

The Board of Education of the Findlay City Schools met in regular session at 5:00 PM in the Library at Chamberlin Hill Intermediate School.

President Hoffman called the meeting to order. Present were: Mrs. Dysinger, Mr. Hoffman, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

CELEBRATIONS

Mr. Wallace, Chamberlin Hill and Jefferson Principal, celebrated the staff and students at Chamberlin Hill. He reported that Jefferson and Chamberlin Hill have truly become a learning community and both staffs collaborated together during the two hour in-service this month.

Mr. Hoffman celebrated Findlay High School student, Nicholas Blackburn, on his "Excellence" in Economic Understanding award from the College of Wooster.

Mr. Hoffman and Mrs. Lockard celebrated grant writers, Judy Withrow, Karlene Weiss, Brian Sheehe, Michael Springer, Mark Dickman, Sara Cleary, Angela Dittman, and FHS Student Alex Ervin. Mr. Hoffman recognized the hard work that goes into grant writing and thanked the writers for the dollars they have brought to the District.

2011-12-003 Approval of the Findlay-Hancock County Community Foundation Grants

It was moved by Mr. Shrader, seconded by Mrs. Lockard to approve the Findlay-Hancock County Community Foundation Grants received by Findlay City Schools for the reasons and amounts shown in EXHIBITS A – F.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

PUBLIC PARTICIPATION

Mr. Gary Kapostasy addressed the Board on behalf of the FEA. He thanked Mr. Wallace and his staff for all the great things happening at Chamberlin Hill. Mr. Kapostasy celebrated Mr. Blackburn and Mr. Ervin for their achievements and stated that they are a fine example to the community of the wonderful students in the District. He reported that Race to the Top is going well and Ms. Roth gave a complete update at the RtT December meeting. Mr. Kapostasy reported the high school scheduling committee is making progress and that there are still discussions regarding the new evaluation procedures. He thanked the community once again for the many gifts and thanked Mr. Hoffman and Mr. Shrader for their service. Mr. Kapostasy also stated the FEA will give the Board their full support for the upcoming levy on the March ballot.

2011-12-004 Approval of Minutes

It was moved by Mrs. Dysinger, seconded by Mrs. Lockard to approve the minutes of the regular meeting on November, 7, 2011, the special meeting on November 16, 2011 and the special meeting on December 2, 2011.

Roll call: Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Hoffman, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

CORRESPONDENCE

Dr. Wittwer shared that the bus drivers and the Board of Education reached a tentative two-year agreement.

2011-12-005 Consent Items A – K

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve Consent Items A – K as follows:

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use paid sick time, if available)

The superintendent recommends a leave of absence be granted to the following certificated personnel:

Laura Davis (FHS, Social Studies)
Effective: 10/31/11 – 12/21/2011 (intermittent)
Reason: FMLA

Rachel Haas (FHS, English)
Effective: 11/1, 11/2, 11/3, 11/4, 11/8 (half day), and 11/9/2011
Reason: FMLA

Jeanine Baker (Bigelow Hill, Grade 4)
Effective: 11/15/11 – 12/26/2011
Reason: FMLA

Kathy Kapostasy (Washington, Title I Reading)
Effective: 8/23/11 – 11/14/11
Reason: FMLA

Kathy Kapostasy (Washington, Title I Reading)
Effective: 11/15/11 – 1/2/12
Reason: FMLA Exhausted - Medical Leave

Gary Kapostasy (Glenwood, Math)
Effective: 8/23/11 – 10/21/11
Reason: FMLA

B. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. "Excellent" Building Money – Teachers @ \$21.25/hour

Renee Bidlack – High School
Brad Hutchinson – Glenwood
Loveda Van Der Molen - Central

2. "Excellent" Building Money – Certified Aide @ \$9.41/hour

Jenny Cassata

3. DASL Work @ \$21.25/hour – not to exceed 10 hours (001-1100-111-16)

Laura Julien

4. Two Hours Planning Time for February 20, 2012 Inservice at \$21.25/hour (001-1100-111-16)

Becky Biesiada
Lisa Canterbury
Sara Cleary
Eric Dysert
Allison Gerken
Laura Juien
Jill Leatherman
Debbie Reynolds

5. Adult Education Certified Instructor (Effective: December 1, 2011)

Barbara Matheny, Step 0 @ \$21.09/hour

6. Glenwood Math Intervention @ \$21.25/hour (536-1100-111-9012-000000-253)

Brad Hutchinson

7. Home Instructor – Step 0 @ \$21.25/hour (2011-2012 school year)

Jennifer Belza
Susan Busey

8. Weeknight School @ \$21.25/hour (FHS)

Leslie Cochensparger
Laurie Collert
Mary Beth Kennedy-Mowery
Beth Smith

9. Weeknight School @ \$21.25/hours (Glenwood)

Michelle Gray

10. Supplemental Duty Assignments – Certificated Personnel for 2011-2012 School Year

Brenda Boster - Middle School Power of the Pen Coach – Central @ \$1,071.46
Ryan Headley - 7th Grade Boys' Basketball Coach – Glenwood @ \$2,159.40

11. Volunteer – 2011-2012 Certified Club Advisors/Helpers

Larry Grove – Volunteer Assistant Hockey Coach

CLASSIFIED PERSONNEL

C. Resignations

The superintendent recommends the following resignations be accepted:

April Houck – Chamberlin Hill, School Nurse (3 months)
Reason: Other Employment
Effective: November 21, 2011

Jim Smarkle - Assistant Girls' Basketball Coach
Reason: Personal
Effective: 2011-2012 school year

D. Retirement

The superintendent recommends the following retirement be accepted:

Sharon Kay Lineken (FHS, Aide) (20 years)
Reason: Retirement
Effective: December 31, 2011

E. Reclassification

The superintendent recommends the following reclassification be accepted:

Trayci Householder
From: Monitor @ \$9.09/hour
To: Chamberlin Hill Cashier @ \$10.08/hour for 2.5hrs/day
Effective: November 16, 2011

F. Leave of Absence (will use paid sick, vacation, personal time, if available)

The superintendent recommends that a leave of absence be granted to the following classified personnel:

Michael Colburn (FHS, Custodian)
Effective: 11/7/2011 – 11/25/2011
Reason: FMLA

G. Leave of Absence (unpaid)

The superintendent recommends that an unpaid leave of absence be granted to the following classified personnel:

Alice Bird (FHS, Aide)
Effective: 11/22/11 – 1/2/12
Reason: Medical Leave

Elizabeth Hall (Lincoln, Aide)
Effective: 12/12/11 – 1/10/12
Reason: Medical Leave

H. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Student Worker (Technology)

Daniel Pfaltzgraf
Rate of pay: \$7.50/hour not to exceed 20 hrs/week
Effective: November 10, 2011

2. "Excellent" Building Money – Classified Aides @ \$9.41/hour

Sandra Hopkins – Wilson Vance
Elizabeth LaFave - Washington

3. Adult Education Classified Instructor (Effective: December 1, 2011)

Margaret Malaney (AKA Sullivan) – Step 0 @ \$21.09/hour

4. Noon Hour Monitor @ \$9.09/hour

Denise Thomas – Jefferson

5. Substitute and/or Per Diem Employees

Judy Eberly – substitute monitor @ \$9.09/hour
Carol Skellie – substitute monitor @ \$9.09/hour
Jayne Dubbert – substitute nurse @ \$19.23/hour
Yvette Wilson – substitute monitor @ \$9.09/hour

6. Supplemental Duty Assignments – Non-Certificated Personnel for 2011-2012 School Year

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Rachael Hammond - Assistant Girls' Basketball Coach – FHS @ \$3,725.38

7. Volunteers – 2011-2012 Classified Club Advisors/Helpers

Jeremy Horne – Volunteer Assistant Hockey Coach
Mike Matthes – Volunteer Assistant Hockey Coach

I. Monthly Financial Report

The treasurer recommends that the monthly financial report for November 2011 be accepted as presented by the treasurer as shown in EXHIBIT G.

J. Approval of the Administering Medicines to Students Policy – 9.10

The superintendent recommends approval of the Administering Medicines to Students Policy 9.10 as shown in EXHIBIT H.

K. Acceptance of Gifts

The superintendent recommends the acceptance and written expression for the gifts listed below, which has been given to the Findlay City School District:

GIFT: \$140.00
TO: Jacobs Primary School for Math Night
FROM: Jacobs/Washington PTO

GIFT: Pizza (valued at \$649.50)
TO: FHS – Challenge Day
FROM: Donato's Pizza, Tiffin Avenue

GIFT: Pizza (valued at \$454.00)
TO: FHS – Challenge Day
FROM: Vito's Pizza, N. Main St.

GIFT: Discount on lunches (valued at \$250.00)
TO: FHS – Challenge Day
FROM: Bob Evans, Trenton Ave.

GIFT: Recycling Services (estimated value of \$250.00-\$350.00)
TO: FHS – Challenge Day
FROM: H&O Services

GIFT: Discounted hotel costs (valued at \$879.00)
TO: FHS – Challenge Day
FROM: Holiday Inn Express

GIFT: \$114.18
TO: FHS – Challenge Day
FROM: Marathon Pipeline

GIFT: 20 cases of bottled water (valued at \$96.00)
TO: FHS – Challenge Day
FROM: Cummins Filtration

GIFT: 5 cases of bottle water (valued at \$24.00)
TO: FHS – Challenge Day
FROM: Flag City Water Systems

GIFT: Envelopes and labels (valued at \$10.69)
TO: FHS – Challenge Day
FROM: Friends Business Source

GIFT: Spring Green Foundation Grant (valued at \$4,000.00) and additional \$500 donation
TO: FHS – Challenge Day
FROM: Spring Green

GIFT: \$250.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Kathryn Raabe

GIFT: \$250.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Drs. Stephen and Ami Orr

GIFT: \$250.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Dr. and Mrs. Jack Hendershot

GIFT: \$250.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Blanchard Valley Pediatrics, Inc.

GIFT: \$300.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Open Circle Yoga & Wellness Center

GIFT: \$1,000.00
TO: Findlay City Schools – Health and Wellness through Yoga Grant
FROM: Ohio Orthopaedics & Sports Medicine, Inc.

GIFT: HP Designjet 5000 36” Plotter (fully depreciated on Marathon’s books)
TO: Millstream Career and Technology Center
FROM: Marathon Petroleum Company LP

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mrs. Lockard, aye. President Hoffman declared the motion carried.

ACTION ITEMS

2011-12-006 Authorizing the Auction of the Millstream East Property

It was moved by Mrs. Dysinger, seconded by Mr. Pochard to approve the treasurer’s recommendation to authorize the auction of the Millstream East property setting the minimum bid at \$50,000.00 and requiring an earnest deposit of \$5,000.00 and possession thirty (30) days after students leave as determined by the Superintendent, estimated time.

Roll call: Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Hoffman, aye; Mrs. Lockard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2011-12-007 Establishment of Annual Organizational Meeting

WHEREAS, the treasurer is directed by Ohio Revised Code 3313.14 to canvas the members of the Board no later than December 31 to establish the date, time and location of the organizational meeting.

AND THEREFORE, BE IT RESOLVED, under the provisions of Ohio Revised Code 3313.14 the Board of Education shall hold its organizational meeting as indicated below,

January 9, 2012 at 5:30 PM at Whittier Primary School in the Gymnasium

It was moved by Mr. Pochard, seconded by Mrs. Lockard that the organizational meeting be held on January 9, 2012 at 5:30 PM at Whittier Primary School in the Gymnasium.

Roll call: Mr. Pochard, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2011-12-008 Presiding Officer for Organizational Meeting

It was moved by Mrs. Lockard, seconded by Mr. Pochard that the Board of Education names Mrs. Dysinger to preside at the Annual Organizational Meeting on January 9, 2012 as President Pro Tem.

Roll call: Mrs. Lockard, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mr. Hoffman, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

REPORT FROM THE BOARD

A. OSBA Conference

Mr. Hoffman, Mrs. Lockard and Mrs. Dysinger gave brief reports on the workshops they attended at the Ohio School Board Association Capital Conference.

DISCUSSION ITEMS

A. 2013 Tax Budget

Mr. Barnhart informed the Board of the 2013 Tax Budget as shown in EXHIBIT I.

B. HB 136

Dr. Wittwer and Mr. Barnhart expressed their concern to the Board about HB 136.

2011-12-009 Resolution to Oppose HB 136

It was moved by Mr. Shrader, seconded by Mr. Pochard to accept the resolution to oppose HB 136 as shown in EXHIBIT J.

Note: After this meeting, Ohio law was passed where the March primary stays and an August special election created. There will be no June election.

C. Possible Change in Voting

Dr. Wittwer reported that the March primary may be changed to May. He hopes to know this information soon.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer thanked both Mr. Shrader and Mr. Hoffman for their service.

BOARD'S COMMENTS

Mr. Shrader thanked the community for their continued support of Findlay City Schools with the many generous gifts that were received.

Board members expressed their appreciation and gratitude for Mr. Shrader's and Mr. Hoffman's service.

2011-12-010 Resolutions of Commendation for Mr. Shrader and Mr. Hoffman

It was moved by Mrs. Dysinger, seconded by Mrs. Lockard to accept the resolutions of commendation for Mr. Shrader and Mr. Hoffman as shown in EXHIBIT K and EXHIBIT L.

Roll call: Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Hoffman, aye; Mr. Pochard, aye; Mr. Shrader, aye. President Hoffman declared the motion carried.

2011-12-011 Adjournment

It was moved by Mr. Shrader, seconded by Mr. Hoffman to adjourn at 6:18 p.m.

Roll call: Mr. Shrader, aye; Mr. Hoffman, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. President Hoffman declared the motion carried.

President

Treasurer

Read and approved January 9, 2012.