

**Board of Education Meeting
January 9, 2006**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Library at Glenwood Middle School.

Treasurer Barnhart administered the oath of office to Dr. Eric Browning and Mr. John Cavallero.

Treasurer Barnhart called the meeting to order. Present were Mrs. Brown, Dr. Browning, Mr. Cavallero, Mrs. Rothey, Mr. Shrader, Superintendent Wittwer and Treasurer Barnhart.

Organizational Meeting

2006-01-001 Nomination and Election of President Pro-Tem

Mr. Cavallero nominated Mrs. Rothey to serve as President Pro-Tem.

Roll call: Mr. Cavallero, aye; Mrs. Brown, aye; Dr. Browning, aye; Mrs. Rothey, aye; Mr. Shrader, aye. Mrs. Rothey declared the motion carried.

2006-01-002 Nominations for President and Vice President

Mrs. Rothey nominated Mrs. Brown for President and Mr. Shrader for Vice President.

It was moved by Mr. Cavallero, seconded by Dr. Browning that the nominations cease and a ballot be cast electing Mrs. Brown as President and Mr. Shrader as Vice President of the Board of Education.

Roll call: Mr. Cavallero, aye; Dr. Browning, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. Mrs. Rothey declared the motion carried.

Mrs. Brown and Mr. Shrader recited the oath of office to the duly elected officers of the Board of Education.

The Board of Education recited the Code of Ethics.

2006-01-003 Setting the Date, Time, and Place of Regular Meetings

It was moved by Mrs. Rothey, seconded by Mr. Shrader to approve setting the date, time, and place of regular meetings. The time of meeting will be 7:00 p.m.

January 9	Glenwood Middle School - Library
January 23	Central Middle School - Board Room
February 13	Northview Primary School - Gymnasium
February 27	Central Middle School - Board Room
March 13	Wilson Vance Intermediate School - Library
March 27	Central Middle School - Board Room
April 24	Central Middle School - Board Room
May 8	Lincoln Elementary School - Gymnasium
May 22	Central Middle School - Board Room
June 12	Central Middle School - Board Room
June 26	Central Middle School - Board Room
July 17	Central Middle School - Board Room
August 14	Central Middle School - Board Room
August 28	Central Middle School - Board Room
September 11	Washington Intermediate School - Gymnasium
September 25	Bigelow Hill Intermediate School - Library
October 9	Jacobs Primary School - Gymnasium
October 23	Jefferson Primary School - Gymnasium
November 20	Findlay High School - Library
December 18	Central Middle School - Board Room

Roll call: Mrs. Rothey, aye; Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-004 Approve Membership in O.S.B.A. (\$5,364.00) and N.S.B.A. (Direct Affiliate)

It was moved by Dr. Browning, seconded by Mrs. Rothey to approve membership in O.S.B.A. and N.S.B.A.

Roll call: Dr. Browning, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Shrader, aye. President Brown declared the motion carried.

2006-01-005 Appointment of School Physician - Dr. Gary E. Hirschfeld

It was moved by Mr. Shrader, seconded by Mrs. Rothey to appoint Dr. Gary E. Hirschfeld as School Physician.

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-006 Adoption of Annual Resolutions to Meet Legal Requirements and/or Expedite Business of the District throughout the Year

It was moved by Mrs. Rothey, seconded by Mr. Shrader to approve adoption of the Annual Resolutions to Meet Legal Requirements and/or Expedite Business of the District throughout the year.

1. Designation of Superintendent, Assistant Superintendent, and Director of Operations as Purchasing Agents.
2. Designation of the Superintendent to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.
3. Authorization for Treasurer to pay utility bills and contractual obligations when they become due.
4. Authorization for the purchase of liability insurance to protect the district, Board members, administrators, teachers, and classified staff.
5. Authorization for the Treasurer to establish a service fund.
6. Authorization for the Treasurer to pay school debts.
7. Authorization for the Treasurer to pay bills prior to regular Board meetings, to take advantage of discounts.
8. Authorization for the Treasurer to secure advances on tax moneys.
9. Authorization for the Treasurer and/or the Superintendent to act as official custodians of district's safety deposit box.
10. Authorization for the Superintendent to approve the use of school buses for field trips outside the district.
11. Authorization for the Superintendent and/or Assistant Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
12. Authorization for the Treasurer to temporarily invest interim deposits, as allowed by law.
13. Authorization for the Treasurer to open and read bids publicly before the Board meeting.
14. Authorization for the Treasurer to make necessary transfers when needed (not to exceed \$50,000.00).
15. Authorization for the Treasurer to borrow funds when necessary.
16. Authorization for the Superintendent to appoint such temporary personnel as needed for emergency situations, with such employment to be presented for approval by the Board of Education at the next Board meeting following the appointment.
17. Authorization for the Principals to act as purchasing agents for purchases made through the Student Activity Funds.
18. Authorization for the Superintendent and/or Assistant Superintendent to suspend and dismiss classified personnel in accordance with law and policy.
19. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

Roll call: Mrs. Rothey, aye; Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-007 Appointment of a Parliamentarian – Dr. Paul Blaine

It was moved by Mrs. Rothey, seconded by Mr. Shrader to appoint Dr. Paul Blaine as Parliamentarian.

Roll call: Mrs. Rothey, aye; Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-008 Appointment of Board of Education Committees

It was moved by Mrs. Rothey, seconded by Dr. Browning to approve the appointment of the Board of Education Committees.

Roll call: Mrs. Rothey, aye; Dr. Browning, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Shrader, aye. President Brown declared the motion carried.

2006-01-009 Compensation of Board of Education Members

It was moved by Mr. Shrader, seconded by Mr. Cavallero to continue the Board of Education's past practice of waiving compensation for Board of Education service.

Roll call: Mr. Shrader, aye; Mr. Cavallero, aye; Mrs. Brown, aye; Dr. Browning, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

CELEBRATIONS

The Peace Project at Glenwood was celebrated for integrating literacy curriculum with the nine virtues.

Over winter break, a panel discussion on how to apply to selective colleges was held. Findlay should be proud of the students who return to share their experiences with current high school students.

PUBLIC PARTICIPATION

FEA President Dee Groman welcomed Dr. Browning to the Board of Education; thanked the community for their generous gifts to the schools; noted negotiations would begin in February with the FEA; stated FEA and FCS will co-host an insurance training to learn how to control insurance costs; and said proficiency testing will be held in March.

Mr. Otley, Glenwood Middle School principal, welcomed everyone and shared highlights of the first half of the school year. He discussed many ways teachers and students are using Quality Tools to enhance the building culture at Glenwood. He acknowledged that 21 students would have their poems published and be eligible for additional prizes. He recognized Cindy Habegger for being nominated as a Disney Outstanding Teacher of the Year.

2006-01-010 Approval of Minutes

It was moved by Mr. Shrader, seconded by Dr. Browning to approve the minutes of the regular meeting on December 19, 2005.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

CORRESPONDENCE

Mr. Barnhart shared an article from the Ohio Association of School Business Officials on the STRS proposal to increase employer and employee contributions amounts to cover healthcare costs. The FCS School Board will send letters to legislators letting them know of our opposition because of the financial impact it will have on our district.

CONSENT ITEMS

2006-01-011 Consent Items A-H

It was moved by Mr. Shrader, seconded by Mrs. Rothey to approve Consent Items A-H as follows:

CERTIFICATED PERSONNEL

A. Resignation

The superintendent recommends that the following resignation be accepted:

Jeff Stutzman – FHS, JV Baseball Coach
Effective: 1/6/06
Reason: Reassignment

B. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Substitute Teachers @ \$82.00/day

Kellie Bibler	Teresa Jacoby	Marianna Smith
John Cindric III	Albert Laux	Kelly Yarnell
Julie Copher	Julie Mears	
Nickolaus Hemmerly	Jennifer Payne	
Lisa Herr	Angela Schroeder	

2. Supplemental Duty Assignments

Jason Wagner – FHS, Freshman Wrestling Coach @ \$3,286.35
Jeff Stutzman – FHS, Interim Head Baseball Coach @ \$3,958.23

3. Curriculum Writing @ \$19.21/hr.

Becky Pfaltzgraf

4. Adult Ed. Instructors – 2005/2006 School Year

Step 0 @ \$19.21/hour – David Morrow

CLASSIFIED PERSONNEL (C thru D)

C. Resignations

The superintendent recommends that the following resignations be accepted:

Mary Maas – Northview, School Nurse
Effective: 1/9/2006
Reason: Education

John Brimley – FHS, Head Golf Coach
Effective: 1/9/2006
Reason: Personal

D. Appointments

The superintendent recommends approval of the following appointments, at salaries in accordance with the adopted salary schedules; and contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application:

1. Substitute and/or Per Diem Employees

Beth Rarey – substitute aide @ \$9.00/hour
Beth Rarey – substitute clerical @ \$9.00/hour
Dylan Shoemaker – substitute custodian @ \$9.66/hour

2. Volunteer Classified Supplemental Positions

Chad Clum – Donnell, Shockwave

E. Monthly Financial Report

The superintendent recommends that the Monthly Financial Report for December 2005 be accepted as presented in EXHIBIT A.

F. 2005/2006 Second Quarter Insurance & Fringe Benefit Report, Investment Report and General Fund FY06 Appropriations Report

The superintendent recommends that the 2005/2006 Second Quarter Insurance & Fringe Benefit Report, Investment Report and General Fund FY06 Report presented by the Treasurer be accepted, as shown in EXHIBIT B.

G. Board Policy 4.11 - Authorized Signatures

The superintendent recommends that Board Policy 4.11 – Authorized Signatures, be accepted as revised in EXHIBIT C.

H. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts received, as listed below:

GIFT: \$100.00
TO: Chamberlin Hill Fifth Grade
FROM: Parminder and Polly Sandhu

GIFT: \$250.00
TO: Chamberlin Hill Fourth Grade
FROM: Anonymous Donor

GIFT: \$250.00
TO: Chamberlin Hill Special Education Units
FROM: Anonymous Donor

GIFT: \$1,000.00
TO: Chamberlin Hill Sign Choir Sound Equipment
FROM: Anonymous Donor

GIFT: 100 copies of "Your Checking Account" and 50 copies of "Your Personal Guide to Loans & Credit" and teacher editions (valued over \$300.00)
TO: FHS, Mrs. Linda Croy's Life Planning and Skills For Life Classes
FROM: Holly Brawley, Clyde-Findlay Area Credit Union

GIFT: 1998 Ford E-350 Box Van (approximate retail value of \$8,300.00)
TO: FHS, Findlay First Edition
FROM: Ken and Peg Schroeder

GIFT: \$3,000.00
TO: Findlay City Schools, Firmin, Sprague & Huffman Co., L.P.A. Scholarship Fund in memory of John C. Firmin
FROM: Firmin, Sprague & Huffman Co., L.P.A., Counselors and Attorneys at Law

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2007 Budget (Hearing)

President Brown opened the meeting to the public. There were no public comments. President Brown closed the meeting to the public.

ACTION ITEMS

2006-01-012 Approval of 2007 Budget

It was moved by Mrs. Rothey, seconded by Mr. Shrader to approve the superintendent's recommendation for approval of the 2007 Budget as presented as EXHIBIT H at the December 19, 2005 Board Meeting, after the public has been given an opportunity to participate in this budget hearing. (see EXHIBIT D)

Roll call: Mrs. Rothey, aye; Mr. Shrader, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-013 Textbook Proposal

It was moved by Mr. Shrader, seconded by Mrs. Rothey to approve the superintendent's recommendation for approval of the textbooks for special education math, grades 9-10, as presented at the December 19, 2005 Board Meeting as EXHIBIT I. (see EXHIBIT E)

Roll call: Mr. Shrader, aye; Mrs. Rothey, aye; Mrs. Brown, aye; Dr. Browning, aye; Mr. Cavallero, aye. President Brown declared the motion carried.

2006-01-014 Special Board Meeting

It was moved by Dr. Browning, seconded by Mr. Shrader that a special board meeting will be held on February 8, 2006, at 5:00 p.m. in the Board Room at Central Middle School.

Roll call: Dr. Browning, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

REPORTS

There was none.

SUPERINTENDENT'S COMMENTS

Dr. Wittwer stated that the district is required to establish a Wellness Policy to be effective next school year. A committee is being established which includes teachers, students, community members and administrators. The district will continue in-service opportunities this summer on Quality Tools. Strategic Plan brochures are now printed; meetings will be held with staff and community members to gain support.

BOARD'S COMMENTS

Mr. Shrader thanked the Glenwood staff for hosting the Board of Education meeting and for their efforts to enhance the Glenwood building culture; welcomed Dr. Browning to the Board; thanked Mr. Barnhart and Dr. Wittwer for holding staff meetings to inform everyone about the challenges facing FCS.

Dr. Browning encouraged the Board to hold a special meeting to set Board goals for the upcoming year; is excited to be on the Board of Education and is looking forward to working with the dedicated staff.

Mrs. Rothey congratulated the Glenwood staff and students on their many accomplishments during the first half of the school year including the 21 poets who will be published.

Mrs. Brown welcomed Dr. Browning to the Board; his passion and willingness to learn will be an asset to FCS. She thanked Mrs. Rothey for her past service as Board President and her commitment to FCS.

2007-01-015 Executive Session

It was moved by Mr. Shrader, seconded by Dr. Browning to recess to executive session to discuss the hiring of personnel and acquisition of property at 7:58 p.m.

Roll call: Mr. Shrader, aye; Dr. Browning, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

The Board of Education returned to regular session at 9:44 p.m.

2007-01-016 ADJOURNMENT

It was moved by Mrs. Brown, seconded by Mr. Shrader to adjourn at 9:45 p.m.

Roll call: Mrs. Brown, aye; Mr. Shrader, aye; Dr. Browning, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Brown declared the motion carried.

President

Treasurer

Read and Approved January 23, 2006.