

**Board of Education Meeting
October 10, 2011**

The Board of Education of the Findlay City Schools met in regular session at 5:30 PM in the Library at Lincoln Elementary School.

Vice-President Lockard called the meeting to order. Present were: Mrs. Dysinger, Mrs. Lockard, Mr. Pochard, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart. Mr. Hoffman was absent.

CELEBRATIONS

Mr. Marcum, Lincoln Principal, celebrated the staff at Lincoln. He stated this was his first year at Lincoln and he was pleased with the hard working and committed staff at Lincoln. He thanked the Board for giving the money received from the Ohio Department of Education for the District's "Excellent" rating back to the students. Lincoln intends to use the money to hire a tutor for the students.

The Board celebrated the National Merit Commended Students: Katherine Allen, Jillian Bendt, Joseph Breen, Leah Cramer, Rebecca Finney, and James Rooney. They also celebrated the National Merit Semifinalists: Nicholas Blackburn, Shelby Fletcher, Richard Hernandez and Michaela Marincic. Mrs. Lockard stated it is exciting to see such academically gifted students be recognized for their achievements.

Mrs. Lockard celebrated the success of the Hancock Senior Leadership day that was recently held with Dr. Wittwer and Mrs. Shick presenting to the class.

PUBLIC PARTICIPATION

There was no public participation.

2011-10-001 Approval of Minutes

It was moved by Mr. Shrader, seconded by Mr. Pochard to approve the minutes of the regular meeting on September 26, 2011.

Roll call: Mr. Shrader, aye; Mr. Pochard, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye. Vice-President Lockard declared the motion carried.

CORRESPONDENCE

Mrs. Lockard shared an email inviting the Board to attend the middle school science camps that will be taking place at Camp Berry on October 18, 19 and 20, 2011.

CONSENT ITEMS

2011-10-002 Consent Items A-H

It was moved by Mrs. Dysinger, seconded by Mr. Shrader to approve Consent Items A-H.

CERTIFICATED PERSONNEL

A. Leaves of Absence (will use paid sick time, if available)

The superintendent recommends a leave of absence be granted to the following certificated personnel:

Danielle Apple (Northview, Grade 2)
Effective: 9/29/11 – 11/23/11
Reason: FMLA

Jon Ammons (Central, Physical Education/Health)
Effective: 9/19/11 – 11/13/11
Reason: FMLA

B. Leave of Absence (unpaid)

The superintendent recommends that a leave an unpaid leave of absence be granted to the following certificated personnel:

Jena Meloy (Whittier, Grade 2)
Effective: 10/7/11 – 10/16/11
Reason: FMLA

C. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Early Mentoring Literacy Grant Substitute @ \$21.25/hour (019-1910-141-9811-000000-250)

Madeline Ritz - Northview

2. Weeknight School Substitute @ \$21.25/hour

Heather Burkin - Glenwood

3. Elementary Engineers Instructor, Step 2 @ \$21.82/hour – Saturday mornings, September 17 – November 19, 2011 (10 weeks, note to exceed 30 hours)

Deb Wickerham

4. Advanced Engineers Instructor, Step 2 @ \$21.82/hour – Wednesday afternoons, October 5 – December 14, 2011 (10 weeks, not to exceed 30 hours)

Wendell Badertscher

5. School Psychologist Substitute @ \$25.00/hour not to exceed 248 hours – 2011-2012 School Year

Lynette Brown

6. BLT meetings in August @ \$50 (1/2 day) or \$100 (whole day)
(paid from RttT account: 506-1100-111-9012)

Beth Swecker

7. Supplemental Duty Assignments – Certificated Personnel for 2011-2012 School Year

Blake Blackburn - Freshman Boys' Basketball Coach – FHS @ \$3,708.90

Erica Conroy - Varsity/J.V. Cheerleading Coach (Basketball) – FHS @ \$1,598.95

Ray Elbin - Assistant Boys' Basketball Coach – FHS @ \$4,384.74

Ryan Imke - Assistant Boys' Basketball Coach – FHS @ \$4,384.74

Ben Kirian - Head Wrestling Coach – FHS @ \$5,027.62

Dean Kirian - Assistant Wrestling Coach – FHS @ \$3,725.38

Diane Mosser - Assistant Boys'/Girls' Swimming Coach - FHS (half time) @ \$2,192.37

Ashley Rakestraw - Freshman Girls' Volleyball Coach - FHS 59 days (shared job) @ \$2,612.99

Jim Rucki - Head Boys' Basketball Coach – FHS @ \$7,912.33

CLASSIFIED PERSONNEL

D. Resignation

The superintendent recommends that the following resignation be accepted:

Morgan Rogers (Freshman Girls' Volleyball Coach – FHS)

Effective: September 4, 2011

Reason: Personal

E. Retirement

The superintendent recommends that the following retirement be accepted:

Edwin Routson (Custodian – High School)

Eff: December 31, 2011 (6 years)

Reason: Retirement

- F. Leave of Absence (will use paid sick, vacation, personal time, if available)

The superintendent recommends that a leave of absence be granted to the following classified personnel:

Elaine Kidwell (Findlay High School, Secretary)

Effective: 8/31/2011 – 10/10/2011

Reason: FMLA

G. Reclassifications

The superintendent recommends the following reclassifications be accepted:

Chris Bradley

From: Substitute Bus Driver @ \$12.64/hour
To: Regular Bus Driver @ \$14.99/hour
Effective: August 22, 2011

Karin Day

From: Substitute Bus Driver @ \$12.64/hour
To: Regular Bus Driver @ \$14.99/hour
Effective: August 24, 2011

Steve Saum

From: Substitute Bus Driver @ \$12.64/hour
To: Regular Bus Driver @ \$14.99/hour
Effective: August 23, 2011

Tiffani Murray (FABSS Program Coordinator)

From: \$32,203.00 for 260 days @ 8 hours per day
To: \$20,124.00 for 260 days @ 5 hours per day
Effective: October 10, 2011

(note: her prorated obligation for fiscal year 2012 will be \$23,422.52 where 71 days is based on 8 hours per day and 189 days is based on 5 hours per day)

H. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules, and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Noon Hour Monitors @ \$9.09/hour

Tammy Routson-Combs - Jacobs

2. Building Intervention Block Grant Aide Substitute @ \$9.41/hour

Susan Blackburn

3. Adult Education Classified Instructors (Effective: August 16, 2011)

Brooke Cannelongo, Step 0 @ \$21.09/hour
Kathy Taber, Step 0 @ \$21.09/hour

4. Substitute and/or Per Diem Employees

Robin Feehan – substitute food service worker @ \$9.03/hr.
Jean Karsh – substitute monitor @ \$9.09/hr.
Becky Rohdy - substitute monitor @ \$9.09/hr.

5. Supplemental Duty Assignments – Non-Certificated Personnel for 2011-2012 School Year

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the positions to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said position(s):

Cliff Browne - Assistant Hockey Coach - FHS (half time) @ \$1,854.45
Tracie Dunn - Head Gymnastics Coach – FHS @ \$4,467.16
Tim Lauth - Assistant Boys'/Girls' Swimming Coach - FHS (half time) @ \$1,862.69
Connie Lyon - Head Girls' Basketball Coach – FHS @ \$7,912.32
Matt Thomas - Assistant Hockey Coach - FHS (half time) @ \$1,854.45

6. Volunteers – 2011-2012 Classified Club Advisors/Helpers

Kelly Atkins - Hockeyette Volunteer Advisor
Shelly Bishop – Hockeyette Volunteer Advisor
Laura DeMuth – Shockwave Volunteer
Joe Dunn – Volunteer Gymnastics Coach

Curtis Mezger – ISS/Computer Networking Class Volunteer
Kelly Rader - Donnell, show choir choreographer @ Volunteer
Jillian Strete – Volunteer Quiz Bowl Advisor

7. Correction to Board of Education Meeting Minutes from August 8, 2011

Morgan Rogers – Freshman Girls’ Volleyball Coach – FHS
FROM: \$3,725.38 (full-time)
TO: \$872.26 (shared job – 24 days)

8. Monthly Financial Report

The treasurer recommends that the monthly financial report for September 2011 be accepted as presented by the treasurer as shown in EXHIBIT A.

9. Approval of the Food Service Management Policy – 5.05

The superintendent recommends approval of the Food Service Management Policy 5.05 as shown in EXHIBIT B.

10. Approval of the Medical Evaluation Policy – 1.07

The superintendent recommends approval of the Medical Evaluation Policy 1.07 as shown in EXHIBIT C.

11. Approval of the NOACSC Agreement

The superintendent recommends approval of the NOACSC Agreement as shown in EXHIBIT D.

Roll call: Mrs. Dysinger, aye; Mr. Shrader, aye; Mrs. Lockard, aye; Mr. Pochard, aye. Vice-President Lockard declared the motion carried.

ACTION ITEM

2011-10-003 Five Year Forecast

It was moved by Mr. Shrader, seconded by Mrs. Lockard to approve the treasurer’s recommendation for acceptance of the Five Year Forecast as presented in EXHIBIT E.

Roll call: Mr. Shrader, aye; Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Pochard, aye. Vice-President Lockard declared the motion carried.

REPORTS TO THE BOARD

A. Race To The Top Update

Ms. Roth provided a Race to the Top update to the Board. She stated that K-5 has been working hard to implement new standards. Ms. Roth was excited about the upcoming Great Teacher and Leader Evaluations. They will be standard based teacher and principal evaluations. There will be six teachers and six administrators on the team.

B. District Leadership Teams (DLTs) and Building Leadership Teams (BLTs)

Mr. Steiner provided a brief update on the Building Leadership Teams (BLT) and the District Leadership Teams (DLT). They have decided to move forward with a science strategy.

C. Middle School Universal Screening

Mr. Williams gave a report on the universal screening at the middle schools. He stated the first screening is complete and there will be two more; one in the winter and one in the spring. These screenings are exciting because the teacher does not have to wait to make adjustments for each student. The screening will let you know if you are reaching the at-risk student and if you are challenging your high achieving students as well.

DISCUSSION ITEM

A. Letter concerning Millstream East and Central Middle School

Dr. Wittwer discussed the letter that was sent to public entities that might have an interest in the Millstream East building. The deadline for their response is October 15th. He also presented a draft copy of a letter intended to be mailed regarding the Central Middle School building. The Board intends to act on this letter at the next Board meeting.

SUPERINTENDENT’S COMMENTS

Dr. Wittwer thanked Ms. Roth and Mr. Steiner for their hard work and dedication to the students of the District. He also informed the Board that Chris Moore from Touchstone would be attending the next Board meeting with a construction update. He reminded everyone of the Alumni Musical Showcase that evening.

BOARD'S COMMENTS

Mrs. Dysinger mentioned that she and Dr. Spragg, levy chairman, toured the construction sites with Dr. Wittwer and were amazed at the progress.

Mrs. Lockard commented on the content of the Board meeting and that it was nice to focus on the curriculum and the National Merit students instead of buildings and finance.

2011-10-004 Executive Session

It was moved by Mr. Shrader, seconded by Mrs. Dysinger to go into executive session to discuss employment of personnel at 6:15 p.m.

Roll call: Mr. Shrader, aye; Mrs. Dysinger, aye; Mrs. Lockard, aye; Mr. Pochard, aye. Vice-President Lockard declared the motion carried.

The Board of Education returned to regular session at 6:39 p.m.

2011-10-005 Adjournment

It was moved by Mrs. Lockard, seconded by Mrs. Dysinger to adjourn at 6:40 p.m.

Roll call: Mrs. Lockard, aye; Mrs. Dysinger, aye; Mr. Pochard, aye; Mr. Shrader, aye. Vice-President Lockard declared the motion carried.

President

Treasurer

Read and approved October 24, 2011.