed for reasons noted in EXHIBIT A. All the grants are funded from the Hancock Education Fund.

Roll call: Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

Kimberly Bash of The Community Foundation presented grant checks to Jason Wagner – Whittier Primary School Art Teacher - \$1,795, Patricia Majors – Gifted Education Teacher - \$2,000, Judy Withrow – Gifted Coordinator - \$1,500, and Judy Withrow – Gifted Coordinator - \$555.

PUBLIC PARTICIPATION

Dee Groman addressed the board on behalf of the Findlay Education Association. She announced this was her last board meeting due to her upcoming leave of absence and retirement; congratulated Kelly Wohlgamuth and Jennifer Theis on becoming National Board Certified teachers; congratulated Janice Panuto on being chosen as Ohio Assistant Principal of the Year; and on behalf of the association she wished everyone a Merry Christmas!

2010-12-002 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the minutes of the regular meeting on November 15, 2010, and the special meeting on November 30, 2010.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Mr. Barnhart shared the recent award given to the treasurer's office by the auditor of state. Less than 5% of districts qualify for the Making Your Tax Dollars Count award. Mr. Barnhart thanked his staff for being the eyes and ears of the district.

Mr. Hoffman shared thank you notes from the girls' golf team.

CONSENT ITEMS

2010-12-003 Consent Items A-O

It was moved by Mr. Pochard, seconded by Mrs. Dysinger to approve Consent Items A-O as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use sick time until no longer available)

The superintendent recommends that leaves of absence, with pay, be granted to the following certificated personnel:

Heather Schroeder (Millstream, Cosmetology) (will use paid sick and personal time if available)
Effective: 11/8/10 – 12/22/10
Reason: FMLA

Rebecca Solomon (Jacobs, Grade 1)
Effective: 10/13/10 – 11/4/10 (Intermittent – Half Days) and 11/5/10 – 12/3/10 (Full Leave)
Reason: FMLA

Lisa McDowell (Chamberlin Hill, Grade 3)
Effective: 11/29/10 – 12/22/10
Reason: FMLA

B. Leave of Absence (unpaid)

The superintendent recommends that a leave of absence, without pay, be granted to the following certificated personnel:

Helen Groman (Lincoln, Grade 4)
Effective: 1/3/11 – 6/30/11

C. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Curriculum Writing @ \$21.25/hour (Acct. # 001-1100-111-16)

Brooke Imke

2. Home Instructor – Step 0 @ \$21.25/hour

Jennifer McDaniel

3. Adult Education Instructor – Step 2 @ \$21.24/hour

Karen Minto

4. Advanced Engineer Instructor (Robotics), Step 0 @ \$21.25/hour (Acct. 018-1210-113-9430) – Wednesdays – not to exceed 30 hours

Eric Dysert

5. Supplemental Duty Assignments – Certificated Personnel for 2010-2011 School Year

Aaron Davis – Glenwood, 7th Grade Girls' Basketball Coach @ \$2,159.40

Ray Elbin – Findlay High School, Assistant Boys' Basketball Coach @ \$4,384.74

Dan Pack – Donnell, Head Middle School Wrestling Coach @ \$3,857.26

Helen Groman – Summer Duties (e.g. Curriculum writing, home instructor, tutor) – not to exceed 30 days @ \$127.17 per day

D. Retirement

The superintendent recommends the following retirement be accepted:

Helen C. Groman (Lincoln, Grade 4)
Reason: Retirement

(35 years)
Eff: 9/1/11

CLASSIFIED PERSONNEL

E. Leaves of Absence (will use sick, vacation and personal time until no longer available)

The superintendent recommends that a leave of absence, with pay, be granted to the following classified personnel:

Linda Klopp (Wilson Vance, Custodian)
Effective: 11/1/10 – 11/7/10
Reason: FMLA

Melinda Hernandez (Jefferson, Aide) (will use paid sick and personal time if available)
Effective: 11/9/10 – 1/6/11
Reason: FMLA

Heidi Kiffmeyer (Executive Secretary to Superintendent)
Effective: 12/3/10 – 1/13/11
Reason: FMLA

Cynthia Silette (Secretary, Whittier)
Effective: 12/15/10 – 12/22/10
Reason: FMLA

F. Retirement

The superintendent recommends that the following retirement be accepted:

Carol Agerter (from leave of absence) (6 ½ years)
Reason: Retirement Eff: 10/1/10

G. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Noon Hour Monitor @ \$9.09/hour

Sharon Brondes - Whittier

2. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Sandy Alesch – Central, 7th Grade Girls' Basketball Coach @ \$2,159.40

3. Volunteers – 2010-2011 School Year Classified Club Advisors/Helpers

Bradley Samsen – SHOCKWAVE Volunteer Tenor Technician
Nathan Hultz – FOCUS Volunteer Advisor
Philip Bauer – Volunteer Basketball Coach @ Glenwood

H. Monthly Financial Report

The treasurer recommends that the monthly financial report for November be accepted as presented by the treasurer as shown in EXHIBIT B.

I. Civil Service Bill

The treasurer recommends the payment of the 2009 Civil Service bill as per EXHIBIT C.

J. Cell Phone

The treasurer recommends the cell phone agreement in place of district owned cell phones per EXHIBIT D.

K. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which have been given to the Findlay City School district:

GIFT: \$50.00
TO: Chamberlin Hill School
FROM: Ms. Joan Robbins

GIFT: \$65.00
TO: Chamberlin Hill Sign Choir
FROM: Birchaven Village

GIFT: \$1,300.00 (value of buy 1 get 1 lunch free – Community Fun Night)
TO: FHS – Challenge Day
FROM: Bob Evans

GIFT: \$3,000.00
TO: FHS – Challenge Day
FROM: Spring Green – foundation grant

GIFT: 5 cases of water
TO: FHS – Challenge Day
FROM: Flag City Water

GIFT: 20 cases of water (value of \$75.00)
TO: FHS – Challenge Day
FROM: Cummins Filtration

GIFT: 500 envelopes and 600 labels (value of \$10.69)
TO: FHS – Challenge Day
FROM: Friends Business Source

GIFT: \$100 Gift Card
TO: FHS – Challenge Day
FROM: Walmart

GIFT: \$100 Gift Card
TO: FHS – Challenge Day
FROM: Meijer

GIFT: Hotel rooms – reduced rate and buy one room, get one free (approximate value - \$550.00)
TO: FHS – Challenge Day
FROM: Drury Inn

L. Approval of K-5 Physical Education Course of Study

The Superintendent recommends approval of the K-5 Physical Education Course of Study as presented to the Board of Education at the November 15, 2010 board meeting as Exhibit E.

M. Approval of Preschool Course of Study

The Superintendent recommends approval of the approval of the Preschool Course of Study as presented to the Board of Education at the November 15, 2010 board meeting as Exhibit F.

N. Approval of High School Science Textbook

The Superintendent recommends approval of the approval of the High School Science Textbook as presented to the Board of Education at the November 15, 2010 board meeting as Exhibit G.

O. Approval of Board Policy 9.10 – Administering Medicines to Students

The Superintendent recommends approval of the policy update for Policy 9.10 – Administering Medicines to Students as shown in EXHIBIT E.

Roll call: Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

ACTION ITEMS

2010-12-004 Reauthorization of the Strategic Plan

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to approve the superintendent's recommendation for the Reauthorization of the Strategic Plan as shown in EXHIBIT F.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

2010-12-005 Establishment of Annual Organization Meeting

WHEREAS, the treasurer is directed by Ohio Revised Code 3313.14 to canvas the members of the Board no later than December 31 to establish the date, time and location of the organizational meeting,

AND THEREFORE, BE IT RESOLVED, under the provisions of Ohio Revised Code 3313.14 the Board of Education shall hold its organizational meeting as indicated below:

January 3, 2011 at 5:30 p.m. at Washington Intermediate School in the Library

It was moved by Mrs. Lockard, seconded by Mr. Pochard that the organizational meeting be held on January 3, 2011 at 5:30 p.m. in the Library at Washington Intermediate School.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2010-12-006 Presiding Officer for Organizational Meeting

It was moved by Mr. Shrader, seconded by Mr. Pochard that the Board of Education names Rick Hoffman to preside at the Annual Organizational meeting on January 3, 2011 as President Pro Tem.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

REPORTS TO THE BOARD

A. Electronic Point of Sale for Findlay City Schools

Teresa Welty discussed the electronic point of sale for Findlay City Schools.

B. Building Interior Colors Committee – Donnell

Cathy Zellner presented the interior colors for the new Donnell Middle School.

REPORTS FROM THE BOARD

A. Policy Committee Update

Mrs. Lockard and Mr. Hoffman gave a policy committee update.

B. Personnel Committee Update

Mrs. Lockard and Mrs. Dysinger gave a personnel committee update.

DISCUSSION ITEMS

A. 2012 Tax Budget EXHIBIT G

Mr. Barnhart presented the 2012 Tax Budget.

B. Healthy Food Pilot Course of Study EXHIBIT H

Chris Renn presented the Healthy Food Pilot Course of Study.

C. Accounting I Course of Study EXHIBIT I

Chris Renn presented the Accounting I Course of Study.

D. Accounting II Course of Study EXHIBIT J

Chris Renn presented the Accounting II Course of Study.

E. Principals of Business Course of Study EXHIBIT K

Chris Renn presented the Principals of Business Course of Study.

F. Business Economics Course of Study EXHIBIT L

Chris Renn presented the Business Economics Course of Study.

G. Leadership Course of Study EXHIBIT M

Chris Renn presented the Leadership Course of Study.

H. Introduction to Programming and Software Development Levels 1 & 2 Courses of Study EXHIBIT N

Chris Renn presented the Introduction to Programming and Software Development Levels 1 & 2 Courses of Study.

I. Personal Finance Course of Study EXHIBIT O

Chris Renn presented the Personal Finance Course of Study.

J. Web Development I & II Courses of Study EXHIBIT P

Chris Renn presented the Web Development I & II Courses of Study.

Nancy Allison presented the list of K-2 Music Book Courses of Study.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer thanked the students of Findlay First Edition for performing at Rotary even though school was cancelled. He thanked all of the Findlay City School students for what they do to help the community. He also commented on the Literacy Mentorship Program. He stated he appreciated the board's leadership and wished everyone Happy Holidays!

BOARD'S COMMENTS

Mr. Pochard stated how impressed he was with Ms. Panuto's award. He also congratulated Mr. Barnhart and his staff on the recent Making Your Tax Dollars Count award. He stated that if anyone was uncomfortable with how the middle school transition plan was heading, please speak up now.

The board thanked Dennis McPheron and Martin White on getting Jacobs up and running so quickly after the break in.

Mrs. Dysinger thanked Dr. Wittwer for the gifts.

Mr. Shrader wished everyone Happy Holidays!

2010-12-007 ADJOURNMENT

It was moved by Mr. Shrader, seconded by Mr. Hoffman to adjourn at 7:05 p.m.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved January 3, 2011.