

**Board of Education Meeting
January 10, 2005**

The Board of Education of the Findlay City Schools met in regular session at 7:00 p.m. in the Library at Central Middle School.

President Shrader called the meeting to order. Present were: Mrs. Brown, Mr. Cavallero, Mr. Miserlian, Mrs. Rothey, Mr. Shrader, Superintendent Lotz, and Treasurer Barnhart.

Mr. Shrader adjourned the meeting sine die so that the organizational meeting could be conducted.

ORGANIZATIONAL MEETING

Mr. Shrader asked that Mr. Miserlian serve as temporary chairman.

Temporary Chairman Miserlian asked for nominations for President and Vice President of the Board.

Mr. Miserlian nominated Mrs. Rothey for President and Mrs. Brown for Vice President.

2005-01-001 Nominations for President and Vice President

It was moved by Mr. Cavallero, seconded by Mr. Shrader that the nominations cease and a ballot be cast electing Mrs. Rothey as President and Mrs. Brown as Vice President.

Roll call: Mr. Cavallero, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothey, aye.

Temporary Chairman Miserlian declared the motion carried.

Treasurer Barnhart administered the oath of office to the duly elected officers of the Board of Education.

At this time, President Rothey asked for a motion to approve the annual business Items A-G.

2005-01-002 Annual Business Items

It was moved by Mr. Shrader, seconded by Mr. Miserlian to approve the annual business Items A-G as follows:

A. that the regular meetings of the Board be held on the second and fourth Mondays of each month at 7:00 p.m. in the Administration Building at 227 S. West Street. When regular meetings are legal holidays, the regular meeting shall be held on the next business day or as designated by the President of the Board.

B. that the Board of Education adopt the Board of Education By-Laws as shown in EXHIBIT A.

C. that the Board of Education adopt the Board of Education Policy Book as presented in EXHIBIT B.

D. to approve the authorization for the Treasurer to continue membership in O.S.B.A. (\$4,382.00) and N.S.B.A. (Direct Affiliate).

E. to approve the appointment of Dr. Gary E. Hirschfeld as school physician.

F. that the Board adopt the following Annual Resolutions to Meet Legal Requirements and/or Expedite Business of the District throughout the Year:

1. Designation of Superintendent and Assistant Superintendent as Purchasing Agents.
2. Designation of the Superintendent to act for the Board on matters pertaining to surplus property procurement and federal grant applications and reports.
3. Authorization for the Treasurer to pay utility bills and contractual obligations when they become due.
4. Authorization for the purchase of liability insurance to protect the district, Board members, administrators, teachers, and classified staff.
5. Authorization for the Treasurer to establish a service fund.
6. Authorization for the Treasurer to pay school debts.
7. Authorization for the Treasurer to pay bills prior to regular Board meetings, to take advantage of discounts.
8. Authorization for the Treasurer to secure advances on Tax moneys.
9. Authorization for the Treasurer and/or the Superintendent to act as official custodians of the district safety deposit box.

10. Authorization for the Superintendent to approve the use of school buses for field trips outside the district.
11. Authorization for the Superintendent/Assistant Superintendent to approve attendance of staff members at professional meetings and conferences outside the district.
12. Authorization for the Treasurer to temporarily invest interim deposits as allowed by law.
13. Authorization for the Treasurer to open and read bids publicly before the Board meeting.
14. Authorization for the Treasurer to make necessary transfers when needed (not to exceed \$50,000.00).
15. Authorization for the Treasurer to borrow funds when necessary.
16. Authorization for the Superintendent to employ such temporary personnel as needed for emergency situations. Such employment to be presented for approval by the Board of Education at the next Board meeting following the emergency.
17. Authorization for the Principals to act as purchasing agents for purchases made through the Student Activity Funds.
18. Authorization for the Superintendent and/or Assistant Superintendent to suspend and dismiss classified personnel in accordance with law and policy.
19. Authorization for the Superintendent to hear appeals of suspension and expulsion as Board designee.

G. to consider the appointment of Dr. Ashworth as Parliamentarian for the Board of Education.

Roll call: Mr. Shrader, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

RECOGNITION OF STAFF

Pat Sudlow received the Individual Asset Builder award from the Ohio Department of Education for her efforts with the drug-free and safe schools program.

2005-01-003 Approval of Minutes

It was moved by Mr. Cavallero, seconded by Mr. Shrader to approve the minutes of the regular meeting on December 20, 2004 and the special meeting on December 29, 2004.

Roll call: Mr. Cavallero, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothery, aye. President Rothery declared the motion carried.

PUBLIC PARTICIPATION

FEA President Dee Groman offered congratulations to Pat Sudlow on her award; welcomed Mike Barnhart as Treasurer; offered best wishes to Rick Kidwell on his retirement; expressed thanks for gifts from the community and grants; noted negotiations will start in February; stated there is an insurance committee meeting on January 18; and acknowledged that the FEA is creating a website.

Dr. Ashworth acknowledged the extra efforts of Dennis McPherson and Jerri Strait during the ice and snow storm last week.

CORRESPONDENCE

A letter was received from Mr. and Mrs. Leibfarth regarding the suspension hearing for their son.

CONSENT ITEMS

2005-01-004 Consent Items A-K

It was moved by Mrs. Brown, seconded by Mr. Miserlian to approve Consent Items A-K as follows:

CERTIFICATED PERSONNEL

A. Retirement

The superintendent recommends that the following retirement be accepted:

Rick Kidwell (Technology Coordinator)
Reason: Retirement

(30 years)
Eff: 7/31/05

B. Resignation

The superintendent recommends that the following resignation be accepted:

Randy Ward – Saturday School Coordinator (13 years)
Reason: Retirement Eff: 1/30/05

C. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedules:

1. Substitute Teachers @ \$80.00/day

Jayne Cruce Amanda Steffy Sara Thiessen
Jennifer Romantic

2. P.A.S.S. Instructor for 2004/2005

Step 0 @ \$18.89/hour – Val Mikenas

3. Supplemental Duty Assignments

Debbie Benson – FHS, director of musical (1/2 time) @ \$1,581.18
Andy Cantrell – FHS, director of musical (1/2 time) @ \$1,297.56
Julie McIntosh – FHS, dance team director @ \$1,857.71
Paula McLatchey – FHS, scenery @ \$836.68
Marvin Miller – FHS, light/sound @ \$1,403.92
Kevin Riegle – FHS, assistant girls' track coach @ \$2,595.12
Jeff Stefani – FHS, head forensics coach @ \$2,595.12

D. Reclassification

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Jonathan Ziebold (Blanchard Valley School)
FROM: \$85.00/day – Substitute Teacher
TO: BA, Step 0 @ \$154.14/day – Substitute Teacher
Effective: January 5, 2005

CLASSIFIED PERSONNEL (E thru F)

E. Appointments

The superintendent recommends approval of the following appointments, contingent upon subsequent receipt by the Board of a report from B.C.I. which is not inconsistent with the applicant's answers on the employment application, at salaries in accordance with the adopted salary schedule:

1. Library Aide

Dawn Rose (initial assignment –Glenwood, Library Aide)
Salary: \$10.71/hour, Step 1
Effective: January 12, 2005

2. Reading Intervention Tutor @ \$9.00/hour – Dustina Kuhlman

3. Substitute and/or Per Diem Employees

Pam Garnes – substitute teacher aide @ \$9.00/hour
Jon Hart – substitute noon hour monitor @ \$8.00/hour
Joe Shifflett – substitute custodian @ \$9.66/hour
Nancy Siferd – substitute teacher aide @ \$9.00/hour

4. Supplemental Duty Assignments – Non-Certificated Personnel

WHEREAS, in accordance with the provision of the Ohio Revised Code 3313.53, the duly appointed representatives of the Findlay Board of Education have offered the following extra-duty positions, listed below, to the certificated employees of the district and have advertised the position to certificated personnel not employed by the district, and

WHEREAS, no qualified certificated individuals have been found for these positions,

NOW BE IT THEREFORE RESOLVED, that the Findlay Board of Education hereby deems it appropriate to employ non-certificated personnel for the specified positions for a

period not to exceed one (1) year and that the compensation shall be according to the adopted salary schedule for said positions:

Angie Nunn – FHS, freshman girls' basketball coach @ Volunteer
Elizabeth Orley – FHS, head debate coach @ (70% time) \$1,816.58
Scott Theis – FHS, choreographer @ \$836.68
Craig VanRenterghem – FHS, musical vocal director @ \$836.68

F. Reclassification

The superintendent recommends that the following employee be reclassified on the salary schedule, as indicated:

Jacqueline Panuto
From: Substitute, teacher aide @ \$10.66/hour, Step 1
To: \$10.66/hour, Step 1 (initial assignment – Donnell, teacher aide)
Effective: January 3, 2005

G. Monthly Financial Report

The superintendent recommends approval of the Monthly Financial Report for December 2004, be accepted as presented by the treasurer. (EXHIBIT C)

H. 2004/2005 Second Quarter Insurance & Fringe Benefit Report, Investment Report and General Fund FY05 Appropriations Report.

The superintendent recommends that the 2004/2005 Second Quarter Insurance & Fringe Benefit Report, Investment Report and General Fund FY04 Report presented by the Treasurer be accepted, as shown in EXHIBIT D.

I. Acceptance of Gifts

The superintendent recommends the acceptance and written expression of appreciation for the gifts, listed below, which were given to the Findlay City School District:

GIFT: \$10,017.54 (To purchase equipment for the Bigelow Hill Computer Lab)
FROM: Anonymous
TO: Bigelow Hill Intermediate School

GIFT: \$350.00 (To purchase the Devereaux Child Assessment Kit)
FROM: Findlay Rotary Club
TO: Findlay City Schools Low Incidence Special Education Program

GIFT: \$300.00
FROM: Mr. Mastrocinque
TO: Mrs. Deb Beachler's Multiple Handicapped Class
Chamberlin Hill Intermediate School

J. Millstream Career & Technology Center Auction Proceeds

The superintendent recommends approval of the distribution of the auction proceeds for the Millstream Career & Technology Center to be allocated in the manner shown below:

<u>Acct #</u>	<u>Description</u>	<u>Amount</u>
Nate Wilson Scholarship	Findlay Hancock Community Foundation (FHCCF)	\$1,000.00
007-1630-9500-302	Student Services	63.00
200-1623-9958-302	Skills USA	1,000.00
300-1623-9916-302	MS Inter-Club Council	500.00
011-1833-9926-302	MS Rotary	531.66
200-1623-9925-302	Auto Tech	1,350.00
300-1623-9978-302	Auto Tech Prep	1,350.00
001-1833-9925-302	Auto Tech Rotary	1,092.29
300-1623-9915-302	Auto Maintenance	150.00
011-1833-9915-302	Auto Maintenance Rotary	150.00

K. Resolutions of Commendation

The superintendent recommends adoption of the Resolutions of Commendation for the following certificated and classified employees who will soon retire:

Randy Ward EXHIBIT E

William Recker EXHIBIT F

Roll call: Mrs. Brown, aye; Mr. Miserlian, aye; Mr. Cavallero, aye; Mrs. Rothery, aye; Mr. Shrader, aye. President Rothery declared the motion carried.

ACTION ITEMS

2005-01-005 Acceptance of Grants from The Community Foundation

It was moved by Mr. Miserlian, seconded by Mr. Shrader to approve the superintendent's recommendation for the acceptance of The Community Foundation Grant, funding source: HancockREADS Fund, to the primary enrichment program of the Findlay City Schools to expand the Junior Great Books program in the amount of \$563.00, as described in EXHIBIT G; the acceptance of The Community Foundation Grant, funding source: HancockREADS Fund, to Donnell Middle School to partially support the Recorded Books Program of the Findlay City Schools in the amount of \$563.00, as described in EXHIBIT H; the acceptance of The Community Foundation Grant, funding source: HancockREADS Fund, to Glenwood Middle School to partially support The Glenwood Community Reading Project in the amount of \$874.00, as described in EXHIBIT I; and the acceptance of The Community Foundation Grant, funding source: Hancock Education Fund, to the Findlay City School District to support a hands-on school science workshop on how nature recycles matter and the importance of ecosystem recycling in the amount of \$1,680.00, as described in EXHIBIT J.

Roll call: Mr. Miserlian, aye; Mr. Shrader, aye; Mrs. Brown, aye; Mr. Cavallero, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

2005-01-006 Open Public Comment

It was moved by Mr. Shrader, seconded by Mr. Cavallero to open the meeting to public comment for the 2006 Budget Hearing.

Roll call: Mr. Shrader, aye; Mr. Cavallero, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothey, aye. President Rothey declared the motion carried.

There were no public comments.

2005-01-007 Close Public Comment

It was moved by Mr. Cavallero, seconded by Mr. Miserlian to close the public comment and resume regular session.

Roll call: Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Brown, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

2005-01-008 2006 Budget (Hearing)

It was moved by Mrs. Brown, seconded by Mr. Cavallero to approve the superintendent's recommendation for approval of the 2006 Budget as presented as Exhibit I at the December 20, 2004 Board Meeting and discussed in the previous motions. (see EXHIBIT K)

Roll call: Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Rothey, aye; Mr. Shrader, aye. President Rothey declared the motion carried.

DISCUSSION ITEMS

A. Encounters with Technology I & II Course of Study _____ EXHIBIT L

Linda Savieo presented the Encounters with Technology I & II Course of Study.

B. Career Based Intervention II Course of Study _____ EXHIBIT M

Steve McAdoo presented the Career Based Intervention II Course of Study.

REPORTS

There were none.

SUPERINTENDENT'S COMMENTS

Mr. Lotz noted that 5+ acres of land, adjacent to Findlay High School, have been donated to the school district; possible uses could be for a nature lab and/or an additional entrance/exit to the student parking lot off Howard Street. He reviewed the budget and discussed line items that have been restored since passing the levy. He offered congratulations to Pat Sudlow on her state award. Mr. Lotz announced his intent to resign his position effective July 31, 2005.

BOARD COMMENTS

Mrs. Brown thanked the Community Foundation for their continued support of FCS programs; extended best wishes and thanks to Randy Ward, Rick Kidwell and Bill Recker; thanked Dr. Ashworth, Dennis McPheron and Jerri Strait for their commitment to FCS students; and thanked Mr. Lotz for his service.

Mr. Shrader offered congratulations to Pat Sudlow on a well-deserved award; thanked Dr. Ashworth and Dennis McPheron for the extra service during last week's ice and snow storm; and welcomed Mike as Treasurer. He also thanked Mr. Lotz for his passion for FCS and strategic planning for the school district.

Mrs. Rothery thanked Mr. Lotz for dedicated service and advanced notice of his resignation and stated the time frame for conducting a search for a new superintendent will be announced at the January 24 meeting. She thanked Jeff Shrader for serving as Board President.

Mr. Cavallero echoed thanks to Randy Ward, Rick Kidwell and Mr. Lotz for their years of dedicated service; he thanked everyone for putting student safety first when evaluating school delays and cancellations.

Mr. Miserlian offered congratulations to Randy Ward and thanked Mr. Lotz for his energy and efforts. He acknowledged the accomplishments of all athletic teams and complimented their self-control during recent contests.

2005-01-009 Executive Session

It was moved by Mr. Cavallero, seconded by Mrs. Brown to recess to executive session for the purpose of discussing employment of personnel at 7:40 p.m.

Roll call: Mr. Cavallero, aye; Mrs. Brown, aye; Mr. Miserlian, aye; Mrs. Rothery, aye; Mr. Shrader, aye. President Rothery declared the motion carried.

The Board of Education returned to regular session at 8:55 p.m.

2005-01-010 ADJOURNMENT

It was moved by Mrs. Brown, seconded by Mr. Cavallero to adjourn at 9:00 p.m.

Roll call: Mrs. Brown, aye; Mr. Cavallero, aye; Mr. Miserlian, aye; Mrs. Rothery, aye; Mr. Shrader, aye. President Rothery declared the motion carried.

President

Treasurer

Read and Approved January 24, 2005.